



SHAFTESBURY TOWN COUNCIL

**MINUTES of the HUMAN RESOURCES COMMITTEE  
MEETING**

in the Mayors Parlour Town Hall, High Street, Shaftesbury on Tuesday 23<sup>rd</sup> December 2014  
commencing at 10am.

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**Members Present:**

Cllr R Tippins (Chair)  
Cllr J Duthie

Cllr W Harvey  
Cllr J Pestell

**In Attendance:**

Claire Commons, Acting Committee Services Officer

**PUBLIC PARTICIPATION**

None

**01. Apologies**

Apologies were accepted from Cllr S Pritchard due to work commitments.

**02. Declaration of Interests**

Members and staff were reminded of their duty to declare any known interests in any matter to be considered.

**03. Exempt Items – Exclusion of Press and Public**

As certain items were expected to include the consideration of exempt information the Human Resources Sub-Committee **RESOLVED** that, in accordance with Section 100a(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to at Minute reference 05, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12a of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**04. Minutes**

It was **RESOLVED** to approve and adopt the minutes of the Human Resources Committee meeting held on 9<sup>th</sup> December 2014.

**05. Recruitment of Town Clerk**

The Officer's Report 1214/HR/05 was received and noted. The references were considered excellent by all members of the committee and it was **RESOLVED** to appoint Steven Holley as Shaftesbury Town Council's Town Clerk and Responsible Finance Officer and for the Mayor to sign the contract of employment. (*Policy 1214/HR/05a*)

It was further **RESOLVED** to issue a press release announcing the appointment. (*Policy 1214/HR/05b*)

There being no further business, the Chairman closed the meeting at 10.05am.