



SHAFTESBURY TOWN COUNCIL

Full Council

Minutes of the Full Council held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 10 October 2017 commencing at 7:00pm.

Members Present

Councillor Lewer (Chair)
Councillor Cook
Councillor Hall
Councillor Proctor

Councillor Brown (Vice-Chair)
Councillor Kirton
Councillor Perkins
Councillor Taylor

Absent:

Councillors Loader, Austin, Jackson, Todd

Officers Present:

Claire Commons, Town Clerk
Zoe Moxham, Office Administrator

In Attendance:

15 members of the public
District Councillor Jefferson
1 member of the press

Councillor Hall joined the meeting at 7.22pm
Councillor Perkins left the meeting at 8.25pm

MINUTES**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised;

- Mampitts Lane Bus Gate – concern was expressed regarding the safety of this stretch of road in relation to cars speeding, driving on footpaths and damage to cars parked. The question of why the bus gate had not been installed already when it was in the original planning application was raised.
- Battle of Britain – concern was expressed regarding the poor turn out from Councillors for this occasion.

F57 Apologies

Apologies were received and accepted from Councillors Austin and Jackson due to conflicting personal engagements. Councillor Loader due to holiday. Councillor Todd was absent.

F58 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. The Clerk and Councillor Kirton declared an interest in item 11, Mampitts Lane bus gate, as a near resident to the location.

F59 Minutes

It was **RESOLVED** to approve the minutes of the meeting held on Tuesday, 05 September 2017 subject to amending the end time to 9.30pm and the minutes were duly signed.

F60 Order of Business

It was **RESOLVED** to discuss item 11, Mampitts Lane bus gate as the next item of business to allow members of the public to leave after the items that interest them.

Councillor Hall arrived at this point.

F61 Mampitts Lane Bus Gate

Officer report 1017FC11 was received, it was **PROPOSED** to support the installation of a Bus Gate on Mampitts Lane. There was an equality of votes, the Chairman exercised his casting vote and the proposal was **RESOLVED**. It was **AGREED** to discuss the roads on the Eastern Development area at the next Planning and Highways meeting.

F62 Reports

F62a Officer report 1017FC4 was received and noted.

F62b District Councillor Jefferson reported the following:

- Apologised for certain conduct and poor presentation at the Planning Meeting earlier on in the day, 10/10/17.
- That the relationship between local developers and S.106 is creating an issue that results in unmade roads unsuitable for buses, this is the case on the Eastern Development area in Shaftesbury.

F62c Councillor Cook reported the following:

- Twinning Association – We had 14 visitors from Brionne for the Shaftesbury Carnival weekend and despite inclement weather all enjoyed their visit. Visitors from Lindlar, Germany have planned a trip in the spring.

F62d Councillor Brown reported the following:

- Shaftesbury and District Tourist Association - Work is being done to move into virtual marketing to generate more interest in Shaftesbury town and as

part of this the council should be considering providing free Wi-Fi for the town.

F62e Councillor Lewer reported the following:

- Shaftesbury and District Taskforce – Will be winding up and any assets will be transferred to the Swans Trust.
- There will be a A350 stakeholders meeting arranged in November to discuss options for work to be carried out on this stretch of road.

F62f Councillor Proctor reported the following:

- He will be attending the Chamber of Commerce meeting on 12th of October 2017 and will report back what is discussed.
- The reports for Compton Abbas and the Abbey Museum had been circulated to all by email.

F62g Committee Reports – The minutes of the committees were received and noted.

F63 Audit Report

F63a Officer report 1017FC5 was received and it was **RESOLVED** to adopt the external auditors report and **RECOMMEND** to the General Management Committee to review the internal auditor's recommendations.

F64 Budget

F64a Officer report 1017FC6 was received and **RESOLVED** to contact NDDC regarding the surface at Armory Yard.

F64b **RECOMMEND** to the General Management Committee consideration of adopting the road surface in Armory Yard and Public Toilets and consideration of the level of precept for 2018-19.

F64c **RECOMMEND** to Planning and Highways consideration of the relationship between the neighbourhood plan and the strategic plan.

F65 Payments

F65a Officer report 1017FC7 was received. It was **RESOLVED** to approve the payments totalling £24,093.55 leaving a balance of £328,760.93 in the Town Council's current account as detailed in **Appendix A** of these minutes.

F65b It was **RESOLVED** to provide the details of Credit Card expenditure in future payment reports.

F66 Business Manager

F66a Officer report 1017FC8 was received it was **RESOLVED** to offer the position of Business Manager to its preferred candidate and delegate, negotiation of the detail of the appointment, including any performance related plan, to the Clerk and HR Committee.

F67 Langdale Farm

- F67a It was reported that planning permission for Langdale Farm had not been granted by the District Council.
- F67b Councillor Proctor declared an interest in item 9, Langdale Farm, due to being the applicant for the planning application on that land.
- F67c It was **RESOLVED** to hold a workshop the following week to discuss the Council's position regarding the Langdale Farm development and what involvement it wished to have in any future applications.

Councillor Perkins left the meeting at this point.

F68 Neighbourhood Plan

- F68a Officer report 1017FC10 was received and the Clerk gave an additional update from the Neighbourhood Plan set up group.
- F68b It was **RECOMMENDED** that the Planning and Highways Committee progress with identifying Terms of Reference and governing documents for the Neighbourhood Plan steering group and begin to make arrangements for an open meeting to invite volunteers to be involved.

F69 A30 Allotments

- F69a Officer report 1017FC12 was received and it was **RESOLVED** to sign the transfer documents for the allotment land, south of the A30.

F70 Human Resources Terms of Reference

- F70a Officer report 1017FC13 was received and it was **RESOLVED** to amend the terms of reference to include three Councillors as reserve members of the committee for the remainder of this municipal year, those three Councillors, in order of who will be called first, will be;
1. Councillor Taylor
 2. Councillor Proctor
 3. Councillor Hall

F71 Officer Report

- F71a Officer report 1017FC14 was received and noted.
- F71b A letter of thanks was received from RAFA for the use of the Guild Hall for the Battle of Britain.

There being no further business, the meeting was closed at 8.54pm.

Signed

Date

Appendix A

Printed on : 04/10/2017		Shaftesbury Town Council		Page No 1	
At : 13:45		NatWest Current A/c			
List of Payments made between 29/09/2017 and 12/10/2017					
<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/09/2017	GMS Lions	ONLIN33	54.00		GMS Lions Annual Dinner
29/09/2017	Salaries September	ONLINE	11,788.05		Salaries September
29/09/2017	Nat West Credit Card	DD	752.80		Credit Card Payment
30/09/2017	Plusnet Ltd	dd	29.71		Telephone/broadband
02/10/2017	Corona Energy	DD	149.07		Gas Town Hall
02/10/2017	Telefonica Uk Ltd	DirectDebi	70.16		Grounds Mobiles
09/10/2017	Tincknell Fuels	online34	384.36		Red Diesel
10/10/2017	British Telecommunications	Direct Deb	268.27		Rental Charges Sept to Nov
12/10/2017	Blandford Office Furniture Ltd	online35	154.80		Office Chair
12/10/2017	Ben Johnson (Shaftesbury) Ltd	online36	69.06		Strimmer spares
12/10/2017	Aqua cleaning Services	online37	71.02		Toilet Rolls
12/10/2017	Caloo Ltd	online38	2,127.60		Wet pour repair- ref vandalism
12/10/2017	Chris Berwick Ltd	online39	854.40		2nd Payment
12/10/2017	Clarity Copiers Ltd	online40	126.73		Printing September
12/10/2017	British Gas	online41	8.22		Aug/Sept Electric Barton Hill
12/10/2017	British Gas	online42	153.98		Electric Aug/Sept
12/10/2017	Spruce Pools	online43	303.34		Lower water level high TDS
12/10/2017	West Dorset District Council	online44	238.80		DorsetforYou -Staff vacancy ad
12/10/2017	HMRC	ONLINE45	3,612.86		Tax/NI
12/10/2017	DCC Pension Fund	ONLINE46	2,876.32		DCC Pension Fund
Total Payments			24,093.55		

BLANK PAGE