



**SHAFTESBURY TOWN COUNCIL**

**General Management Committee**

Minutes of a meeting of the General Management Committee held in the Council Chamber, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 9<sup>th</sup> June 2015 commencing at 7:30pm.

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**Members Present:**

Councillor Perkins (Vice-Chair)  
Councillor Francis  
Councillor K Tippins

Councillor Austin  
Councillor Jackson

**Absent:**

Councillors Lewer and Proctor

**Officers Present:**

Claire Commons, Committee Services Officer  
Stephen Holley, Town Clerk

**In Attendance:**

Councillors R Tippins, Hall, Taylor, Todd and Wegwermer  
8 members of the public

**MINUTES**

**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised;

- Monument. Comments that the consultation process was flawed, requests that the views of the public were listened to. It was reported that the Trinity Trust no longer wanted to be associated with the monument. Mr Sherriff spoke of the inception of the monument project being conceived at the funeral of Rifleman Allen.
- Swimming Pool. Enthusiasm for the pool was expressed and anticipation that it would be well used.
- Processes. Concern was expressed that members of the public were only allowed to submit questions in advance. The Clerk responded that that was a procedure for formal questions considered as part of an Agenda and that members of the public were still able to raise questions during the normal course of a meeting.

- Website. It was suggested that the Council's new website could be improved upon; communication was important.
- Declarations of Interest. It was suggested that, for transparency, it would be preferable if the Council were to adopt the full Register of Interests form (i.e. in line with the District and County Council), requiring members of the Council to declare all areas of interest such as societies etc.

**G01 Apologies**

Apologies were received and accepted from Councillors Lewer and Proctor due to vacation.

**G02 Declarations of Interest and Dispensations**

No declarations of interest or dispensations had been received. All members were invited to declare any interests throughout the meeting if the need arose.

**G03 Minutes**

It was **RESOLVED** to approve the minutes of the General Management Committee meeting held on 10<sup>th</sup> March 2015 as a correct record.

**G04 Chairman's Announcements**

There were no announcements from the Vice-Chair

**G05 Finances**

Officer reports 0615GEM05 and 0615GEM05 supplemental were received and noted. It was **RESOLVED** to approve (or ratify, as appropriate) the following payments: cheques (011998 – 012097) for the period 13/04/15 to 09/06/15 totalling £92,016.48, BACS Payments of £23,461 and Direct Debits amounting to £3,695.48 from the Town Council Current Account.

**G06 Internal Auditor's Reports**

Officer report 0615GEM06 and the Internal Auditor's Reports visits 2 of 3 and 3 of 3 were received and noted. It was **RECOMMENDED** to Council to consider the findings and the recommendations in the Internal Auditor's reports for adoption.

**G07 Swimming Pool**

Councillor K Tippins updated the Committee on the progress of the Swimming Pool Project. She reported that the aspiration was to open as an open air pool following the Tisbury Leisure Pool model. The pool would be staffed by volunteer 'hut' staff, self-employed lifeguards and the Town Council's Grounds Team would take care of the plant room. It was anticipated that the pool would open on 24<sup>th</sup> July 2015 for the duration of the school summer holidays.

**G08 Rifles Monument**

Officer report 0615GEM08 was received. It was **RECOMMENDED** to the Council that the resolution made on 7<sup>th</sup> October 2014 in respect of the monument be rescinded, that the informal approach to The Rifles be formalised in an offer for the Monument to be installed at Wyvern Barracks or a destination of their

choosing. It was further **RECOMMENDED** that if The Rifles accepted the offer of the Monument, an inscription be provided recognising the funding of the people of Shaftesbury, the Town Clerk to prepare appropriate wording and associated costs.

**G09 Local Council Award Scheme**

Officer report 0615GEM09 was received. It was **RESOLVED** to endorse the intention to apply for the Foundation Award under the Local Council Award Scheme, which had replaced the former Quality Status. (*Financial Implication - £100 Legal and Professional* )

**G10 Public Toilets**

Officer report 0615GEM10 was received. It was **RECOMMENDED** to the Council that it contract a cleaning company, subject to obtaining satisfactory references, for two cleans each Saturday, Sunday and Bank Holiday with the Grounds Team undertaking the initial clean of the day.

**G11 Town Hall Cleaning**

Officer report 0615GEM11 was received. It was **RESOLVED** to delegate to the Clerk the award of a contract to a cleaning company, subject to obtaining satisfactory references, for one deep clean and subsequent twice weekly cleans. It was **RECOMMENDED** to the Council for a decision on viring funds from salaries to the appropriate budget line.

**G12 Project Plans**

Officer report 0615GEM12 was received. It was requested that the budget allocation be split into revenue and capital. It was **RESOLVED** that the report be adopted. In response to a member's suggestion the Clerk agreed that the project plan could form the basis of the start of a five year plan and the Council would be requested to approve embarking on this at its next meeting.

**G13 Officer report**

There were no further matters to bring to the Committee's attention.

There being no further business, the meeting was closed at 8.52pm

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Signed

Date

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