



SHAFTESBURY TOWN COUNCIL

FULL COUNCIL MEETING

Minutes of a meeting of the Full Council held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 2nd September 2014 commencing at 7:30pm.

Members Present:

Cllr W Harvey (Mayor)
Cllr L Dibben
Cllr M Hicks
Cllr M Madgwick
Cllr P Proctor

Cllr R Tippins (Deputy Mayor)
Cllr J Duthie
Cllr J Lewer
Cllr S Pritchard
Cllr K Tippins

Absent:

Cllr S Clinch (apologies)

Cllr J Pestell

Officers Present:

Richard Chapman Interim Town Clerk
Claire Commons Acting Committee Services Officer

In Attendance:

21 Members of the public

MINUTES

PUBLIC PARTICIPATION (COMMENCING AT 7:00PM)

Members of the public were invited to make representations to Shaftesbury Town Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960). The following matters were raised:

- War Memorial; requesting information on how the investigator was commissioned and by whom. It was agreed to respond in writing.
- It was asked when the council would discuss the recommendations in the monument report and responded that it would be on the agenda for the next General Management Committee meeting. It was agreed to respond in writing.
- It was asked about location of monument consultation and responded that a date scheduled for 1st October 2014.
- Coppice Street Hedge; that the recent works had not been carried out well or cleaned up. It was agreed to respond in writing.
- Football Club; a spokesperson for the Football Club read out a statement outlining the importance of the lease being considered by the Town Council.
- Public participation; public asked to be able to speak both at the beginning and end of meetings. It was agreed to respond in writing.

2014/62 RECEIPT OF GIFT FOR SHAFTESBURY TOWN COUNCIL

The Mayor received a gift from Mr Sheriff of a £5 coin in commemoration of 100 years of the start of WWI. The Mayor thanked Mr Sheriff for his generous gift to the Council.

2014/63 APOLOGIES

Apologies were received and accepted from Cllr Clinch; attending Carnival Committee meeting.

Erata: The Clerk had received apologies from Cllr Pestell, the record will be rectified at the next meeting of Council.

2014/64 DECLARATION OF INTERESTS AND DISPENSATIONS

Members and staff were reminded of their duty to declare any known interests in any matter to be considered. There were none declared.

2014/65 MINUTES

It was **RESOLVED** that the minutes of the following meetings be approved and adopted as a correct record, and signed by the Mayor:

- Full Council, Tuesday 24th June 2014
- Extraordinary Full Council, Tuesday 15th July 2014
- Extraordinary Full Council, Tuesday 5th August 2014

2014/66 MAYOR'S ANNOUNCEMENTS

The Mayor welcomed Cllr Duthie and Cllr Pritchard to the Council. The Mayor drew to members' attention the change of dates for some meetings. Members were reminded of the Battle of Britain parade taking place on 14th September 2014. Councillors were asked to wear their robes. She reported that she had attended 25 civic events over the past few months, these are appended to these minutes.

2014/67 COUNCILLOR REPORTS

- C.Cllr Mervyn Jeffery was unable to attend due to ill health and he had advised that there were no matters to report.
- Councillor and ward reports were received and noted.

2014/68 APPOINTMENT OF COUNCILLORS TO COMMITTEES AND OUTSIDE BODIES

It was **RESOLVED** that Cllr Madgwick and Cllr Pritchard be appointed to the ROSE committee and Cllr Duthie be appointed to the Planning & Highways Committee. (*Policy 0914/FC/68a*)

It was **RESOLVED** to hold a future meeting to review the structure of the committees. (*Policy 0914/FC/68b*)

It was **RESOLVED** that members be appointed to outside bodies thus:

| | |
|--|-------------------------------|
| Dorset Association of Parish and Town Councils | Cllr Duthie |
| North Dorset Citizen's Advice Bureau | Cllr Harvey |
| Shaftesbury Community Association | Cllr Pritchard |
| Shaftesbury Municipal Almshouse | Cllr Duthie |
| Shaftesbury Snowdrops | Cllr Proctor |
| Shaftesbury's Young People's Project (TOBYs) | Cllrs Pritchard and K Tippins |

(*Policy 0914/FC/68c*)

2014/69 TOWN CLERK'S REPORT

The Town Clerk gave an update on actions relating to previous decisions.

2014/70 MEMBER'S QUESTIONS

None.

2014/71 FOOTBALL CLUB LEASE

A debate was held on the Town Clerk's report, all without conclusion.

At this point in the meeting (9:03pm) the meeting was adjourned to allow members of the football club opportunity for informal discussion with members of the Council.

A spokesman for the Football club spoke acknowledging the issues identified by the council relating to Shaftesbury Football Club's accounts, membership and articles to Shaftesbury Sports Club and assuring members of the intention for swift resolution of those. At 9:29pm it was **RESOLVED** to reconvene the meeting of Full Council.

It was **RESOLVED** that the Council grant a 6 year lease for the club house. The Council and Football Club will jointly appoint an operator to run the clubhouse facilities through the Shaftesbury Town Council tender process via a licenced property agent. The successful applicant will be required to provide open book accounting on an annual basis. Rent subject to a District Valuer Assessment. The Town Clerk was delegated to negotiate heads of terms with the Football Club prior to engaging a solicitor to draw up a lease. (*Policy 0914/FC/71*)

2014/72 PLANNING AND HIGHWAYS COMMITTEE

It was **RESOLVED** that the minutes of the following meetings be approved and adopted as a correct record of the proceedings, and signed by the Mayor:

- Planning and Highways Committee, Tuesday 1st July 2014
- Planning and Highways Committee, Tuesday 29th July 2014
- Planning and Highways Committee, Tuesday 12th August 2014

2014/73 RECREATION, OPEN SPACES AND ENVIRONMENT COMMITTEE

It was **RESOLVED** that the minutes of the following meeting be approved and adopted as a correct record of the proceedings, and signed by the Mayor:

- Recreation, Open Spaces and Environment Committee, Tuesday 8th July 2014

2014/74 GENERAL MANAGEMENT COMMITTEE

It was **RESOLVED** that the minutes of the following meeting be approved and adopted as a correct record of the proceedings, and signed by the Mayor:

- General Management Committee, Tuesday 22nd July 2014

The recommendations contained within the minutes were no longer required as all matters had been resolved or overtaken by events.

2014/75 FILMING AND RECORDING OF COUNCIL MEETINGS

The Council noted the Town Clerk's report 0914/FC/14. It was **RESOLVED** that the Council purchases professional equipment up to £500 to carry out audio recordings of all its meetings held in public. (*Policy 0914/FC/75a*)

It was **RESOLVED** that the council adopts the policy on filming, blogging, tweeting and use of Facebook at Town Council meetings, as attached at Appendix A of report 0914/FC/14) (*Policy 0914/FC/75b*)

2014/76 GROUNDS VEHICLE

The Council noted the Town Clerk's report 0914/FC/15. It was **RESOLVED** to purchase a vehicle suitable for use by the Grounds Team in their daily work up to a maximum spend of £6,000. (*Policy 0914/FC/76*)

2014/77 GROUNDS TRACTOR

The Council noted the Town Clerk's report 0914/FC/16. It was **RESOLVED** that the Council exchanges the attachments of the recently purchased tractor for a gang mower with wider cutting width and faster grounds speed, at a cost of £1,850 (*Policy 0914/FC/77*)

2014/78 WEBSITE WORKING GROUP

It was **AGREED** to authorise the Town Clerk to obtain 3 quotes and develop a web site within the Council's annual budget, the first draft to be presented to the working party for further amending and development.

There being no further business, the Mayor thanked members and public for attendance and closed the meeting at 10:06pm.