



## SHAFTESBURY TOWN COUNCIL

### Full Council

Minutes of an meeting of the Council held in the Council Chamber, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 26<sup>th</sup> January 2016 commencing at 8:00pm.

---

#### Members Present:

Councillor R Tippins (Chair)  
Councillor Austin  
Councillor Francis  
Councillor Lewer  
Councillor K Tippins

Councillor Proctor (Vice Chair)  
Councillor Brown  
Councillor Hall  
Councillor Taylor  
Councillor Todd

#### Officers Present:

Claire Commons, Committee Services Officer  
Stephen Holley, Town Clerk

#### In Attendance:

District Councillor Gary Jefferson  
Five members of the public

### MINUTES

#### Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

- Presentation of Petition: A petition was presented to the Council calling for prevention of HGV's using St John's Hill, Shaftesbury.
- Mampitts Farm. Concern was expressed in relation to perceived 'land grabbing' at Mampitts Farm and development on the Bypass Corridor.
- Brionne Garden. Suggestion that the garden could be looked after by residents or used to grow vegetables or as a car park.
- Public Toilets. The Council was asked why the public toilets were closed at midday on Christmas Eve. The Council noted the offer of a member of the public to close them later in the day in future years.

#### FC122 Apologies

Apologies were received and accepted from Councillor Perkins for personal reasons and Councillor Jackson due to a conflicting engagement.

**FC123 Declarations of Interest and Dispensations**

No declarations of interest or requests for dispensation had been received. All members were invited to declare any interests throughout the meeting if the need arose.

**FC124 Minutes**

It was **RESOLVED** to approve the minutes of the Council Meeting held on 1<sup>st</sup> December 2015, subject to correction of the date of the meeting. The minutes were duly signed.

**FC125 Reports**

- a. The Mayor outlined recent civic and Council events he had attended.
- b. District Councillor Jo Francis gave an oral report from North Dorset District Council on matters relating to the recycling centre, progress on the new primary school, Housing Bill and Housing figures at North Dorset District Council.

District Councillor Jefferson advised that the Town Council should not expect any additional funding from the District Council for 2016/17.

- c. Councillor K Tippins reported from Shaftesbury Open Spaces Group that they were reviewing the Castle Mound management plan and considering matters such as the use of pesticide, review of buffer strip behind Jeanneau Close and Jubilee Path as per the motion to be considered later in that meeting.

Councillor K Tippins reported from the Arts Centre that it had broken even financially, that the Art Gallery did very well and that Shaftesbury Fringe was looking positive.

Councillor Todd reported on behalf of Shaftesbury Carnival that 2015 had been a good year. It was asked whether there was any way of accommodating the Carnival on the day of the Farmers Market.

Councillor Taylor report on behalf of Shaftesbury Fringe that on the 20th February there would be a preview at the Arts Centre, tickets were available.

Councillor Austin reported on behalf of the Football Club that it was looking to give a presentation of what it was doing and hoping to achieve.

- d. There were no matters to report from other meetings held with key partners or organisations.

**FC126 Payments**

Report 0116FC05 was tabled. It was **RESOLVED** to approve the following payments: cheques (012401 – 012422) for the 26<sup>th</sup> January 2016 totalling £5,400.80 from the Town Council Current Account:

Date	Chq No	Supplier/Payee	Amount	Description
26/01/2016	012401	Fideliti Childcare Vouchers	£ 127.72	Childcare vouchers January
26/01/2016	012402	Bow Fire Protection	£ 143.08	Annual service and inspection of fire extinguishers

Date	Chq No	Supplier/Payee	Amount	Description
26/01/2016	012403	Aqua Supplies	£ 16.20	Paper towels town hall
26/01/2016	012404	Busy Bees	£ 260.00	Town hall cleaning January
26/01/2016	012405	B&S chains	£ 172.75	Swing seats
26/01/2016	012406	SPOILT	£ -	
26/01/2016	012407	Clarity Copiers	£ 164.75	Photocopying October and December
26/01/2016	012408	DCC.	£ 398.70	Quarterly waste collection
26/01/2016	012409	British Gas	£ 7.83	Electricity Barton Hill
26/01/2016	012410	British Gas	£ 74.22	Electricity Bell St
26/01/2016	012411	British Gas	£ 238.10	Electricity Town Hall
26/01/2016	012412	The IT Department	£ 90.00	Monthly support
26/01/2016	012413	Ben Johnson	£ 38.95	Repairs to hedge cutter
26/01/2016	012414	Lyreco	£ 119.34	Stationery and postage stamps
26/01/2016	012415	Mole Valley Country Stores	£ 17.50	Compost for window boxes
26/01/2016	012416	Stannah	£ 117.43	Service and test chair lift in town hall
26/01/2016	012417	Spruce Pools	£ 239.94	Attend to fault with pump
26/01/2016	012418	Travis Perkins	£ 51.58	Drill bit, plumbing fittings, postcrete and gate hinges
26/01/2016	012419	Wessex Water	£ 2,662.45	6 monthly water bills- all areas
26/01/2016	012420	Whitebridge Hire	£ 112.26	Scaffold and breaker hire
26/01/2016	012421	Wessex Fire & Security	£ 48.00	Replace batteries in alarm box
26/01/2016	012422	Shaftesbury Youth Club	£ 300.00	Community Chest Grant GEM10/0116
		<b>Total</b>	<b>£ 5,400.80</b>	

### FC127 Reports from Committees

- a. The Chairman of the Planning and Highways Committee reported on his resignation from the Committee and that the election of a new Chairman would be considered at its meeting in February.
- b. The Chairman of the Recreation, Open Spaces and Environment Committee reported that the installation of play equipment in the Maltings Play Area had been delayed and she expressed her concerns at the process of drawing down s.106 monies from North Dorset District Council.
- c. There were no matters to report from the meeting of the Planning and Highways Committee held on 12<sup>th</sup> January 2016.
- d. There were no matters to report from the meeting of the General Management Committee meeting held on 19<sup>th</sup> January 2016.

### FC128 Financial Report – Quarter 3, 2015/16

Officer report 0116FC06 (circulated with the Agenda papers) was received and an updated report tabled to show anticipated year-end surpluses. The updated report was formally received and it was **AGREED** to note the carry forward in the budget setting process.

#### **FC129 Swimming Pool**

Officer Report 0116FC08 was received. It was **RESOLVED** to develop a Project Plan for the Pool to be run as a Charitable Trust within the Council's accounts, with effect from the 2016 season. It was **RESOLVED** that the residual funds for the Swimming Pool be ring-fenced for the Swimming Pool in the 2016/17 budget.

#### **FC130 Appointment of Internal Auditor**

Officer report 0116FC09 was received. It was **RESOLVED** that Do the Numbers be appointed as the Council's Internal Auditor for an initial three year period, with effect from 2016/17 financial year and that, without wishing to imply any doubt as to the ability and competence of the existing Internal Auditor, the contract with the present Internal Auditor be terminated with regard to 2015/16 and Do the Numbers appointed. (*Financial Implication £1,550 Legal and Professional – Audit*)

#### **FC131 The Queen's 90<sup>th</sup> Birthday – Beacon Lighting Event**

Officer Report 0116FC10 was received. It was **RESOLVED** that £1,000 be added to the budget as a separate budget line to allow for this event.

#### **FC132 Remembrance Sunday Parade Costs**

Officer report 0116FC11 was received. It was **RESOLVED** to undertake to pay £100 to the Shaftesbury and District Branch of the Royal British Legion to pay the cost of Marshalls to undertake traffic control at Remembrance Day services and that future provision be made through the grant budget. (*Financial Implication £100 Grants and SLA's – Community Grants*)

#### **FC133 Budget and Precept Setting**

Officer report 0116FC12 was received. It was **RESOLVED** that the Council's precept be set at £446,900 representing a 0% increase for Shaftesbury residents. It was **AGREED** to carry out further work on the budget for adoption before 31<sup>st</sup> March 2016.

#### **FC134 Freedom of Information**

Officer report 0116FC13 was received and noted. It was **RESOLVED** that the Council publishes on its website, requests for information under Fol rules and the associated responses, with redaction of personal information in accordance with Data Protection rules, and implementation to be applied retrospectively so as to start from 1<sup>st</sup> January 2016.

#### **FC135 Working Party to Investigate Portfolio Working**

Officer report 0116FC14 was received and noted. Following a full and frank exchange of views it was **AGREED** to defer consideration for six months.

#### **FC136 Member Motion**

NoM00011/0116/FC15 – Facelift for the Jubilee Path in St James Recreation Ground was received.

9:35pm – At this point, Councillor Austin left the meeting.

It was **RESOLVED** that an allowance of up to £8,000 be made to allow for a facelift of the Jubilee Path in St James Recreation Ground and for the detail to be considered by the Recreation, Open Spaces and Environment Committee on 2<sup>nd</sup> February 2016, the funds to be vired from the Staffing Budget on receipt of final figure.

**FC137 Neighbourhood Plan**

Councillor Richard Tippins gave an oral report on the progress of the Neighbourhood Plan and advised that he would provide a monthly update.

**FC138 Officer Report**

Officer Report 0116FC17 was received and noted.

There being no further business, the meeting was closed at 9:44pm

---

Signed

Date

BLANK PAGE