



# Shaftesbury Town Council

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## To: Members of Shaftesbury Town Council's Human Resources Committee

Councillors: R Tippins (Chair), W Harvey, J Pestell, J Duthie and S Pritchard

### All other members of Shaftesbury Town Council for information only.

You are required to attend a **Meeting** of the **Human Resources Committee** to be held on **Tuesday 23<sup>rd</sup> December 2014 in the Mayor's Parlour, Shaftesbury Town Hall commencing at 10.00am** for the transaction of the business shown on the agenda below.

**Claire Commons**

### Acting Committee Services Officer

Members are reminded of their duty under the code of conduct

|    | Agenda Item  |
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| 1. | <b>Apologies for Absence</b><br>To receive apologies for absence and consider reasons for non-attendance   |
| 2. | <b>Declarations of Interest</b><br>To receive declarations of any pecuniary interests  |
| 3. | <b>EXEMPT ITEMS – EXCLUSION OF PRESS AND PUBLIC</b><br>Certain items are expected to include the consideration of exempt information and the Human Resources Sub-Committee is, therefore, recommended to resolve "That, in accordance with Section 100a(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12a of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".<br><br>Agenda item 5. Recruitment of New Clerk |
| 4. | <b>Minutes</b><br>To approve the minutes of the Human Resources Committee meeting held on 9 <sup>th</sup> December 2014<br><i>Minutes are available at the Town Council offices or <a href="http://www.towncouncil.shaftesburydorset.com">www.towncouncil.shaftesburydorset.com</a></i>  |
| 5. | <b>Recruitment of New Clerk</b><br>Report 1214/HR/05 attached  |