



SHAFTESBURY TOWN COUNCIL

Full Council

Minutes of a meeting of the Council held in the Council Chamber, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 24th January 2017, commencing at 7.00pm.

Members Present:

Councillor Austin
Councillor Jackson
Councillor Perkins
Councillor Taylor

Councillor Brown
Councillor Lewer
Councillor Proctor

Officers Present:

Claire Commons, Interim Deputy Town Clerk
Barbara Carter, Project Officer

In attendance:

Six members of the public

MINUTES

FC117 Election of Chairman and Town Mayor

Councillor John Lewer was duly elected Chairman and Town Mayor for the remainder of the municipal year 2016/17. Council received the Mayor's Declaration of Acceptance of Office.

FC118 Election of Vice Chairman and Deputy Mayor

Councillor Lester Taylor was duly elected Vice Chairman and Deputy Mayor for the remainder of the municipal year 2016.17.

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised:

- Congratulations were offered to the newly elected Chairman and Mayor.

- 48 hours notice in writing required for items to be discussed in the Public Session, it was confirmed that this was a short term measure to assist with the management of Council business.
- It was agreed that Mr S Clinch would report on the Carnival Committee to the Council under item 7 on the Agenda.
- A request made to meet with the Proper Officer had not yet been forthcoming due to no permanent Clerk in post. The Acting Deputy Town Clerk held this position in the meantime and offered to meet in order to discuss outstanding matters.

FC119 Apologies

Apologies were received and accepted from Councillor Todd due to ill health and Councillor Hall due to work commitments.

FC120 Declarations of Interest and Dispensations

No declarations of interest or requests for dispensation had been received. All members were invited to declare any interests throughout the meeting if the need arose. Councillor Proctor declared a personal interest in the grant request from Trinity Trust as a member of the trust.

FC121 Order of Business

It was **RESOLVED** to amend the order of business to consider items 9 Budget and 13 Grants as the first items of business following item 5 of the Agenda.

FC122 Minutes

It was **RESOLVED** that the following minutes be approved and duly signed;
29th November 2016 Full Council
6th December 2016 Full Council

It was **RESOLVED** that the minutes of the extraordinary meeting held on 14th December 2016 be deferred and rewritten in the house style before being submitted for approval.

FC123 Budget

Report 0117FC09 was received and it was **RESOLVED** to accept the recommendation from the General Management Committee that the precept be increased by 3% per household, to £470,683.

FC124 Grant request

Report 0117FC13 was received and it was noted that the remaining balance of £138 in the Mayor's Charity Account could be donated to the Save our Beds campaign. The last Mayor to sponsor a charity had chosen the Westminster Memorial Hospital.

It was **RESOLVED** to suspend Financial Regulation 11.1h to waive the requirement for three estimates to allow the quickest turnaround of procurement. It was **RESOLVED** that up to £2,000 be made available for the Save our Beds campaign. (*Financial Implication £2,000, Printing, Stationery and Grant budgets*).

FC125 Notice of Motion

Notice of Motion 00022 was received **RESOLVED** that the motion be considered in 2 parts.

Part 1 – The Cattle Market

It was **RESOLVED** that quotations be sought for the costs of investigating the legal right the Council has to the land and for Counsel costs in respect of the Market Rent.

Part 2 – Eastern Development Open Spaces

It was **RESOLVED** to approach solicitors for a consultative phone call for advice on the wording of a letter to the District Council in respect of the 6 acre rule and also to obtain a quotation for fees should any further work be required.

FC126 Reports

Officer report 0117FC07 was received.

It was confirmed that invitations to upcoming events would be attended by either the Mayor or the Deputy Mayor.

District Councillor Jefferson reported that all Dorset District and County Councillors would be voting on Unitary status on Friday 27th January 2017.

District Councillor Pritchard hoped that the Mayor or Deputy would be able to attend the Town Twinning visit. DCllr Pritchard was asked if he would attend the NDDC Planning Committee meeting on Tuesday 31st January to speak concerning parcels 6 and 7 of the Persimmon Development and the 6 acre rule.

Councillor Taylor reported on the Neighbourhood Planning Group meeting held on 19th January 2017.

Councillor Austin reported on the Westminster Memorial Hospital Working Group progress and his meeting with Simon Hoare MP, Gillingham TC and representatives from local organisations.

Mr S Clinch reported on behalf of the Carnival Club. More details will be forthcoming following the AGM on 20th February 2017.

Councillor Proctor had circulated information from Shaftesbury Abbey.

Councillors Lewer and Taylor reported on the Gillingham/Shaftesbury Cycleway meeting. Gillingham TC were proceeding with their end and it was hoped a meeting for Shaftesbury would follow soon.

Councillor Lewer report on the DCC Highways A350 Corridor meeting, and would include an item on the next Planning and Highways Committee Agenda, recommending the Councils support for Dorset County Council's application to the Challenge Fund for C13 and A350 improvements.

FC127 Payments

Officer report 0117FC08 was received. It was **RESOLVED** to approve the payments totalling £10,783.84 from the Town Council's Current Account as detailed in Appendix A of these minutes.

FC128 Committee membership and Representatives to Organisations

Officer report 0117FC10 was received. It was **RESOLVED** that the membership of the Planning and Highways Committee would be;

Councillor Brown	Councillor Hall
Councillor Lewer	Councillor Taylor
Councillor Proctor	Councillor Austin

The Committee members **RESOLVED** that Cllr Brown be Committee Chair and Cllr Hall be Committee Vice Chair.

It was **RESOLVED** that the membership of the Recreation, Open Spaces and Environment Committee would be;

Councillor Brown	Councillor Hall
Councillor Jackson	Councillor Proctor
Councillor Taylor	Councillor Todd

The Committee members **RESOLVED** that Cllr Hall be Committee Chair and Cllr Proctor be Committee Vice Chair.

It was **RESOLVED** that the membership of the Human Resources Committee would be;

Councillor Austin	Councillor Perkins
Councillor Proctor	Councillor Taylor
Councillor Todd	

The Committee members **RESOLVED** that Cllr Perkins be Committee Chair and Cllr Austin be Committee Vice Chair.

It was **RESOLVED** that the membership of the General Management Committee would be;

Councillor Austin	Councillor Brown
Councillor Hall	Councillor Jackson
Councillor Perkins	Councillor Proctor
Councillor Taylor	

The Committee members **RESOLVED** that Cllr Taylor be Committee Chair and Cllr Perkins be Committee Vice Chair.

It was **AGREED** that the following members be the Council's Representatives on local organisations:

DAPTC	Cllrs Lewer and Taylor
Neighbourhood Planning Group	Cllrs Proctor, Brown and Hall
Barton Hill Trust	Defer until the Trust has been established again
ND Citizens Advice Bureau	Cllr Taylor
Open Spaces Group	Cllr Jackson
Shaftesbury Arts Centre	Defer until the new municipal year
Shaftesbury Community Trust	Cllr Todd
Shaftesbury Alms Houses	Defer until the new municipal year
Swans Trust	Cllr Lewer
Shaftesbury Youth Club	Cllr Brown
Shaftesbury & Gillingham Transport Forum	Members of the Planning and Highways Committee

FC129 Financial Regulations

Officer report 0117FC11 was received. It was **RESOLVED** that the Financial Regulations be amended to increase the Clerk's authority to spend to £2,500 within each agreed budget line.

FC130 Electricity Contract

Report 0117FC12 was received. It was **RESOLVED** to accept the quotation from supplier A for a period of three years. (*Financial Implication £2,763.23 per annum*)

FC131 The Point

Officer report 0117FC14 was received. It was **RESOLVED** that £1,500 be made available from the Professional Fees Budget towards the Architect costs and that a Working Group be set up of which Cllrs Brown, Proctor and either Lewer or Taylor would attend on behalf of the Council and Officers would co-ordinate the first meeting of the Working Group.

It was **RESOLVED** that £2,000 be made available from the Professional Fees Budget for the submission of Planning Permission, subject to the application being finalised.

FC132 Officer Report and Future Meetings of the Council

Officer report 0117FC15 was received.

The Acting Deputy Town Clerk reported that through the LGRC, Sue Withrew would be working two days a week as locum Town Clerk.

The meeting closed at 21:00

Signed

Date

Appendix A

Printed on : 24/01/2017

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At : 11:39

NatWest Current A/c

List of Payments made between 17/01/2017 and 24/01/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
24/01/2017	ACE Plumbing and Heating	012890	105.00		Repairs to leaky toilet
24/01/2017	British Gas	012891	7.73		Standing Charge Barton
24/01/2017	British Gas	012892	67.11		Electric 15/12 to 12/01
24/01/2017	Ben Johnson (Shaftesbury) Ltd	012893	12.42		Brushcutter Blade
24/01/2017	Spruce Pools	012894	201.54		Replace broken edge tiles
24/01/2017	Stannah Lift Services Ltd	012895	120.60		Annual service of Stair Lift
24/01/2017	Wicksteed Leisure Ltd	012896	7,824.00		Grass Mats for table tennis
24/01/2017	Wessex Water	012897	2,374.44		Water Bray
24/01/2017	ACE Plumbing and Heating	012898	48.00		Call out to fix boiler
24/01/2017	Tina Hayward	012899	23.00		Tina Hayward-Wedd deposit retu
Total Payments			<u>10,763.84</u>		