

**SHAFTESBURY TOWN COUNCIL****Full Council**

Minutes of the Council held in the Council Chamber, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 28th June 2016, commencing at 7.00pm.

Members Present:

Councillor R Tippins (Chair)
Councillor Hall
Councillor Proctor
Councillor K Tippins

Councillor Austin
Councillor Lewer
Councillor Taylor
Councillor Todd

Officers Present:

Claire Commons, Committee Services Officer
Barbara Carter, Project Officer

In attendance Officers Present:

District Councillor Jefferson
Five members of the public

MINUTES**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised:

- Shaftesbury Fringe – Council's consideration for a community grant to the fringe was requested.
- Support for item 13 regarding the adoption of part B for the register of interests, beyond Disclosable Pecuniary Interest.
- Email received in respect of item 15 Notice of Motion, noting concern for naming/renaming parks in Shaftesbury.

FC29 Apologies

Apologies were received and accepted from Councillors Brown and Jackson due to work commitments and Councillors Francis and Perkins due to vacation.

FC30 Declarations of Interest and Dispensations

No declarations of interest or requests for dispensation had been received. All members were invited to declare any interests throughout the meeting if the need arose.

FC31 Minutes

It was **RESOLVED** that the minutes of the meeting of the Annual Meeting of the Council held on 17th May 2016 and reconvened on 31st May 2016 be approved as a correct record. The minutes were duly signed.

FC32 Reports

1. The Mayor gave an oral report outlining recent civic events he had attended and those he was shortly to attend:
 - The Queen's 90th Birthday celebration at St James Church
 - The BBC's 10 Piece event at Clayesmore School
 - Gold Hill Fair Parade
 - Drumhead Service, Fovant
 - Dedication of the Rifles Monument
2. District Councillor Jeffery had nothing to report as Council had been in purdah due to the EU Referendum and would be resuming meetings next week. A meeting concerning the Tri-Council was to be held next week. It was reported that the Clerk had asked the District Council for details of historical governance concerns in order to provide reassurance to the District Council that these had all been addressed.
3. There were no matters to report from representative to Local Organisations
4. There were no matters to report from other meetings held with key partners or organisations.

FC33 Payments

Report 0616FC05 was received. It was **RESOLVED** to approve the payments totalling £4,995.72 from the Town Council's Current account as detailed in **Appendix A** of these minutes.

FC34 Reports from Committees

1. There were no matters to report from the Planning and Highways Committee.
2. There were no matters to report from the Recreation, Open Spaces and Environment Committee.
3. There were no additional matters to report from the General Management Committee other than those items already on the Agenda.

FC35 General Management Committee

Officer report 0616FC07 was received. It was **RESOLVED** that Councillors Hall, Jackson and Perkins be members of the General Management Committee.

FC36 Town Crier

Officer report 0616FC08 was received. It was **RESOLVED** to retain the Town Crier for 2016/17 and release the funds for payment. It was also **AGREED** to review the Town Criers remuneration in the 2017/18 Budget Setting process. *(Financial Implication £300 Town Crier)*

FC37 Leases

Officer report 0616FC09 was received.

1. It was **RESOLVED** that the 12 year lease for the Football Club pitches, stand and clubhouse be approved subject to the southern boundary being confirmed, following Dorset County Council Highways cycleway survey. It was **AGREED** that a statement of intent would be provided to the Football Club.
2. It was noted that The Donkey Field Orchard lease/licence was being considered by the Recreation, Open Spaces and Environment Committee. It was **RESOLVED** that the General Management Committee be delegated to conclude negotiations for the Enmore Green Playing Field Association, Enmore Green Allotments, Donkey Field Orchard and the Youth Club leases.

FC38 Community Grants

Officer report 0316FC10 was received and it was **RESOLVED** to approve the Community Grants as recommended by the General Management Committee on 21st June 2016.

1st and 3rd Shaftesbury Brownies	£217.50
1st Shaftesbury Rainbows	£153.50
1st Shaftesbury Scout Group	£300.00
Kipling Juvenile Carnival Club	£400.00
Little Giants	£800.00
North Dorset Rugby Football Club	£2,000.00
Open House	£1,000.00
Read Easy Gillingham & Shaftesbury	£350.00
Shaftesbury Abbey Museum and Garden	£1,000.00
Shaftesbury and Villages Fifty Plus	£400.00
Shaftesbury Arts Centre	£5,000.00
Shaftesbury Bowling Club	£500.00
Shaftesbury Club for the Visually Impaired	£200.00
Shaftesbury Community Association	£500.00
Shaftesbury Sports Club Ltd	£980.00
Shaftesbury Tourist Information	£1,000.00
Shaftesbury Youth Club	£900.00
Shaftesbury & District Tourism Assoc	£8,000.00
Total	£23,701.00

(Financial Implication £23,701 Grants and SLA)

It was **AGREED** to refer the application from Shaftesbury Fringe to the next General Management Committee on 26th July 2016.

FC39 Standing Orders and Financial Regulations

Officer report 0616FC11 was received and it was **RESOLVED** that Council adopt the NALC Model Standing Orders and Financial Regulations.

FC40 Vehicle Insurance

Officer report 0616FC12 was received. It was **RESOLVED** to accept the quotation from the current Vehicle Insurance provider. (*Financial Implication 1,563.81 Vehicle Insurance*)

FC41 Code of Conduct and Members Register of Interest

Officer report 0616FC13 was received. It was **RESOLVED** that Council adopt Appendices A and B of the Code of Conduct.

FC42 Policies, Procedures and Protocols

Officer report 0616FC14 was received. It was **AGREED** to review the Policies, Procedures and Protocols contained within the report by 31st December 2016.

FC43 Notice of Motion

Notice of Motion NoM00013 – Park naming was received. The motion was put to the vote with 2 in favour and 6 against. The motion therefore fell.

FC44 Officer Report

Officer report 0616FC16 was received and noted.

FC45 Next Meeting of Council

It was noted that the Council would next meet on 6th September 2016. Any items required for the agenda were to be sent to the office by email in good time for inclusion.

There being no further business, the meeting closed at 8.30pm

Signed

Date

Appendix A

Printed on : 28/06/2016

Shaftesbury Town Council

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At : 14:05

NatWest Current A/c

List of Payments made between 22/06/2016 and 28/06/2016

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
28/06/2016	EG. Coles	012611	189.85		Repairs to street cleaner
28/06/2016	DAPTC	012612	35.00		Cllr Chairmanship Course PB
28/06/2016	Hawes Arborists	012613	234.00		To clear fallen tree Tout Hill
28/06/2016	Perry & Son Limited	012614	153.60		Refit missing slates on roof
28/06/2016	Thorngrove Garden Centre	012615	719.40		Plants for Park Walk & Town Ha
28/06/2016	Spaldings Limited	012616	265.15		Wet weather clothing x 4
28/06/2016	Spruce Pools	012617	367.20		Chlorine x 8
28/06/2016	Tincknell Fuels	012618	193.72		Red diesel for machines
28/06/2016	Toogoods Property Co Ltd	012619	2,175.00		Rent Unit 9c 24/6 to 23/9
28/06/2016	Petty Cash	012620	148.68		Petty Cash
28/06/2016	British Gas	012621	27.46		Electricity Barton Hill
28/06/2016	British Gas	012622	50.00		Electric Bell St
28/06/2016	Ben Johnson (Shaftesbury) Ltd	012623	131.16		Strimmer head, blade set
28/06/2016	Busy Bees	012624	305.50		Town Hall cleaning June
Total Payments			4,995.72		

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