



SHAFTESBURY TOWN COUNCIL
General Management Committee

Minutes of the General Management Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 27 March 2018 commencing at 7.05pm.

Members Present:

Councillor Cook (Chair)
Councillor Kirton

Councillor Brown
Councillor Austin

Absent:

Councillors Hall, Perkins and Todd

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager,
Zoe Moxham, Office Administrator

In Attendance:

Councillor Lewer
Two members of the public
One member of the press

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

Football Club – Concern was expressed that The Council was not showing the same level of financial support to all local organisations.

Calendar of Meetings – Concern was expressed that future Council meetings planned to be held at 6.30pm would be inconvenient to members of the public wanting to attend.

G53 Apologies

Apologies were received and accepted from Councillor Hall due to work commitments, Councillors Todd and Perkins due to personal commitments.

G54 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. No interests were declared.

G55 Minutes

It was **RESOLVED** to approve the minutes of the meeting held on 16th January 2018 as a correct record. The minutes were duly signed.

G56 Internal Auditor – Interim Report

Officer report 0318GEM4 was received. It was received, noted and the corresponding action plan agreed.

G57 Football Club

G57a Officer report 0318GEM5 was received and it was **RESOLVED** to agree the process and level of support for the football club.

G57b It was **RESOLVED** that the rent-free period be extended until 30th June 2018.

G57c It was **RESOLVED** to formally congratulate the club on their success in the league table and wish them luck in their upcoming matches.

G58 Snow and Ice Policy

G58a Officer report 0318GEM6 was received and it was **RESOLVED** to update the Snow and Ice Policy as amended in Appendix B of the GEM Agenda for 27th March. Adding in the Wincombe Recreation footpath on the Zone 3 priority area and updating the Maps. The policy will be looked at by all Council members and any other suggested amendments will be decided in September 2018 by Full Council.

G58b It was **RESOLVED** to install a new Grit Bin at Nettlebed Nursery to serve the public footpath.

G59 Payments

G59a Officer report 0318GEM7 was received and noted. It was **RESOLVED** to approve the payments from the Town Council's current account totalling £52,994.45. as appended to these minutes

G60 Calendar of Meetings

G60a Officer report 0318GEM8 was received and it was **RESOLVED** to **RECOMMEND** the calendar to Full Council for adoption for the 2018/19 municipal year.

G61 Freedom Flag

G61a Officer report 0118GEM8 was received and it was **RESOLVED** to purchase a LGBT Flag to show unity with the LGBTQ+ communities to fly during LGBT history month.

G62 Officer Report

Officer report 0118GEM9 was received and noted.

There being no further business, the meeting was closed at 8:15pm.

Signed

Date

Printed on : 27/03/2018

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NatWest Current A/c

List of Payments made between 08/03/2018 and 29/03/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
08/03/2018	Hawes Arborists	online138	600.00		Tree work St Johns Hill
08/03/2018	Dorset Planning Consultant Ltd	online139	241.14		NHPG Meeting 19/02/18
08/03/2018	Dorset County Council	online140	4,779.85		2800147468/4066/Dorset County
08/03/2018	Firmsites Ltd	online141	165.00		Quarterly hosting charge
08/03/2018	Travis Perkins	online142	179.48		Paint, varnish,bolts
08/03/2018	British Gas	Online143	60.72		Electric Jan/Feb Bell St Toile
08/03/2018	Aqua cleaning Services	Online144	101.92		Cleaning supplies
08/03/2018	Sydenhams	online144	124.81		Post
08/03/2018	Wessex Water	online146	392.36		Bray Allotments
08/03/2018	Office Depot (UK) Ltd	online147	22.68		Storage Boxes
08/03/2018	RBS Software Solutions	Online148	918.00		Omega Licence 1 year
08/03/2018	The IT Department Solutions Lt	online149	181.08		365 Monthly & Spam Filtering
08/03/2018	Kew Electrical	online150	48.35		Lights for toilets Town Hall
08/03/2018	Pear Technology	online151	40.82		Printing Map A0
08/03/2018	EG. Coles	online152	270.85		Repair to starter Road Sweeper
08/03/2018	Bourne-Romsey Fire Protection	online153	117.00		Annual Fire Extinguisher inspe
08/03/2018	Clarity Copiers Ltd	online154	239.65		Printing January
08/03/2018	Wessex Water	online155	56.07		St James Allotment
08/03/2018	EC Electricals	online156	4,799.68		Install Hearing loop/PA System
08/03/2018	Lyreco	online157	141.50		Display books, pockets, pad
08/03/2018	British Gas	online158	8.10		Barton Hill Dec-Jan
08/03/2018	British Gas	online159	344.34		Electric Town Hall
08/03/2018	Lyreco	online160	155.28		Folders for Stragetig Plan
08/03/2018	Whitebridge Hire Services Ltd	online161	777.38		Grease gun delivery tube
08/03/2018	Tracy Moxham	ONLINE162	49.95		Travel Dorch/Athlehampton
08/03/2018	RJ & KD Mclean Ltd	ONLINE163	2,100.00		Ifor Williams Trailer
08/03/2018	RLSS Direct (IQL UK Ltd)	ONLINE164	540.00		NPMQ Health & Safety Course
08/03/2018	Spruce Pools	ONLINE165	1,744.90		Carry out sand media change
08/03/2018	HMRC	ONLINE166	3,946.76		Tax/NI February
08/03/2018	DCC Pension Fund	ONLINE167	4,450.81		Pension February
08/03/2018	XL Displays	Online	374.40		3 x Notice Boards
08/03/2018	Eon	DirectDebi	257.35		Purchase Ledger Payment
11/03/2018	Hitachi Capital	Std Ord	849.20		Hitachi Capital
13/03/2018	GoPak	online	232.49		2 x New Tables
13/03/2018	Fuel Genie	DD	228.22		Fuel February
14/03/2018	Shaftesbury Fringe	ONLINE168	761.00		Shaftesbury Fringe
14/03/2018	Shaftesbury Tree Group	ONLINE169	433.00		Shaftesbury Tree Group
15/03/2018	Automotive	PC65	13.99		Number Plate for Trailer
19/03/2018	Crown Gas & Power (Easy Utilit	Directdebi	367.32		Purchase Ledger Payment
21/03/2018	British Gas	DDebit	151.71		Electric June/July Unit 9c
22/03/2018	Reeves	PC64	2.55		Milk
22/03/2018	Reeve	PC	-2.55		Posted to incorrect bank accou
22/03/2018	Automotive	PC65	-13.99		Correction to bank account
29/03/2018	Angel Springs Ltd	online171	10.01		Water Cooler
29/03/2018	Clir Anthony Austin	online172	122.40		Travel to Hospital Meetings
29/03/2018	Clarity Copiers Ltd	online174	250.03		Printing February
29/03/2018	Dorset Planning Consultant Ltd	online175	461.28		NHP support meeting

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29/03/2018	EG. Coles	online176	1,458.89		Service/Repairs Ransome Mower
29/03/2018	CJ Wildbird Foods Ltd	online177	836.47		Bee Hotels/Nest Boxes
29/03/2018	The IT Department Solutions Lt	online178	181.08		365 and Spam Filtering
29/03/2018	Ben Johnson (Shaftesbury) Ltd	online179	903.95		Generator
29/03/2018	Clr John Lewer	online180	103.10		Travel to Meetings JL
29/03/2018	Brie Logan	online181	113.15		Travel Snowdrop Exhibition
29/03/2018	Mole Countrystores	online182	61.77		Screenwash/De-Icer
29/03/2018	Office Depot (UK) Ltd	online183	36.20		Stationery
29/03/2018	Society of Local Council Clerk	online184	2,320.00		Community Governance Level 4
29/03/2018	Sydenhams	online185	58.87		Wood for Park Walk Shelter
29/03/2018	Cliff Skey	online186	300.00		Town Crier Services
29/03/2018	Stalbridge Timber Ltd	online187	34.56		Wooden stakes
29/03/2018	Travis Perkins	online188	396.72		Fixings
29/03/2018	Toogoods Prperty Co Ltd	online189	2,338.94		Water Rates Unit9C
29/03/2018	Wallgate	online190	1,185.60		H/Drier Contract Feb18-Mar19
29/03/2018	Screw fix (Trade UK)	online70	146.37		Ear Defenders,Overalls,FFP3,Hi
29/03/2018	Kingsmere Surfacing Ltd	online191	8,388.00		Pathway St James ref R47
29/03/2018	British Gas	online192	259.84		Feb-March Electric Town Hall
29/03/2018	British Gas	online193	93.93		Feb-March Electric Bell St Toi
29/03/2018	British Gas	online194	7.31		Standing Charge Barton Hill
29/03/2018	Travis Perkins	online195	64.94		Post,postcrete
29/03/2018	Wessex Water	online196	85.00		Water Rate Cemetery
29/03/2018	Sydenhams	online197	276.94		Edging for Wincombe Rec
29/03/2018	ACE Plumbing and Heating	online198	111.60		Attend to fault with heating
29/03/2018	Petty Cash	PettyCash	134.33		Petty Cash PC53-Pc65
Total Payments			51,994.45		