



# Shaftesbury Town Council

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To: Members of Shaftesbury Town Council's Planning and Highways Committee (PH), Councillors Austin, Brown, Lewer, Proctor, Taylor, Todd. All other recipients for information only.

You are required to attend a meeting of the Planning and Highways Committee for the transaction of the business shown on the agenda below.

To be held at 7.00pm on Tuesday 17 October 2017 in the Council Chamber, Shaftesbury Town Hall

Claire Commons, Town Clerk

Members are reminded of their duty under the Code of Conduct

## Public Participation

The Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the meeting provided it does not cause disruption or impede the transaction of business. Out of courtesy to those present, the Council requests that intention to record proceedings is brought to the Chairman's attention prior to the start of the meeting.

## Agenda

- 1 APOLOGIES ..... 3**  
To receive and consider for acceptance, apologies for absence
- 2 DECLARATIONS OF INTEREST ..... 3**  
Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.
- 3 MINUTES ..... 3**  
To confirm as a correct record, the minutes of the previous meeting of the Planning and Highways Committee.
- 4 PLANNING APPLICATIONS ..... 4**  
To consider responses to planning applications identified for return to the Planning Authority, to include but not be limited to: 22-24 High Street, 12B Well Lane, 44 Sweetmans Road, Natwest, 1 Bimport, 51 Breach Lane
- 5 PARKING AT LYONS WALK ..... 6**  
To consider parking issues at Lyons Walk
- 6 2018/19 COMMITTEE BUDGET ..... 7**  
To make recommendations on the Committee's requirements for the 2018/19 budget

<b>7</b>	<b>NEIGHBOURHOOD PLAN .....</b>	<b>8</b>
	To consider recommendations from the Neighbourhood Plan set-up group	
<b>8</b>	<b>STRATEGIC PLAN.....</b>	<b>9</b>
	To consider the Committee elements of the Strategic Plan; Affordable Housing, Bypass, Cycleway to Motcombe, Litter Collection and Litter receptacles, Neighbourhood Plan, Planning/development, Street lighting, Town centre enhancement, Christy's Lane audit	
<b>9</b>	<b>HIGHWAYS.....</b>	<b>10</b>
	To consider issues relating to unmade roads on new developments and to receive and note highway closure notices.	
<b>10</b>	<b>OFFICER REPORT.....</b>	<b>11</b>
	To receive any correspondence and updates relating to the work of the Committee, to confirm the date of the next meeting and to identify matters for inclusion on the agenda.	

(End)

**Administration for a meeting of the Planning and Highways Committee  
To be held at 7.00pm on Tuesday 17 October 2017 in the Council Chamber,  
Shaftesbury Town Hall**

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**1 Apologies**

To receive and consider for acceptance, apologies for absence

**1.1 Apologies received to date**

1.1.1 Councillor Lewer due to holiday

1.1.2 Councillor Proctor due to holiday

**2 Declarations of Interest**

Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.

**2.1 Declarations of Interest received to date**

2.1.1 There have been no declarations received at the point of papers being issued.

**3 Minutes**

To confirm as a correct record, the minutes of the previous meeting of the Planning and Highways Committee.

**3.1 Minutes to be adopted**

3.1.1 12<sup>th</sup> September 2017

**Report 1017PH4 to a meeting of the Planning and Highways Committee  
To be held at 7.00pm on Tuesday 17 October 2017 in the Council Chamber,  
Shaftesbury Town Hall**

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## **4 Planning Applications**

To consider responses to planning applications identified for return to the Planning Authority, to include but not be limited to: 22-24 High Street, 12B Well Lane, 44 Sweetmans Road, Natwest, 1 Bimport, 51 Breach Lane

### **4.1 Recommendation**

- 4.1.1 That the Committee provides its observations on the below mentioned applications and any further applications received before the date of the meeting.

### **4.2 Background**

- 4.2.1 Shaftesbury Town Council is a statutory consultee for planning applications which is provided with the opportunity to make observations on planning applications within its parish boundary. These observations are reported back to the planning authority in order that it can make an informed decision when determining the applications.
- 4.2.2 The Committee may request that an application be considered by the planning authority's development management committee if there are matters of particular concern or which would be better considered during debate.
- 4.2.3 Members are asked to consider for each applications shown at **Appendix A**, whether they support the application or object to it. Consideration should be given to matters relating to planning law and also to local knowledge.
- 4.2.4 More guidance on how to comment on planning applications can be found at <http://planninghelp.org.uk/improve-where-you-live/how-to-comment-on-a-planning-application>. Applications can be viewed online at <http://planning.north-dorset.gov.uk/online-applications/>, or the relevant link in Appendix A
- 4.2.5 Shaftesbury Town Council is not a statutory consultee for tree applications and is no longer automatically advised of applications being considered. The Council may still make comments on those it is aware of in the planning system.

### **4.3 Financial Implications**

- 4.3.1 There are no financial implications arising from this report

### **4.4 Legal Implications**

- 4.4.1 There are no legal implications arising from this report

(End)

Report Author:  
Claire Commons, Town Clerk

Appendix A. Planning Applications to include but not limited to:

[2/2017/1408/LBC - 22-24 High Street, Shaftesbury, SP7 8JG](#)

Installation of 2 No. Awnings mounted on backing boards colour matched to shopfront. Carry out external alterations in association with this.

Applicant Name Mrs Trish Mcilhoney  
Agent Name Mr Nicholas Welland

[2/2017/1491/HOUSE - 12B Well Lane, Shaftesbury](#)

Erect 2 No. shed/summer houses. Install external flue pipe.

Applicant Name Mr & Mrs Pankhurst  
Agent Name Mr Nigel Trent

[2/2017/1331/FUL - 44 Sweetmans Road Shaftesbury SP7 8EH](#)

Erect 1 No. dwelling and form new vehicular access to serve the existing dwelling.

Applicant Name Mr B Hughes

[2/2017/1395/LBC - Natwest The Commons Shaftesbury SP7 8JY](#)

Remove 2 No. existing counters, formation of new partition for relocated new automation machines and carry out associated internal alterations.

Applicant Name The Royal Bank of Scotland Group  
Agent Name Miss Laura Dickson

[2/2017/1285/LBC - 1 Bimport Shaftesbury SP7 8AT](#)

Carry out alterations associated with the conversion of the ground floor into 3 No. flats.

Applicant Name JKL (Enterprises) Ltd  
Agent Name Angel Architecture Ltd

[2/2017/1284/FUL - 1 Bimport Shaftesbury SP7 8AT](#)

Convert ground floor into 3 No. flats.

Applicant Name JKL (Enterprises) Ltd  
Agent Name Angel Architecture Ltd

[2/2017/1548/HOUSE - Beech Trees 51 Breach Lane Shaftesbury SP7 8LF](#)

Erect single storey rear extension

Applicant Name Mr & Mrs S Richards  
Agent Name B G Helps Design

**Report 1017PH5 to a meeting of the Planning and Highways Committee  
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**5 Parking at Lyons Walk**

To consider parking issues at Lyons Walk

**5.1 Recommendation**

5.1.1 Apply to DCC for parking adjustments at Lyons Walk

**5.2 Background**

5.2.1 Correspondence received – see October 2016 agenda set and email of 19/9/17

(End)

Report Author:  
Claire Commons, Town Clerk

**Report 1017PH6 to a meeting of the Planning and Highways Committee  
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**6 2018/19 Committee Budget**

To make recommendations on the Committee's requirements for the 2018/19 budget

**6.1 Recommendation, Background, Financial Implications, Legal Implications and Risk.**

(End)

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Claire Commons, Town Clerk

**Report 1017PH7 to a meeting of the Planning and Highways Committee  
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**7 Neighbourhood Plan**

To consider recommendations from the Neighbourhood Plan set-up group

**7.1 Recommendation**

7.1.1 That draft Terms of Reference and Constitution are prepared for the Shaftesbury Neighbourhood Plan Group

7.1.2 That an open meeting is held to launch the new Shaftesbury Neighbourhood Plan and invite volunteers

7.1.3 Updating report

**7.2 Consider relationship between the NP and SP**

(End)

Report Author:  
Claire Commons, Town Clerk



**Report 1017PH8 to a meeting of the Planning and Highways Committee  
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**8 Strategic Plan**

To consider the Committee elements of the Strategic Plan; Affordable Housing, Bypass, Cycleway to Motcombe, Litter Collection and Litter receptacles, Neighbourhood Plan, Planning/development, Street lighting, Town centre enhancement, Christy's Lane audit

**8.1 Recommendation**

8.1.1 That the Committee identifies specific actions required on its elements of the Strategic Plan.

**8.2 Background**

8.2.1 The Committee is asked to refer to the adopted Strategic Plan (available on the Town Council's website) or the email spreadsheet provided.

8.2.2 The Committee should look at each item to consider whether there are any actions required by officers or whether brainstorming workshops are required to progress the respective elements.

**8.3 Financial and Legal Implications**

8.3.1 There are no financial implications arising from this report

(End)

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**Report 1017PH9 to a meeting of the Planning and Highways Committee  
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**9 Highways**

To consider issues relating to unmade roads on new developments and to receive and note highway closure notices.

**9.1 Recommendation**

- 9.1.1 That the Committee engages with the District and County Councils regarding remedying the condition of unmade roads on new developments.

(End)

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**Report 1017PH10 to a meeting of the Planning and Highways Committee  
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**10 Officer Report**

To receive any correspondence and updates relating to the work of the Committee, to confirm the date of the next meeting and to identify matters for inclusion on the agenda.

**10.1 Correspondence**

10.1.1 Coppice Street wall

**10.2 Information**

10.2.1 Now policy that they wont replace paving with paving but with tarmac. Shaftesbury's pavings are quite good quality therefore so far the main problem is rocking and they can be re installed, when they crack the don't have to replace with stone but will with tarmac. Other towns have more of a problem because the quality of their paving is less.

(End)

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