



SHAFTESBURY TOWN COUNCIL

Full Council

Minutes of an meeting of the Council held in the Council Chamber, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 3rd November 2015 commencing at 7:00pm.

Members Present:

Councillor R Tippins (Chair)
Councillor Brown
Councillor Lewer
Councillor K Tippins

Councillor Austin
Councillor Francis
Councillor Taylor
Councillor Todd

Officers Present:

Claire Commons, Committee Services Officer
Barbara Carter, Compliance and Information Officer

In Attendance:

District Councillor Gary Jefferson
Three members of the public

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

- Shaftesbury Fringe: A presentation regarding the proposals of the Fringe and request for grant funding.
- Planning: Enquiring what proportion of the housing allocation in the emerging local plan had already been built.

FC103 Apologies

Apologies were received and accepted from Councillors Proctor, Perkins, Jackson and Hall.

FC104 Declarations of Interest and Dispensations

No declarations of interest or requests for dispensation had been received. All members were invited to declare any interests throughout the meeting if the need arose.

FC105 Minutes

It was **RESOLVED** to approve the minutes of the Council Meeting held on 3rd November 2015 and they were duly signed.

FC106 Reports

- a. Report 1215FC04 was received and the Mayor outlined recent civic and Council events he had attended.
- b. County Councillor Jeffery provided a written report which was tabled.
District Councillor Jo Francis gave an oral report from North Dorset District Council on matters relating to devolution, crime figures, pharmacies, housing figures and recycling centres.
- c. Councillor Taylor had been unable to attend the Shaftesbury Community Association meeting but reported from the minutes that nothing arose requiring the Council to address.

Councillor Francis reported that the Youth Club had submitted request for funding.

Councillor Austin reported that the Football Club had a process for what they need to do when.

Councillor K Tippins reported that the Arts Centre was undergoing refurbishment.

It was **AGREED** that future agenda items would include reports from other meetings held with key partners or organisations.

Councillor R Tippins mentioned meeting with Deborah Croney and Matt Prosser which included a discussion regarding the Cattle Market site.

FC107 Payments

Report 1215FC005 was received. It was agreed to remove the item for Toby's pending additional discussion. It was **RESOLVED** to approve the following payments: cheques (012314 – 012364) for the 1st December 2015 totalling £25,897.28 from the Town Council Current Account.

FC108 Committee Membership

Officer report 1215FC06 was received. It was **RESOLVED** that Councillor Piers Brown be a member of the Planning and Highways Committee.

FC109 Reports from Committees

- a. The Chairman of the Recreation, Open Spaces and Environment Committee reported the Committee's intention for improvements to Castle Hill Mound, Barton Hill Play equipment and creation of a play area at Mampitts Lane. The Council **AGREED** to support the draw-down of required s.106 monies for these projects at the appropriate time.
- b. The Chairman of the Planning and Highways Committee reported on its objections to some of the planning applications (St James and Higher Blandford Road). The Committee recommend that the Council formed a

working group to consider strategic cycleways. It was **AGREED** that the working group would be a combined working group with the Gillingham to Shaftesbury Cycle Group. The Chairman reported that there had been a site meeting the previous week regarding the exact location of the bus shelter on A30 and that there would be a meeting the following week regarding lighting at St James Street and Gold Hill. The Chairman announced that he would be stepping down as Chairman of the Committee at its next meeting.

- c. Councillor Austin reported from the General Management Committee as acting Chairman for the meeting concerned.

FC110 Representatives to Organisations

Officer Report 1215FC08 was received. It was **RESOLVED** that Councillor Jo Francis be representative to the Citizen's Advice Bureau. It was **AGREED** that Councillor Taylor would continue to be sole representative to the Police and Communities Together Group.

FC111 Budget Setting Process.

Officer Report 1215FC09 was received and the following decisions made;

- **RESOLVED** that the Councillor Allowances for 2016/17 would remain the same at £30 per Councillor per month.
- **RESOLVED** to carry forward any underspend from Cemetery Repairs and Maintenance.
- **AGREED** to include a budget line for Neighbourhood Plan Consultancy and allocate £10,000 to this line.
- **AGREED** to budget for the Toilet Cleaning Contract of Bell Street Toilets to be all year round.
- **AGREED** to investigate the repair of the Council Chamber chairs for inclusion as a rolling repair programme.
- **AGREED** to review the process for Community Grants and Service Level Agreements
- **AGREED** to postpone the Public Budget Setting Workshop to a date yet to be arranged.

FC112 Freedom of Information Requests Update

Officer report 1215FC10 was received, noted and it was **AGREED** to investigate the process that other Town Councils follow with Freedom of Information Requests.

FC113 Mampitts Cemetery – Rifles Monument

Officer report 1215FC11 was tabled. It was **RESOLVED** that (a) the Council agrees to the letter from the Rifles Regiment requesting the installation of the Rifles Monument in the central circle at Mampitts Cemetery; (b) the Council welcomes the proposal to create a Trust to take on the ownership of the Monument; (c) any licence to install the Monument be conditional on the following:

(i) assurance being received that all costs arising in respect of the removal of the Monument from storage and its subsequent installation at Mampitts Cemetery, including the relocation of the British Legion's benches in the central circle, will be met by the Trust; (ii) assurances being received that ongoing maintenance and repair costs will be met by the Trust; and (d) in order to minimise further storage costs being incurred by the Council, the Trust be urged to complete the installation before 31st March 2016. On the understanding that the Devon and Dorset Regimental Association would be leading on the formation of the Trust, the Clerk stated that the Council would not seek to influence its membership.

FC114 Community Fund

Officer report 1115FC12 was received. It was **RESOLVED** to provide grant funding of £1500 to Shaftesbury Cricket Club. (*Financial Implication - £1500 Community Chest Budget*)

FC115 Working Together

Officer report 1115FC13 was received. It was **RESOLVED** to support the document and respond that the process was two-way and therefore also applied up through the tiers of local government.

FC116 Procurement of Internal Audit Service

Officer report 1115FC14 was received. It was **RESOLVED** that Councillors Perkins, Austin, K Tippins and R Tippins be appointed to a selection panel for the appointment of the Internal Auditor.

FC117 Correspondence

The Council considered a report provided by Shaftesbury Tree Group in relation to the proposed Tree Works at Dinah's Hollow. The Council supported the report and it was **AGREED** to respond to the District Council endorsing the report and to write a letter of thanks to Shaftesbury Tree Group for the comprehensive report provided.

There being no further business, the meeting was closed at 9:10pm

Signed

Date