



SHAFTESBURY TOWN COUNCIL

Full Council

Minutes of a meeting of the Council held in the Council Chamber, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 11th April 2017, commencing at 7.00pm.

Members Present:

Councillor Lewer (Chair)
Councillor Austin
Councillor Cook
Councillor Jackson
Councillor Proctor

Councillor Taylor (Vice-Chair)
Councillor Brown
Councillor Hall
Councillor Kirton

Officers Present:

Claire Commons, Town Clerk

In Attendance:

Six members of the public
District Councillor Beer
1 member of the press

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised;

- Housing North East of Shaftesbury – opposed to the development.
- Neighbourhood Plan – looking for an update on the Neighbourhood Plan. The Chairman of the Neighbourhood Plan Group provided a brief update expressing the aim for public consultation in June and July of this year.

FC155 Apologies

Apologies were received and accepted from Councillors Loader, Perkins and Todd due to conflicting engagements, County Councillor Jeffery due to ill health and apologies for being late from Councillors Hall and Jackson.

FC156 Declarations of Interest and Dispensations

Members and officers were reminded of their obligation to declare any interests. No requests for dispensation had been received. All members were invited to declare any interests throughout the meeting if the need arose. Councillors Taylor

and Brown declared for the purposes of openness that they were standing for County elections

FC157 Minutes

It was **RESOLVED** to approve the minutes of the Full Council meeting held on the 7th March 2017 and the minutes of the Extraordinary Full Council meeting held on the 28th March 2017 as a correct record. The minutes were duly signed.

FC158 Order of Business

It was **RESOLVED** to move item 12 Land North East of Shaftesbury and item 7 Strategic Plan to directly follow item 4 Reports.

FC159 Reports

Officer report 0417FC04 was received and noted. The Chairman expanded on his report enclosed within the documents, District Councillor Beer was available to answer any questions. Apologies were received from County Councillor Jeffery. A vote of thanks was extended to County Councillor Jeffery for his work at all tiers of local government.

Councillor Proctor reported on the Abbey.

Melbury and Cann Group Parish Councillor William Kenealy provided a report as Chairman of the Neighbourhood Planning Group in addition to the previously circulated report.

Councillor Cook expressed thanks on behalf of the Shaftesbury Snowdrops for the grants received. The group is looking for a sponsor.

7:16pm Councillor Jackson arrived.

FC160 Land North East of Shaftesbury

Officer report 0417FC12 was received. It was reported that both North Dorset and Wiltshire Councils had confirmed that they currently had adequate land supply allocated for building. Discussion took place in relation to the proposed bypass corridor.

7:28 Councillor Hall arrived.

It was **RESOLVED** that Shaftesbury Town Council opposes any plans for further development in the Wiltshire Highway route Protected Zone (Saved Policy TR20). That the Town Council seeks assurance from North Dorset District Council, Dorset County Council and Wiltshire Council that the by-pass route will remain protected and generally unchanged in any future local plan review process. That the Town Council seeks from Dorset County Council a continuing commitment to the Eastern Outer Bypass. That the Town Council seeks from North Dorset District Council concrete assurance that the Outer Eastern Bypass will feature in any local plan re-write. That the Town Council seeks from Wiltshire Council concrete assurance that the Highway route Protected Zone (Saved Policy TR20) will remain in force and no further development will take place within it and that the Neighbourhood Plan Group be asked to include a policy in relation to the bypass with similar effect.

FC161 Strategic Plan

Officer report 0417FC07 was received. Mrs Wilthew was invited to the table to speak to the draft Strategic Plan. It was **RESOLVED** to adopt the following Mission Statement;

Shaftesbury Town Council will work conscientiously with the community to define and provide best value, high quality services and facilities, ensuring that Shaftesbury is a 21st Century Town that respects its heritage and upholds its value making it a great place to live, work, plan and visit.

It was **RESOLVED** to adopt the Strategic Plan in principle and that the Committees to look at their appropriate sections to identify details of the projects, priority and timeline.

FC162 Reports from Committees

Officer report 0417FC05 was received and noted, a summary of the last General Management and ROSE Committee meetings were given.

Councillor Austin provided an update from the Westminster Memorial Hospital.

FC163 Payments

Officer report 0417FC06 was received and an amended appendix was tabled. It was **RESOLVED** to approve the payments totalling £31,272.97 from the Town Council's Current Account as detailed in Appendix A of these minutes.

FC164 Grant Awards

Officer report 0417FC08 was received. It was **RESOLVED** to adopt the Grants Awarding Policy and associated timetable for the submission and award of grants, grant application form and grant evaluation agreement.

FC165 Policies

Officer report 0417FC09 was received. It was **RESOLVED** to adopt the Communications and Media Policy, the Telephone Monitoring Policy and the Comments, Compliments and Complaints Protocol.

FC166 Street Cleaning Service Level Agreement

Officer Report 0417FC10 was received. It was **RESOLVED** to enter into a further two year Service Level Agreement with North Dorset District Council for delivering its Street Cleansing service and to buy replacement bins for use until replenished by Dorset Waste Partnership.

FC167 Officer Report and Future Meetings of the Council

Officer report 0417FC13 was received. It was **RESOLVED** to extend a vote of thanks to Mr William Sherriff for the donations of new Union and Dorset Flags.

There being no further business, the meeting was closed at 9.00pm.

Signed

Date

Appendix A.

List of Payments made between 30/03/2017 and 31/03/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/03/2017	Nat West Credit Card	DirectDebi	68.40		Credit Card Payment
31/03/2017	March Salaries inc Cllr Allowa	ONLINE	10,054.35		March Salaries inc Cllr allowa
31/03/2017	Corona Energy	DD	431.54		Gas February
31/03/2017	Eon	direct deb	288.78		Electric up to 16/03
31/03/2017	Shaftesbury Snowdrops	012970	1,450.00		Shaftesbury Snowdrops
31/03/2017	J Prichard(SaveOurBeds)	012971	1,056.69		J Prichard(SaveOurBeds)
31/03/2017	Little Giants	012972	800.00		Little Giants

Total Payments 14,149.76

List of Payments made between 01/04/2017 and 11/04/2017

Date	Chq Ref	Payee	Amount Paid	Transaction Detail
01/04/2017	DD	NDDC	45.69	Business Rates Cemetery
01/04/2017	DD	NDDC	210.70	Business Rates Bell St Toilets
01/04/2017	DD	NDDC	673.00	Business Rates Town Hall
01/04/2017	DD	NDDC	260.82	Business Rates Swimming Pool
01/04/2017	DD	NDDC	255.07	Business Rates UNit9C
03/04/2017	DD	BT	106.20	Line rental
05/04/2017	Online	DCC Pension Fund	3390.23	Ref March Salaries
05/04/2017	Online	HMRC	3365.78	Tax/Ni March Salaries
09/04/2017	DD	BT	265.93	Line Rental Mar-May
11/04/2017	012973	Local world	486.72	Advertising - By-Elections
11/04/2017	012974	Ben Jonhson	191.40	Equipment Spares
11/04/2017	102975	The IT Department	118.62	Monthly Support Charge
11/04/2017	012976	Vaughtons	62.14	Neck ribbons
11/04/2017	012977	OCS Group Uk Ltd	185.90	Sanitary disposal April 17 to March 2018
11/04/2017	012978	Cliff Skey	300.00	Town Crier Services
11/04/2017	012979	StreetMaster	1630.80	Memorial Benches- Denchfield and Ludovici
11/04/2017	012980	Michaels Robes	48.00	Robe Covers
11/04/2017	012981	RJ & KD McLean Ltd	3000.00	Bearkat Woodchippers
11/04/2017	012982	Sydenhams	152.16	Wooden stakes
11/04/2017	012983	Mole Country Stores	4.79	Bamboo Canes
11/04/2017	012984	SLCC	200.00	Membership- re-raised ref 0129345
11/04/2017	012985	ALCC	10.00	Membership- re-raised ref 0129345
11/04/2017	012986	Dorset Planning Consultant	480.00	Neighbourhood Planning Group
11/04/2017	012987	E G Coles	26.26	New Blade
11/04/2017	012988	DAPTC	180.00	Annual Conference 3x attendees
11/04/2017	012989	Owen Brockway Electricians	468.00	Put up and remove Xmas lights Town Hall
11/04/2017	012990	B Carter	26.70	Travel- Planning Training Dorchester
11/04/2017	012991	Travis Perkins	708.30	Paint, Bolts, Sand, Cement
11/04/2017	012992	3 Counties Locksmiths	270.00	New door handles to both entrances of Town Hall
		Total Payments	17,123.21	
		Total combined Payments	31,272.97	