



## SHAFTESBURY TOWN COUNCIL

# Meeting of Full Council

You are summoned to attend a meeting of the Full Council which will be held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 24<sup>th</sup> June 2014 commencing at 7:00pm at which your attendance is required.

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Wednesday 18<sup>th</sup> June 2014

**TO ALL MEMBERS OF THE COUNCIL.**

**Also to District and County Councillors.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: the three aims of the general duty of the Public Sector Equality Duty (eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, advance equality of opportunity between people from different groups and foster good relations between people from different groups), Crime and Disorder, Health and Safety and Human Rights.

### AGENDA

#### **PART 1 (PUBLIC ITEMS)**

##### **2014/36 Public Recess**

Members of the public are invited to make representations to Shaftesbury Town Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960)

##### **2014/37 Apologies**

To receive and accept if appropriate, apologies from those who are unable to attend the meeting.

##### **2014/38 Declaration of Interests**

Members and Officers are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed. (Local Government Act 1972 and Localism Act 2011)

##### **2014/39 Receipt of Dispensation Requests**

To receive any dispensation requests received by the Clerk and not previously considered

##### **2014/40 Exempt Items – exclusion of press and public**

Certain items are expected to include the consideration of exempt information and Shaftesbury Town Council is, therefore, recommended to resolve “That, in accordance with Section 100A(4) of the Local Government Act 1972, the public and press be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve

the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information”.

Item Number	Appendix
48	Seven

**2014/41 Clerk’s Report**

To receive the Clerk’s verbal report updating the council on previous items discussed by the council that do not appear on the agenda and any items that have been received in the office between the publication of the agenda and the day of the meeting.

**2014/42 Minutes (previously circulated)**

To approve the below listed minutes for:

Part 1) Accuracy

Part 2) Adoption and

Part 3) Consider recommendations and referrals: (*Appendix one*)

A. Extraordinary Full Council	30 <sup>th</sup> January 2014
B. Annual Assembly	20th May 2014
C. AGM Part I (Mayor Making)	27th May 2014
D. Extraordinary Planning and Highways Committee	28th May 2014
E. AGM Part II	28th May 2014
F. Planning and Highways Committee	3rd June 2014
G. Recreation, Open Spaces and Environment Committee	10th June 2014
H. Extraordinary Full Council	12th June 2014
I. General Management Committee	17th June 2014

**2014/43 Accounts Year Ending 31<sup>st</sup> March 2014 (*Appendix two*)**

- A. To receive and adopt the Internal Auditor’s report year ending 31st March 2014
- B. To receive and approve the Accounting Statements 2013/14
- C. To approve the Annual Governance Statement 2013/14 for signature

**2014/44 Monument (*Appendix three*)**

To consider report from the working group regarding the monument location

**2014/45 Complaints Procedure (*Appendix four*)**

To consider revised complaints procedure for adoption

**2014/46 Town Crier Services (*Appendix five*)**

To consider release of funds to Town Crier for the municipal year 2014/2015

**2014/47 Coppice Street Toilets (*Appendix six*)**

To confirm Council Policy to take transfer of the lease for Coppice Street and toilet block from Tesco to Shaftesbury Town Council.

**PART 2 (To be considered without the public and press present)**

**2014/48 Confidential Minutes**

To approve the below listed minutes for:

Part 1) Accuracy

Part 2) Adoption and

Part 3) Consider recommendations and referrals: (*Appendix seven*)

A. Human Resources Committee

28<sup>th</sup> March 2014

B. Human Resources Committee

12th June 2014

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Mr Paul Russell  
Locum Town Clerk

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Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Enquiries to Paul Russell on 01747 852420 or email [townclerk@shaftesburytowncouncil.co.uk](mailto:townclerk@shaftesburytowncouncil.co.uk)