



SHAFTESBURY TOWN COUNCIL
General Management Committee

Minutes of a meeting of the General Management Committee held in the Council Chamber, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 9th May 2017 commencing at 7:00pm.

Members Present:

Councillor Taylor (Chair)
Councillor Hall
Councillor Proctor

Councillor Brown
Councillor Jackson

Officers Present:

Claire Commons, Town Clerk

In Attendance:

Councillor John Lewer
One members of the public

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised:

- CCG Consultation – The Clerk read a letter from the CCG and related note from Councillor Austin regarding the CCG consultation results advising that there would be two simultaneous meetings to present the results of the analysis of responses.
- Gold Hill Wall – is there any money left from the money given when it was filmed in 1960?

G85 Apologies

Apologies were received and accepted from Councillor Austin due to work commitments and Councillor Brown due to a conflicting engagement.

G86 Declarations of Interest and Dispensations

No declarations of interest or dispensations had been received. All members were invited to declare any interests throughout the meeting if the need arose.

G87 Minutes

It was **RESOLVED** to approve the minutes of the meeting held on 28th March 2017 as a correct record. The minutes were duly signed.

G88 Payments

Officer report 0517GEM04 was received. It was **RESOLVED** to approve the payments totalling £56,925.74 from the Town Council's Current Account as detailed in **Appendix A** of these minutes.

G89 Planning Applications

Officer report 0517GEM05 was received and it was **RESOLVED** to submit the following observations to the District Council.

2/2017/0540 HOUSE – 18 The Venn, Shaftesbury SP7 8EB. No Objection.

2/2017/0565 HOUSE – Talbot House, 3 Salisbury Street, Shaftesbury SP7 8EL. No Objection

2/2017/0669/DCC – Shaftesbury Primary School, Wincombe Lane, Shaftesbury SP7 8PZ. Support

G90 Strategic Plan

Officer report 0517GEM06 was received. The Committee **RESOLVED** to **RECOMMEND** to Full Council that the Domain Name is given Low Priority and Importance and be referred to Cllr Perkins to consider costs involved, that Improving Visitor experience is High importance and a meeting be arranged with Shaftesbury and District Tourism Association and that establishing a Youth Council is High priority and importance, dropping to Low once it is established.

At 7.55pm, Councillor Hall arrived.

G91 Grounds Unit

Officer report 0517GEM07 was received and noted. It was **RESOLVED** to **RECOMMEND** to Council that the lease of Unit 9c Wincombe Business Park be extended for a further six years.

G92 Policies

Officer report 0517GEM08 was received and it was **RESOLVED** to adopt the below listed policies and protocols;

- a. Bullying and Harassment policy
- b. Internet, email and phone: Staff acceptable use policy
- c. Social Media Protocol for Members
- d. Acceptable use of Social Media Policy.

There being no further business, the meeting was closed at 9.00pm

Signed

Date

Date	Chq Reference	Payee	Amount Paid	Transaction Detail
12/04/2017	DD	Hitachi	£849.20	Mower payment
13/04/2017	DD	E-on	£117.74	Electric Swimming Pool
18/04/2017	DD	Sage	£67.20	Payroll monthly subscription
19/04/2017	DD	Nat West	£45.00	Safe Custody Hold
25/04/2017	DD	NDDC	£260.82	Business Rates Unit 9C
26/04/2017	DD	Plusnet	£28.20	Telephone Swimming Pool
26/04/2017	DD	BT	£47.52	Line Rental 852790
28/04/2017	DD	April Salaries	£10,342.35	April Salaries
02/05/2017	DD	Nat West	£465.52	Credit Card Payment
02/05/2017	DD	NDDC	£41.00	Business Rates Cemetery
02/05/2017	DD	NDDC	£207.00	Business Rates Bell St Toilets
02/05/2017	DD	NDDC	£676.00	Business Rates Town Hall
02/05/2017	DD	NDDC	£251.00	Business Rates Swimming Pool
02/05/2017	DD	BT	£54.00	Line Rental 851212
03/05/2017	DD	O2	£70.16	Grounds Mobiles
08/05/2017	DD	British Gas	£88.08	Electric Swimming Pool
09/05/2017	012993	Aqua Supplies	£67.14	Toilet rolls, gloves
09/05/2017	012994	Travis Perkins	£264.12	Slabs, postcrete, piping, battery
09/05/2017	012995	Ben Johnson	£60.00	Fill tyres with OKO
09/05/2017	012996	Zurich	£10,373.49	Insurance 01/06 to 31/05/18
09/05/2017	012997	Partnership Security	£295.00	Annual Service Alarm, Town Hall and Wincombe
09/05/2017	012998	Spruce Pools	£65.82	Skimmer basket, sump grill Swimming Pool
09/05/2017	012999	British Gas	£173.84	Electric Town Hall
09/05/2017	013000	British Gas	£7.93	Standing Charge Barton Hill
09/05/2017	013001	British Gas	£69.25	Electric Bell Street Toilets
09/05/2017	013002	British Gas	£53.00	Electric Unit 9c Wincombe
09/05/2017	013003	DCC.	£4.79	Waste Collection April - June
09/05/2017	13004	Ace Energy	£64.56	Repair to Bell St Toilet
09/05/2017	013005	Signrite Ltd	£1,135.20	Play area signs
09/05/2017	013006	Wallgate	£1,152.00	Hand drier maintenance Bell St Toilets
09/05/2017	013007	Whitebridge Hire Services	£99.60	Mini Digger hire
09/05/2017	013008	Clarity Copiers	£77.69	Printing March
09/05/2017	013009	Angel Springs	£17.60	Watercooler
09/05/2017	013010	Hawes Arborists	£894.00	Tree works- St John's Churchyard
09/05/2017	013011	Firmsites	£165.00	Website hosting
09/05/2017	013012	PPL	£146.42	Music Licence Swimming Pool
09/05/2017	013013	Play Inspection Company	£419.58	Annual Play Inspections
09/05/2017	013014	Clarity Copiers	£96.90	Copying April

Date	Chq Reference	Payee	Amount Paid	Transaction Detail
09/05/2017	013015	JPL Ltd	£1,240.52	Swimming Pool Equipment
09/05/2017	013016	T F Builders	£210.00	Skip Hire
09/05/2017	013017	Western Design Workshops	£1,460.51	Cont towards Cockrams Project FC131
09/05/2017	013018	Lyreco	£61.45	Stationery
09/05/2017	013019	Action on Hearing Loss	£126.00	Carry out hearing loop survey
09/05/2017	013020	IQL Ltd	£172.50	Swimming Pool Accreditation Fee
10/05/2017	DD	BT	£91.80	Line Rental
11/05/2017	DD	Hitachi	£849.20	Monthly Mower payment
15/05/2017	DD	Fuel Genie	£132.70	Fuel Payment
16/05/2017	Online	DCC Pension Fund	£3,474.60	Pension Fund Payment April Salaries
16/05/2017	Online	HMRC	£3,311.39	Tax/NI April salaries
16/05/2017	DD	Sage	£67.20	Payroll monthly subscription
23/05/2017	013021	DAPTC	£35.00	Cllr Training
23/05/2017	013022	Travis Perkins	£80.01	Paint, concrete, boards
23/05/2017	013023	E G Coles	£264.54	Road Sweeper Repairs
23/05/2017	013024	Perry & Sons	£10,029.20	Repairs to Town Hall inc scaffolding
23/05/2017	013025	Ben Johnson	£384.59	Repairs to Lawn Mower
23/05/2017	013026	Service U Right	£90.31	Battery for van
23/05/2017	013027	Chris Berwick	£1,286.40	SLA Trinity, strimming Jubilee Steps
23/05/2017	013028	British Gas	£58.85	Electric Unit 9c Wincombe
23/05/2017	013029	Shaftesbury Community Assoc	£15.00	Hire of Lindlar Hall
23/05/2017	013030	LGRC	£1,715.28	Professional services
23/05/2017	013031	IT Department	£118.62	Monthly Support Charge
23/05/2017	013032	Underwoods	£798.00	Carrying out periodic electrical inspections TH/SP
23/05/2017	Online	Octopus	£1,538.35	Temporary Staff 1/05 to 14/05
		Total	£56,925.74	