

**SHAFTESBURY TOWN COUNCIL****General Management Committee**

Minutes of the General Management Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 13 June 2017 commencing at 7:00pm.

Members Present:

Councillor Cook (Chair)
Councillor Kirton

Councillor Austin

Absent:

Councillors Todd and Hall

Officers Present:

Claire Commons, Town Clerk

In Attendance:

Six members of the public
Councillor John Lewer

MINUTES**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised;

- **Neighbourhood Concerns:** Concern expressed regarding safety issues in relation to a business being run from home. It was noted that the local housing officer was aware, the Committee noted the concerns and would raise the matter with the local PCSO.
- **Big Bee Project:** Brigit Strawbridge appraised the Committee of the Big Bee Projects' plans to increase the diversity of bees in the Town and local area. The project will have 4 phases, more detail will be shared with the ROSE Committee. A 'Bee Talk for Councillors' prior Bee Friendly Week was agreed.
- **Bins:** a member of the public thanked the Committee for distributing a number of additional bins around the Town.
- **Thursday Markets:** a member of the public expressed concern that the markets should be discussed at this Committee. The Town Clerk clarified that it was the Market Policy itself that would be discussed at this Committee.

Public Participation closed at 7.20pm

G01 Apologies

Apologies were received and accepted from Councillor Perkins due to work commitments and Councillor Brown due to holiday.

G02 Declarations of Interest and Dispensations

No declarations of interest or dispensations had been received. All members were invited to declare any interests throughout the meeting if the need arose. Councillor Cook declared an interest in Shaftesbury Municipal Almshouse Charity as a member of the charity and Shaftesbury Snowdrops as a member of the group. Councillor Kirton declared an interest in Shaftesbury Snowdrops as a member of the group. Councillor Austin declared an interest in SoB Campaign as a member of the group. The Town Clerk declared an interest in Shaftesbury District Guides as a unit leader.

G03 Minutes

It was **RESOLVED** to approve the minutes of the meeting held on 9th May 2017 as a correct record. The minutes were duly signed.

G04 Payments

Officer report 0617GEM04 was received. It was **RESOLVED** to approve the payments totalling £26,428.31 leaving a balance of £47,4418.80 in the Town Council's Current Account as detailed in **Appendix A** of these minutes.

G05 CCLA

Officer report 0617GEM05 was received and it was **RESOLVED** to invest the balance of its reserve account currently held at NatWest, £50,000 in the CCLA Property Fund and £39,502 in the Public Deposit Fund. It was also **RESOLVED** to transfer £50,000 from its current account to another High Street bank to reduce the financial risk of holding all its funds with one bank.

G06 Order of Business

It was **RESOLVED** to amend the order of business to bring the Football Club and the Grants forward to allow members of the public to leave the meeting following their discussion.

G07 Football Club

Officer report 0617GEM09 was received. The Committee heard from a representative of the Football Club. It was;

G07a **RESOLVED** to extend the current lease to the same term as the licence to occupy and freeze rent until such time as negotiations have concluded or 31st March 2018 whichever is the sooner

G07b **RESOLVED** to investigate reducing the rent to be commensurate with other groups, feasibility of a business loan to the club and investigation into the history of the Town Council's responsibilities in regard to the Football Club.

G07c **RESOLVED** that the Council provides business support and assistance from within its members.

G08 Community Grants

Officer report 0617GEM10 was received. It was **RECOMMENDED** to Full Council that the following grants be approved and that the remainder of the grants budget be held over for distribution in the Autumn of 2017.

Shaftesbury Fringe (Already agreed)	£800
1 st Shaftesbury Scout Group	£300
Dorset Blind Association	£300
Friends of the Donkey Field Community Orchard ¹	£0
Kipling Carnival Club	£100
North Dorset Club for the Visually Impaired	£200
North Dorset Rugby Football Club	£250
Open House	£750
Read Easy Gillingham & Shaftesbury	£635
Shaftesbury & District Carers Association	£500
Shaftesbury & District Tourism Association	£8,000
Shaftesbury Abbey Museum & Gardens	£4,000
Shaftesbury Arts Centre	£1,000
Shaftesbury Cricket Club	£750
Shaftesbury District Guides	£500
Shaftesbury Municipal Almshouse Charity	£600
Shaftesbury Rotary	£500
Shaftesbury Snowdrops	£150
Shaftesbury Sports Club Ltd ²	£250
Shaftesbury Tourist Information	£1,500
Shaftesbury Town Silver Band	£500
Shaftesbury Trinity Centre Trust	£2,000
Swans Trust	£250
Walking for Health	£500
Big Bee Project	£700
SoB Campaign	£1,000
Rolt Millennium Green Trust	£250
Total	£26,285

G09 Suspend Standing Orders

It was **RESOLVED** to suspend Standing Order 3w to allow the meeting to extend beyond 2 hours.

G10 Allotments South of the A30

¹ Request to be met from the ROSE budget

² In Kind grant of £250 to be provided

Officer report 0617GEM06 was received. It was **RESOLVED** to sign and complete the transfer of the land south of the A30 for the purpose of providing additional allotment gardens.

G11 Strategic Plan

Officer report 0617GEM07 was received. It was **RESOLVED** that due to time restrictions at this meeting this item would be deferred.

G12 The Point

Officer report 0617GEM08 was received. It was **RESOLVED** that Officers continue with the project as planned and directed. The Committee noted that the Councils' reputation had suffered in previous years from changing course mid-stream and agreed that it would be inappropriate to deviate the project's agreed direction.

G13 Markets

Officer report 0617GEM11 was received. It was **RESOLVED** that the Town Clerk would be robustly supported by the Town Council in the implementation of the Market Policy.

G14 Officer Report and Future Meetings of the Committee

Officer report 0617GEM12 was received. It was **RESOLVED** that the Clerk would report back to the Committee in July regarding the Town Hall Maintenance Plan. The Clerk would seek further information and quotations with regards to the implementation of CCTV within the Town. Items for the next meeting were noted.

There being no further business, the meeting was closed at 9:45pm.

Signed

Date