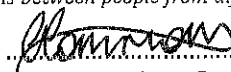


**SHAFTESBURY TOWN COUNCIL**

**SUMMONS**

To: Cllrs Hicks, Pestell and Clinch

You are hereby summoned to a meeting of the Town Council's Human Resources Committee to be held on Monday 18<sup>th</sup> November 2013 at 11.00 am in the Mayors Parlour. *Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: the three aims of the general duty of the Public Sector Equality Duty (eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, advance equality of opportunity between people from different groups and foster good relations between people from different groups), Crime and Disorder, Health and Safety and Human Rights.*

  
.....  
Claire Commons – Acting Committee Services Officer  
12<sup>th</sup> November 2013

Members of the public will be excluded from the Business Items section of the Agenda due to the confidential nature of the business. There will be a public consultation session at the start of the meeting. Enquiries to Claire Commons on 01747 852420 or email [clairecommons@shaftesburytowncouncil.co.uk](mailto:clairecommons@shaftesburytowncouncil.co.uk)

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**AGENDA**

**PROCEDURAL ITEMS**

**2013/01 Election of a Chairman**

To elect a member as Chairman of the HR Committee for the purposes of transacting the business as listed below.

**2013/02 Apologies for Absence**

- a) To receive apologies from those unable to attend
- b) To consider for acceptance apologies from those unable to attend

**2013/03 Declarations of Interests and Dispensations to participate**

- a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members.
- b) To receive any dispensation requests received by the Town Clerk and not previously considered.

**2013/04 Chairman's Announcements**

To note any announcement made by the Chairman

**2013/05 Confidential Information**

To consider passing a resolution that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be excluded from Item 2013/06 as it relates to confidential matters as detailed in category 1 of Article 2.2.7 Access to Information Rules within the town council constitution.

**BUSINESS ITEMS**

**2013/06 Staffing**

- a) To hear a confidential staffing matter (*Confidential papers attached*)
- b) To determine the Committee's response to agenda item 2013/6 a)
- c) To determine the information to be released in relation to agenda item 2013/6 b)