



Shaftesbury Town Council

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To: Members of Shaftesbury Town Council's Planning and Highways Committee (PH),
Councillors Brown, Todd, Austin, Lewer, Proctor, Taylor. All other recipients for information
only.

You are required to attend a meeting of the committee,
**to be held at 7.00pm on Tuesday 04 July 2017 in the Council Chamber, Shaftesbury
Town Hall**

For the transaction of the business shown on the agenda below.

Claire Commons, Town Clerk

Members are reminded of their duty under the Code of Conduct

Public Participation

The Chairman will invite members of the public to present their questions, statements or
petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the
meeting provided it does not cause disruption or impede the transaction of business. Out of
courtesy to those present, the Council requests that intention to record proceedings is brought
to the Chairman's attention prior to the start of the meeting.

Agenda Item	
01. Apologies	
To receive and consider for acceptance, apologies for absence	
02. Declarations of Interest and Dispensations	
Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.	
03. Minutes	
To confirm as a correct record, the minutes of the previous meeting of the Planning and Highways Committee held on 30 May 2017.	
04. Planning Applications	p3
To consider responses to the Planning Applications identified for return to the Planning Authority.	
Report 0717PH04	

Agenda Item		
05. Tree Applications		p5
To consider responses to Tree Applications identified for return to the Planning Authority.		
		Report 0717PH05
06. Bins		p6
To consider bin locations for the High Street.		
		Report 0717PH06
07. Roadside Advertising		p7
To receive an update from Dorset Highways on Roadside Advertising.		
		Report 0717PH07
08. Officer Report and Future Meetings of the Council		p8
To receive any correspondence and updates relating to the work of the Council, to confirm the date of the next meeting and to identify matters for inclusion on the agenda.		
		Report 0717PH08

(End)

**Report 0717PH04 to a meeting of the Planning and Highways Committee
to be held at 7.00pm on Tuesday 04 July 2017 in the Council
Chamber, Shaftesbury Town Hall**

Planning Applications

1. Purpose of Report

To consider responses to the Planning Applications identified for return to the Planning Authority.

2. Recommendation

- 2.1. That the Committee provides its observations on the below mentioned applications and any further applications received before the date of the meeting.

3. Background

- 3.1. Shaftesbury Town Council is a statutory consultee which is provided the opportunity to make observations on planning applications within its parish boundary. These observations are reported back to the planning authority in order that it can make an informed decision when determining the applications.
- 3.2. The Committee may request that an application be considered by the planning authority's development management committee if there are matters of particular concern or which would be better considered during debate.
- 3.3. Members are asked to consider for each application shown at **Appendix A**, whether they support the application or object to it. Consideration should be given to matters relating to planning law and also to local knowledge.
- 3.4. More guidance on how to comment on planning applications can be found at <http://planninghelp.org.uk/improve-where-you-live/how-to-comment-on-a-planning-application>. Applications can be viewed online at <http://planning.north-dorset.gov.uk/online-applications/>, or the relevant link in Appendix A

4. Financial Implications

- 4.1. There are no financial implications arising from this report.

5. Legal Implications

- 5.1. The Council is a statutory consultee on planning applications and is thereby invited to provide observations but does not hold any power to determine the applications.

(End)

Report Author:
Claire Commons, Town Clerk

Appendix A.

To include but not be limited to;

[2/2017/0599/FUL – The Works, Old Lower Blandford Road, Shaftesbury](#)

Form balcony on gable end, install 1 No. window, 1 No. replacement window and form canopy over the front door.

Applicant: Mr & Mrs Longridge

Agent: Room Review

[2/2017/0600/LBC – The Works, Old Lower Blandford Road, Shaftesbury](#)

Form balcony on gable end, install 1 No. window, 1 No. replacement window and form canopy over the front door. carry out internal alterations/layout and all associated works externally and internally.

Applicant: Mr & Mrs Longridge

Agent: Room Review

[2/2017/0832/LBC - 18 St James Street Shaftesbury SP7 8HE](#)

Remove existing concrete pointing for assessment works to be carried out.

Applicant: Mr W Clayton

[2/2017/0815/COU - 34 High Street Shaftesbury SP7 8JG](#)

Change of use from B1 to Financial Advisers (A2).

Applicant: Bloomfield & Associates Ltd

[2/2017/0839/LBC - 37 St James Street Shaftesbury SP7 8HF](#)

Damp Proofing work to rear wall.

Applicant: Miss Natalie Hunt

[2/2017/0847/FUL - Land At Long Cross Shaftesbury Dorset](#)

Applicant: Mr J Pritchard

Agent: A P Gower

[2/2017/0866/HOUSE - 15 Beaufoy Close Shaftesbury Dorset SP7 8PT](#)

Applicant: Miss K Williams

**Report 0717PH05 to a Meeting of the Planning and Highways Committee
to be held at 7.00pm on Tuesday 04 July 2017 in the Council
Chamber, Shaftesbury Town Hall**

Tree Applications

1. Purpose of Report

To consider responses to Tree Applications identified for return to the Planning Authority.

2. Recommendation

- 2.1. That the Committee provides its observations on the below mentioned applications and any further applications received before the date of the meeting.

3. Background

- 3.1. Shaftesbury Town Council is not a statutory consultee for tree applications and is no longer automatically advised of applications being considered. The Council may still make comments on those it is aware of in the planning system.
- 3.2. The following applications have been notified to the Town Council due to the sensitivity of the area concerned;
- 3.2.1. 2/2017/0974/CATREE 4 Castle Gardens
- 3.2.2. 2/2017/0949/CATREE 5 Castle Gardens
- 3.2.3. 2/2017/0926/CATREE 2 Castle Gardens
- 3.3. The trees concerned are within a Conservation Area and therefore have some protection as a result.
- 3.4. Historically, tree works at that location have been negotiated with the management company to ensure the trees were managed appropriately. In these instances, the tree applications have been made by individual householders who may not be aware of the sensitivity of the site. For this reason, the Planning Authority have asked the Town Council to provide comments on the applications listed.

4. Financial Implications

- 4.1. There are no financial implications arising from this report.

5. Legal Implications

- 5.1. The Council is not a statutory consultee on tree applications but has been invited to provide observations. The Council does not hold any power to determine the applications itself.

(End)

Report Author:
Claire Commons, Town Clerk

**Report 0717PH06 to a Meeting of the Planning and Highways Committee
to be held at 7.00pm on Tuesday 04 July 2017 in the Council
Chamber, Shaftesbury Town Hall**

Bins

1. Purpose of Report

To consider bin locations for the High Street.

2. Recommendation

- 2.1. That the Council keeps the High Street clear of litter bins between Angel Square and the Town Hall and place a larger municipal bin at Angel Square.

3. Background

- 3.1. The Town Council is responsible for Street Cleansing under a service level agreement with Dorset Waste Partnership.
- 3.2. Dorset Waste Partnership are going through a long procurement process for new litterbins across Dorset and as a result, have not replaced broken bins in the meantime
- 3.3. The Council and Cllr Beer negotiated to obtain second hand bins to serve the town in the interim and the majority of these are in place.
- 3.4. The High Street used to have two half size bins which were prone to failure due to the lock rusting and the front opening ad hoc. The size of the bins was also an issue because they filled very quickly and then well meaning public would place litter around the base of the bin or pile it on top which then spread and created more littering rather than less.
- 3.5. During the time that the High Street has been without the small bins, the grounds team have noticed that the litter has decreased, people choosing to carry litter further and place it in one of the larger bins at either end of the town.
- 3.6. Dorset Waste Partnership have been asked if they would agree to adjusting the litter bin locations to remove the two pole mounted bin locations from the High Street and place a larger municipal bin at Angel Square (perhaps adjacent to the Farmer Keith bench). If this is agreed, the Committee is asked to support this amendment.

4. Financial Implications

- 4.1. There are no financial implications arising from this report.

5. Legal Implications

- 5.1. The Council has a service level agreement to provide street cleansing and the current location of the bins is identified within that agreement.

(End)

Report Author:
Claire Commons, Town Clerk

**Report 0717PH06 to a Meeting of the Planning and Highways Committee
to be held at 7.00pm on Tuesday 04 July 2017 in the Council
Chamber, Shaftesbury Town Hall**

Roadside Advertising

1. Purpose of Report

To receive an update from Dorset Highways on Roadside Advertising.

2. Recommendation

2.1. That the Council confirms attendees and date of meeting to discuss roadside advertising.

3. Background

- 3.1. The Town Council has been approached by the Shaftesbury Civic Society in relation to the increased number of advertising banners being placed on roadsides in the town.
- 3.2. The Clerk has been trying to arrange a meeting with the Civic Society, Dorset Highways and Councillors to discuss this and agree an appropriate resolution.
- 3.3. Dorset Highways have since been in touch to say that circumstances have changed since the meeting was proposed and there are tighter regulations around this now.
- 3.4. A meeting is still recommended to discuss the changes and agree local approaches for assisting and encouraging local events and business within the regulations.

4. Financial Implications

4.1. There are no financial implications arising from this report.

5. Legal Implications

5.1. Dorset Highways is the responsible authority for highways and verges.

(End)

Report Author:
Claire Commons, Town Clerk

**Report 0717PH08 to a Meeting of the Planning and Highways Committee
to be held at 7.00pm on Tuesday 04 July 2017 in the Council
Chamber, Shaftesbury Town Hall**

Officer Report and Future Meetings of the Council

1. Purpose of Report

To receive any correspondence and updates relating to the work of the Council, to confirm the date of the next meeting and to identify matters for inclusion on the agenda.

2. Recommendation

- 2.1. That the Council notes the report and the date of its next meeting and identifies any matters for inclusion on the next agenda(s)

3. Updates

- 3.1. Strategic Plan - the Clerk is working on the elements of the Strategic Plan during July and August and will bring project proposals for resolution at the Committee meeting in September.

4. Correspondence

The following items of correspondence have been received;

- 4.1. Appeal - An appeal has been made to the Secretary of State in respect of the District Council's refusal of permission to application 2/2016/1842/FUL. It will be determined on the basis of Written Representations. The Secretary of State directs that any person who submitted written representations to the Local Planning Authority relating to the proposed development at application stage be notified of the appeal. Copies of all representations already received have been forwarded to the Planning Inspectorate and the Appellant. If the Council wishes to make further comments, or modify/withdraw its previous representation, it can do so online at <https://acp.planninginspectorate.gov.uk> quoting reference: APP/N1215/W/17/3175397. The Committee submitted the following observation on this application;

The Committee objects to the application due to concerns about loss of privacy and loss of light for neighbouring properties, overdevelopment of the site protected by Policy SB5 and concern about road safety exiting to Bimport.

- 4.2. Road Closure French Mill Lane - application from A-Plant Lux, agents for BT, to close part of FRENCH MILL LANE, SHAFTESBURY from its junction with Gascoigne's Lane southwards for a distance of approximately 35 metres. The closure has been requested to allow BT access to their overhead network to provide cabling for a new customer connection. These works are programmed to commence on Wednesday 26 July 2017 for 3 days, until Friday 28 July 2017. The works will take place between 09.30hrs and 15.30hrs daily - the road will be open at all other times. The road closure is necessary for safety reasons, as the works will take place within the whole width of the carriageway. A-Plant Lux will publicise the road closure in a number of ways: they will place information boards on the road in this area to inform the travelling public of the works; they will carry out a letter drop to local residents directly affected by the works; and they will sign a vehicular diversion route using the local road network.

5. Date of next meeting and items for inclusion on the agenda

- 5.1. The next scheduled meeting of the Council is 15th August 2017
- 5.2. The Council is requested to consider items for inclusion on the agenda for its next meeting in order to provide sufficient time for matters to be researched and reports written for issue with the agenda papers and in turn provide for greater transparency and informed decision making.
- 5.3. Consideration should be given to the purpose of any subject for inclusion, an indication of what is hoped can be achieved by the items will help to focus the report and subsequent debate and avoid general discussion.
- 5.4. Items already noted for consideration are;
 - Christy's Lane Audit
 - Cattle Market

6. **Financial Implications**

There are no financial implications arising from this report

(End)

Report Author:
Claire Commons, Town Clerk