

## Agenda – informal working group meeting – Neighbourhood Plan 19/04/2018

### Welcome and apologies

#### Agenda:

1. Apologies
2. Chair and Vice meeting update (meeting held on 19/4/2018):
  - a) Review of Shaftesbury, Melbury Abbas and Cann Neighbourhood Plan (objectives stage) review by DPC in June 2016
  - b) High level overview of draft objectives – AC to agree draft objectives
  - c) Evidence to date
  - d) Proposal for an exercise (project 3) to sort the evidence and construct the high level plan
3. Progress report on project 2 – analysing the ‘free form’ text from original questionnaire. Brie and Lee will update on the process and outcomes to date
4. Analysis from the ‘project 1’ exercise – the ‘what’s missing’ from the local plan v local plan revision v original NP questionnaire and what has changed since 2014 (your homework from the last meeting)
5. Mini survey update included numbers completed and analysis of responses
6. Review and next steps

#### Summary of meeting:

1. Brie opened the meeting and acknowledged the absence of Keri Jones, Sue Allatt, Brendan Fisher, Natalie Evans, Stuart Edwards, Mick Hicks
2. The agenda items moved around and the mini-survey was discussed and debated first and analysis of the responses was presented – thanks were given to the group for their time and effort with completing the surveys across the community. Brie also shared the visual map detailing the spread of responses based on postcode. Also distributed was the ‘what’s missing’ spreadsheet – this details the free from text from the mini-surveys and highlights the feedback with the common themes highlighted
3. Brie shared the DOC summary from 2016 which details the standstill of work completed by the original group and recommendations made by the DPC. The back pages of the document refer to the recommended approach

| Action – sorting through the evidence for your workstream   | Who                        | When  |
|---|----------------------------|---|
| <ol style="list-style-type: none"> <li>1. Review content of ‘first cut analysis’ for your specific objective</li> <li>2. Review DPC analysis of your nominated specific objective</li> <li>3. Understand which policies fit under your specific objective- for example Environment below.....</li> <li>4. Review the analysis of the free form text (additional comments) to pick up additional feedback</li> </ol> | Relevant workstream member | First review on 17 <sup>th</sup> May then final review on 21 <sup>st</sup> June |

| Action   | Who                        | When  |
|--|----------------------------|---|
| 5. GAP analysis and emerging policies<br>6. Conclusion – recommendation of emerging policies<br>7. Aims – what do we want to achieve from ‘your’ specific objectives<br>8. Make reference to the relevant aspect/ policies within the local plan | Relevant workstream member | First review on 17 <sup>th</sup> May then final review on 21 <sup>st</sup> June |
| Review the ‘what’s missing’ spreadsheet and use this information where appropriate to  |                            |   |
| Complete the analysis the ‘free form’ text from original questionnaire (5,782 comments)  | Brie/ Lee                  | End of April  |