



Shaftesbury Town Council

Town Hall, Shaftesbury, Dorset. SP7 8LY

Telephone: 01747 852420

Town Clerk: Mrs Claire Commons
e-mail:enquiries@shaftesbury-tc.gov.uk

Website:www.shaftesbury-tc.gov.uk

VAT Reg No 241 1307 58

To: Members of Shaftesbury Town Council's Planning and Highways Committee (PH), Councillors Austin, Brown, Lewer, Proctor, Taylor and Todd. All other recipients for information only.

You are summoned to a meeting of the Planning and Highways Committee for the transaction of the business shown on the agenda below.

To be held at 7.00pm on Tuesday 24 April 2018 in the Council Chamber, Shaftesbury Town Hall

Claire Commons, Town Clerk

Public Participation

The Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the meeting provided it does not cause disruption or impede the transaction of business. Out of courtesy to those present, the Council requests that intention to record proceedings is brought to the Chairman's attention prior to the start of the meeting.

Agenda

- 1 APOLOGIES2**
To receive and consider for acceptance, apologies for absence
- 2 DECLARATIONS OF INTEREST.....2**
Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.
- 3 MINUTES2**
To confirm as a correct record, the minutes of the previous meeting of the Planning and Highways Committee.
- 4 PLANNING APPLICATIONS3**
To consider responses to planning applications to include but not be limited to; 12 St Edwards Close, 1 Great Lane, 4 Sally Kings Lane.
- 5 TRAFFIC INFORMATION SIGN, CHRISTY'S LANE.....5**
To consider the proposals for a permanent Traffic Information Sign on Christy's Lane
- 6 DRAINS AND GULLIES.....10**
To receive a verbal report on drains and gullies requiring attention.
- 7 OFFICER REPORT11**
To receive reports and correspondence relating to the work of the Committee not requiring decisions at this meeting, subject matters are: Christy's Lane pedestrian crossing, town centre pavements, Grosvenor road crossing and improvements, Armoury Yard surface, Christy's Lane vehicles on verges

(End)

**Administration for a meeting of the Planning and Highways Committee
To be held at 7.00pm on Tuesday 24 April 2018 in the Council Chamber, Shaftesbury
Town Hall**

Members are reminded of their duties under the Code of Conduct

1 Apologies

To receive and consider for acceptance, apologies for absence

STRATEGIC PLAN AREA: INTERNAL ENGAGEMENT

LEAD COUNCILLOR: CLLR JACKSON

The Council (including committees) should approve (or not) the reason for apologies given by absent councillors. If a council member has not attended a meeting of the council (or its committees) or has not tendered apologies which have been accepted by the council (or committee), for six consecutive months, they are disqualified.

1.1 Apologies received to date

1.1.1 Councillor Austin due to a family commitment.

2 Declarations of Interest

Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.

STRATEGIC PLAN AREA: INTERNAL ENGAGEMENT

LEAD COUNCILLOR: CLLR JACKSON

2.1 Declarations of Interest received to date

2.1.1 Councillor Brown declared a personal interest in item 7 as a relative of one of the correspondents.

3 Minutes

To confirm as a correct record, the minutes of the previous meeting of the Planning and Highways Committee.

STRATEGIC PLAN AREA: INTERNAL ENGAGEMENT

LEAD COUNCILLOR: CLLR JACKSON

3.1 Minutes to be adopted

3.1.1 3rd April 2018

**Report 0418PH4 to a meeting of the Planning and Highways Committee
To be held at 7.00pm on Tuesday 24 April 2018 in the Council Chamber, Shaftesbury
Town Hall**

4 Planning Applications

To consider responses to planning applications to include but not be limited to; 12 St Edwards Close, 1 Great Lane, 4 Sally Kings Lane.

4.1 Summary

- 4.1.1 The Committee is asked to provide its observations on the planning applications at Appendix A, returning an observation of Objection, No Objection or Support. Where possible and in particular with 'Objection' you will be asked to provide a planning reason.
- 4.1.2 The Committee may receive a report from Mr Clinch who has volunteered to keep the council informed on planning applications as they progress.

4.2 Financial & Legal Implications and Risk

- 4.2.1 There are none identified in this report.

4.3 Recommendation

- 4.3.1 That the Committee provides its observations on the below mentioned applications in the form of Support, No Objection or Objection.
- 4.3.2 That the Committee notes any report provided on the progress of planning applications and determines any actions arising.

STRATEGIC PLAN AREA: INTERNAL ENGAGEMENT

LEAD COUNCILLOR: MARK JACKSON

4.4 Detail

- 4.4.1 Shaftesbury Town Council's Strategic Plan *Internal Engagement* incorporates developing links with other authorities. Providing local knowledge on the considerations affecting planning applications is valuable to the Planning Authority.
- 4.4.2 Shaftesbury Town Council is a statutory consultee for planning applications which is provided with the opportunity to make observations on planning applications within its parish boundary. These observations are reported back to the planning authority in order that it can make an informed decision when determining the applications.
- 4.4.3 The Committee may request that an application be considered by the planning authority's development management committee if there are matters of particular concern or which would be better considered during debate.
- 4.4.4 Consideration should be given to matters relating to planning law and to local knowledge with any comments provided to support the observation made.
- 4.4.5 More guidance on how to comment on planning applications can be found at <http://planninghelp.org.uk/improve-where-you-live/how-to-comment-on-a-planning-application>. Applications can be viewed online at <http://planning.north-dorset.gov.uk/online-applications/>, or the relevant link in Appendix A

(End)

Report Author: Claire Commons, Town Clerk

Appendix A. Planning applications

[2/2018/0391/HOUSE 12 St Edwards Close Shaftesbury Dorset SP7 8RJ](#)

Erect single storey side extension.

Applicant Name Mr N Collard

Applicant Address 12 St Edwards Close Shaftesbury Dorset SP7 8RJ

[2/2018/0348/HOUSE 1 Great Lane Shaftesbury SP7 8ET](#)

Erect single storey rear extension. Partial conversion of garage/workshop to additional living accommodation and replace existing flat roof with double pitched roof and clock tower. Erect storm porch. Replace existing pan-tiles to main house with natural slates.

Applicant Name Mr & Mrs Chris O'Kane

Agent Name Mr Tim Downes

[2/2018/0052/LBC Browns Cottage 4 Sally Kings Lane Shaftesbury Dorset SP7 8LS](#)

Remove exterior paint from part of the North and East elevations. Repair damaged pointing with lime mortar and carry out associated external works.

Applicant Name Ms D Whitfield

Agent Name N/A

**Report 0418PH5 to a meeting of the Planning and Highways Committee
To be held at 7.00pm on Tuesday 24 April 2018 in the Council Chamber, Shaftesbury
Town Hall**

5 Traffic Information Sign, Christy's Lane

To consider the proposals for a permanent Traffic Information Sign on Christy's Lane

5.1 Summary

- 5.1.1 Dorset County Council has resolved to install a traffic information sign on Christy's Lane to replace the current temporary sign, this item is to comment on the design and location.
- 5.1.2 The proposed design and precise location is provided at Appendix B. Correspondence opposing the sign from Melbury Abbas is at Appendix C.
- 5.1.3 A meeting with DCC discussed the possibility of using the reverse of the sign for local information, a response to this request is awaited and will be provided if received in time for the meeting.

5.2 Financial Implication

- 5.2.1 There are no financial implications arising from this report, this item is a Dorset County Council installation.

5.3 Legal Implication

- 5.3.1 All legal implications rest with Dorset County Council as the authority installing this sign.

5.4 Risk

- 5.4.1 There are no identified risks in this report

5.5 Recommendation

- 5.5.1 That the design and location are agreed for the Traffic Information Sign and a response is agreed to Melbury Abbas and Cann Parish Council.

STRATEGIC PLAN AREA: TOWN LANDSCAPE & AESTHETICS LEAD COUNCILLOR: PIERS BROWN

5.6 Detail

- 5.6.1 The primary purpose of the sign is to provide traffic information, the primary piece of information currently being the routing of HGV's southbound. Additional information will be displayed to inform all road users of traffic information, examples of which could be "slow traffic on road x, use road y" or "Gold Hill Fair, high street closed".
- 5.6.2 The Town Council will be able to provide local information for display as relevant for the use of the sign.
- 5.6.3 The Clerk, Mayor and Chair of Planning/Town Landscape councillor lead met with DCC on 23rd March and asked whether the reverse of the sign could be used for additional local information or advertising. Suggestions were either in the form of a permanent 'billboard' or more possibly, in the form of eyelets which would allow local temporary signs to advertise local events such as the opening of the swimming pool or Shaftesbury snowdrops. A response is awaited to these possibilities.

5.6.4 The letter received from Melbury Abbas and Cann Group Parish Council outlines some concerns that that council has regarding the signs. Shaftesbury Town Council is committed to working collaboratively with its neighbours but must balance that with representing the needs and views of Shaftesbury residents.

(End)

Report Author:
Claire Commons, Town Clerk

Appendix B. Sign Examples
Variable Message Sign Examples



Portland Road,
Weymouth.

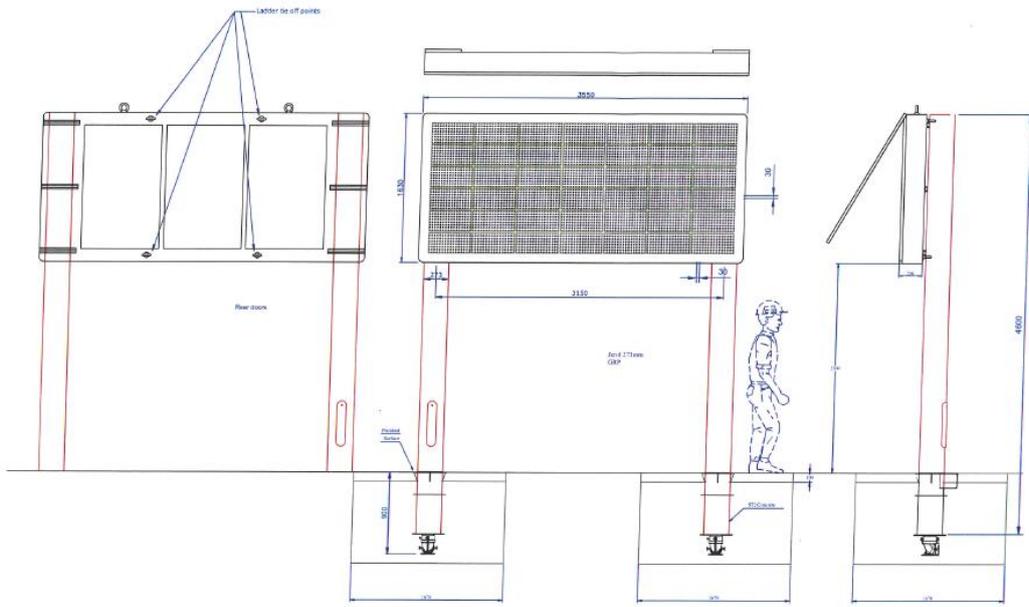


Monkton Hill,
Dorchester.

Sales Drawing, Not For Production

Notes:

1. Front opening LED sign manufactured from 3mm aluminium sheet, fixed to post using Halfen channel bolted to rear
2. Paint RAL 9017 Black
3. 112 x 48 pixel RGB display mounted behind sealed lenses mounted in front face



7					
6					
5					
4					
3	Paint RAL 9017 Black	✓	✓	✓	✓
2	Working high/low speed	✓	✓	✓	✓
1	Fit back	✓	✓	✓	✓
REV	DESCRIPTION	APPROVED	DATE	BY	REVISIONS FOR

swarco
SWARCO TRAFFIC LTD
 7 Mercury Rd, T: 01748 824 624
 Gallowfields Trading Est, F: 01748 824 625
 Richmond, DL10 4TU

Project: **Dorchester PGI**

Description: **VMS 116 Enclosure**

Sign Load Calculations Checked By: **MB**

Revision: **W** Job Number: **Vm9770** Scale: **1:77**

Drawing No.: **STL-Vm9770-001-SD**

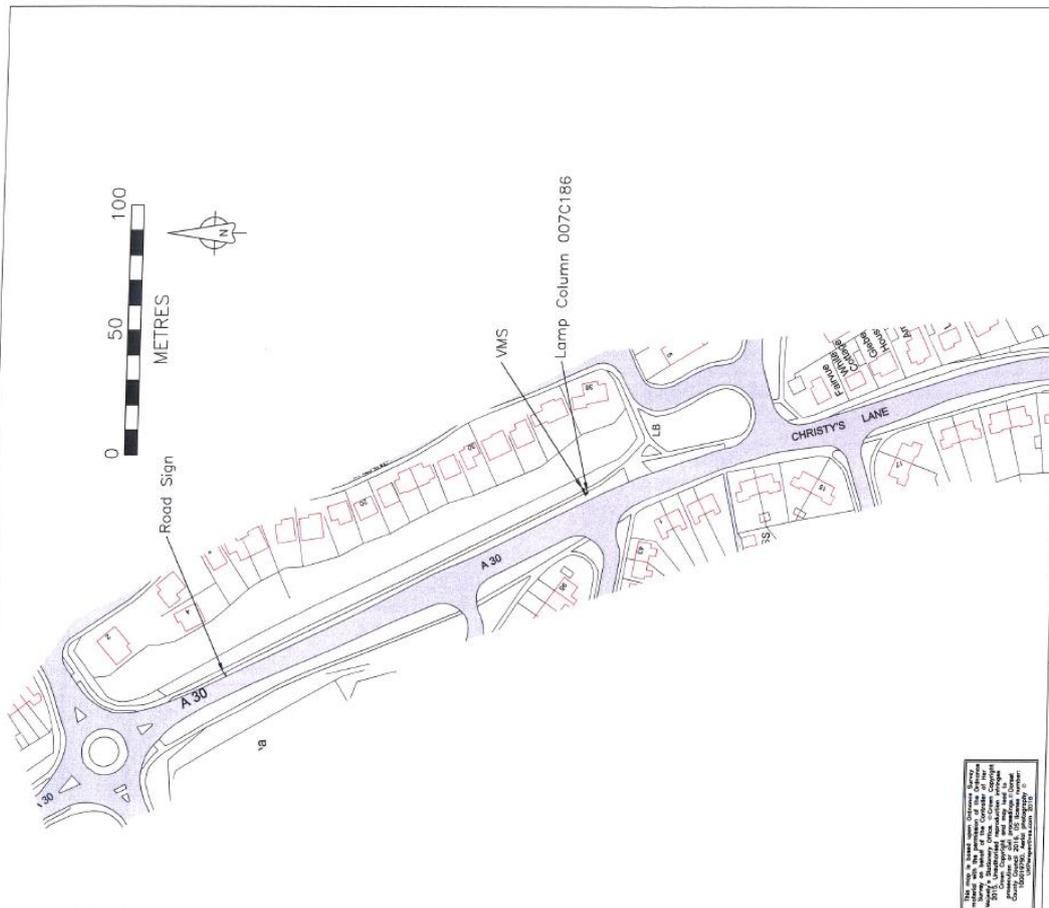
DO NOT SCALE IF IN DOUBT ASK!

A3

A354 Weymouth

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Tolerance (all dimensions are metric)
 Linear: 0-100mm ±0.5mm
 101-300mm ±1.0mm
 >300mm ±1.5mm
 Angular: ±0.5°



Project Title		A350-C13 Route Strategy		Date		12 Feb 2018		Drawn		RJT		Date		12 Feb 2018		Drawn		RJT		Date		12 Feb 2018	
Drawing Title		Christy's Lane, Shaftesbury WKS		Scale (A3 Size)		As Scale Bar		Drawing Number		H1137/105/01/Orig		Drawing Status		Issued / Remarks		Checked		Checked		Checked		Checked	
Dorset County Council		ENVIRONMENT AND THE ECONOMY DIRECTORATE		Mick Horne, Director for Environment and the Economy		DORSET HIGHWAYS		Andrew Martin		Head of Dorset Highways		Project Manager		Project Engineer		Project Designer		Project Checker		Project Approver		Project Sign-off	

Melbury Abbas and Cann Group Parish Council

<http://www.melburyabbascann.co.uk> E-Mail: melburyabbascann@dorset-aptc.gov.uk Mobile 0753 1041127

The Clerk
Shaftesbury Town Hall

16 April 2018

Dear Ms. Commons:

I write to you as Chairman of the Melbury Abbas & Cann Group Parish Council.

I am aware that Shaftesbury Town Council will shortly be considering a request from DCC to approve installation of PVMS at Christy's Lane, directing lorries towards the B3081/C13. The basis for installing this PMVS is a decision taken by DCC Cabinet in December 2017. As you may be aware, Melbury Abbas & Cann Parish (MACPC) has launched court action to challenge DCC's decision, and ultimately to get them to reverse it. This challenge is due to be heard in the coming months, and MACPC has strong grounds to believe it will succeed. If it does, then the PMVS would potentially need to be decommissioned shortly after installation, resulting in a waste of public funds, as well as any disruption caused by the works. Secondly, DCC have not yet finalised a working design for the other works required - their stakeholder meetings say that the design stage will last until at least July of 2018 - and there are on-going side disputes over whether the necessary land is available for their planned lay-by.

Before any proper consideration of this request can take place, these key points must be addressed:

- 1) Have the councillors made any attempt to make themselves aware of the situation and implications involved in directing HGVs through Melbury Abbas?
- 2) When was the Clerk's report on this matter or any other report circulated?
- 3) Have there been any briefings been given to inform them of the existing situation and how it affects residents of Shaftesbury?
- 4) Why have you not sought input from MACPC as this decision directly impacts us?
- 5) By not pro-actively engaging with MACPC, are you upholding the values of working constructively and democratically with all those you represent?

The stated purpose of the PVMS is to enhance the directioning for the voluntary one way HGV route that according to DCC has been under test since January 2015, and so is an additional set of works added to the original list of proposed traffic mitigation plans.

So for multiple reasons the traffic mitigation may not be agreed, and hence the one-way route for HGVs may not be possible. Furthermore if this constitutes a change to the objectives of the local plan, then both the neighbourhood plans could fail. So we urge you to seek clarification and at least seek details of the monitoring that DCC have been doing of the one-way HGV route to enable you to judge its functionality

Sincerely,



William Kenealy
Chairman, Melbury Abbas & Cann Group Parish Council

**Report 0418PH6 to a meeting of the Planning and Highways Committee
To be held at 7.00pm on Tuesday 24 April 2018 in the Council Chamber, Shaftesbury
Town Hall**

6 Drains and Gullies

To receive a verbal report on drains and gullies requiring attention.

6.1 Summary

- 6.1.1 Mr Steve Clinch has volunteered to monitor the condition of the drains and gullies and provide reports as appropriate to the council.
- 6.1.2 The Council's working together agreement allows it to carry out additional works to the essential functions of the County Council.
- 6.1.3 Any essential works should be notified to the County Council for addressing, any non-essential works may be commissioned by the Council and a cost would need to be sought for commissioning that work.

6.2 Financial Implication

- 6.2.1 To be advised at a subsequent meeting of the committee if works are identified as non-essential.

6.3 Legal Implication

- 6.3.1 The Working Together agreement provides the power to undertake additional works.

6.4 Risk

- 6.4.1 None identified in this report.

6.5 Recommendation

- 6.5.1 That the report is received and noted.

STRATEGIC PLAN AREA: TOWN LANDSCAPE & AESTHETICS LEAD COUNCILLOR: PIERS BROWN

(End)

Report Author:
Claire Commons, Town Clerk

**Report 0418PH7 to a meeting of the Planning and Highways Committee
To be held at 7.00pm on Tuesday 24 April 2018 in the Council Chamber, Shaftesbury
Town Hall**

7 Officer Report

To receive reports and correspondence relating to the work of the Committee not requiring decisions at this meeting, subject matters are: Christy's Lane pedestrian crossing, town centre pavements, Grosvenor road crossing and improvements, Armoury Yard surface, Christy's Lane vehicles on verges

7.1 Summary

- 7.1.1 Correspondence relating to the following matters have been provided to the committee members by separate email;
- 7.1.2 Concern that vehicles are jumping the red light at the Christy's Lane lights (Little Content)
- 7.1.3 Request that pedestrian crossings are considered on Grosvenor Road and Bleke Street
- 7.1.4 Pavement Bylaw
- 7.1.5 Request for improvements to the pavements on the High Street
- 7.1.6 Request for yellow lines from Grosvenor Road to Christy's Lane and a coherent traffic plan for Shaftesbury.
- 7.1.7 Armoury Yard surface request for assistance in improving it.
- 7.1.8 Request to address problem of vehicles on the grass verges on Christy's Lane

7.2 Financial and Legal Implications

- 7.2.1 There are no financial and legal implications arising from this report because it is received for information only, any actions arising from these items will be referred to another meeting or authority as appropriate.

7.3 Risk

- 7.3.1 There are no risks arising from this report.

7.4 Recommendation

- 7.4.1 That the report is received, and items identified for future meetings of the committee.

STRATEGIC PLAN AREA: TOWN LANDSCAPE & AESTHETICS LEAD COUNCILLOR: PIERS BROWN

(End)

Report Author:
Claire Commons, Town Clerk