



SHAFTESBURY TOWN COUNCIL

SUMMONS

To: Cllrs Lewer, Madgwick and Tippins

You are hereby summoned to a meeting of the Town Council's **Human Resources Committee** to be held on **Wednesday 5th February 2014** at 10.00 am in the Mayors Parlour. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: the three aims of the general duty of the Public Sector Equality Duty (eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, advance equality of opportunity between people from different groups and foster good relations between people from different groups), Crime and Disorder, Health and Safety and Human Rights.

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Nicola Duke –Town Clerk
24th January 2014

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Enquiries to Nicola Duke on 01747 852420 or email nicolajduke@shaftesburytowncouncil.co.uk

A G E N D A

01. APOLOGIES FOR ABSENCE

To receive, approve and note apologies for absence

02. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

- a) To elect a Committee Chairman until the end of the municipal year
- b) To elect a Vice-Chairman until the end of the municipal year

03. DECLARATIONS OF INTEREST AND DISPENSATIONS TO PARTICIPATE

Members are provided with the opportunity under the Localism Act 2011 to declare any pecuniary interests or dispensations to participate in the meeting.

04. CONFIDENTIAL INFORMATION

To consider passing a resolution that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be excluded from Item 5 as it relates to confidential matters as detailed in category 1 of Article 2.2.7 Access to Information Rules within the town council constitution.

05. STAFFING

To discuss staffing matters.