



## SHAFTESBURY TOWN COUNCIL

# GENERAL MANAGEMENT (GEM) COMMITTEE MEETING

You are summoned to attend a meeting of the General Management Committee which will be held in the Mayor's Parlour, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 17<sup>th</sup> June 2014 commencing at 7:00pm at which your attendance is required.

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Wednesday 11<sup>th</sup> June 2014

**TO MEMBERS OF THE GEM COMMITTEE:** Councillors Lewer, Madgwick, Proctor, K Tippins, R Tippins

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: the three aims of the general duty of the Public Sector Equality Duty (eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, advance equality of opportunity between people from different groups and foster good relations between people from different groups), Crime and Disorder, Health and Safety and Human Rights.

## AGENDA

### **PART 1 (PUBLIC ITEMS)**

#### **1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

- a) To elect a Chairman of the General Management Committee for the municipal year 2014/2015
- b) To Elect a Vice-Chairman of the General Management Committee for the municipal year 2014/2015

#### **2. APOLOGIES**

To receive and consider for acceptance, apologies from those unable to attend.

#### **3. DECLARATION OF INTERESTS**

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

#### **4. RECEIPT OF DISPENSATION REQUESTS**

To receive any dispensation requests received by the clerk and not previously considered.

#### **5. TERMS OF REFERENCE** (*appendix 1*)

To consider the committee's terms of reference for recommendation to Full Council.

#### **6. PUBLIC RECESS**

Members of the public are invited to make representations to Shaftesbury Town Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960)



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### **7. EXEMPT ITEMS – EXCLUSION OF PRESS AND PUBLIC**

Certain items are expected to include the consideration of exempt information and the Recreation, Open Spaces and Environment Committee is, therefore, recommended to resolve “That, in accordance with Section 100a(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12a of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information”.

Item Number	Appendix
13	4

### **8. CLERK’S REPORT**

To receive the Clerk’s verbal report updating the committee on previous items discussed by the committee that do not appear on the agenda and any items that have been received in the office between the publication of the agenda and the day of the meeting.

### **9. FINANCIALS** (*appendix 2*)

To receive finance report as at 30<sup>th</sup> April 2014

### **10. LOCAL GOVERNMENT PENSION SCHEME 2014 DISCRETIONS** (*appendix 3*)

To consider the Council’s Policy, as an Employer, on LGPS compulsory and optional discretions

### **11. REPORT FROM CLLR R TIPPINS**

To receive verbal report from Cllr R Tippins relating to s.106 agreements in relation to the Coppice Street Car park and toilet block.

### **12. PART 2 (TO BE CONSIDERED WITHOUT THE PUBLIC AND PRESS PRESENT)**

### **13. INTERIM AUDIT REPORT** (*appendix 4*)

To receive the Clerk’s report into the Internal Audit report.

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Mr Paul Russell  
Locum Town Clerk

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Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Enquiries to Paul Russell on 01747 852420 or email [townclerk@shaftesburytowncouncil.co.uk](mailto:townclerk@shaftesburytowncouncil.co.uk)