



ANNUAL MEETING – MAYOR MAKING

To: All members of Shaftesbury Town Council

You are hereby summoned to attend an **Extraordinary Meeting** of **Shaftesbury Town Council** to be held **at 7.00pm on Tuesday 17th May 2016 in the Council Chamber, Shaftesbury Town Hall** for the transaction of the business shown on the agenda below.

Stephen Holley

Town Clerk

Members are reminded of their duty under the Code of Conduct

Public Participation

The Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the meeting provided it does not cause disruption or impede the transaction of business. Out of courtesy to those present, the Council requests that intention to record proceedings is brought to the Chairman's attention prior to the start of the meeting.

Agenda Item
01. Election of Chairman and Town Mayor To elect Chairman and Town Mayor for the municipal year 2016/2017
02. Declaration of acceptance of office To receive the Mayor's Declaration of Acceptance of Office
03. Mayoral Address To receive Mayoral Address for 2016/2017
04. Election of Vice-Chairman and Deputy Mayor To elect Vice-Chairman and Deputy Mayor for the municipal year 2016/2017

At this point the meeting will be adjourned and the remainder of the Annual General Meeting will take place on Tuesday 31st May 2016 at 7:00pm in the Council Chamber