



SHAFTESBURY TOWN COUNCIL

Human Resources Committee

Minutes of a meeting of the Human Resources Committee held in the Mayor's Parlour, High Street, Shaftesbury Dorset SP7 8LY on Wednesday 25th January 2017 commencing at 10:00am.

Members Present:

Councillor Perkins (Chair)
Councillor Lewer

Councillor Taylor (Vice-Chair)

Officers Present:

Claire Commons, Interim Deputy Town Clerk

MINUTES

Public Participation

There were no members of the public or press present.

HR52 Apologies

Apologies were received and accepted from Councillors Anthony Austin and Lauren Todd due to prior engagements.

HR53 Declarations of Interest and Dispensations

Members and Officers were reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Interim Deputy Town Clerk declared an interest in the recruitment process for the position of Town Clerk. Members were invited to declare any other interests throughout the meeting if the need arose.

HR54 Confidential Information

It was **RESOLVED** that, in accordance with Section 2 of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of confidential information, (as defined in the respective paragraph of Part 1 of Schedule 12a of Section 100a(4) of the Local Government Act 1972), and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

9.40am Claire Commons left the meeting and re-entered at 10:10am

HR55 Salaries

Officer report 0117HR05 was received and the salaries for January 2017 were approved for payment.

HR56 Staffing Matters

Officer report 0117HR06 was received and it was **RESOLVED** to advertise the position of Town Clerk internally, for interviews to be conducted by the Human Resources Committee and the Mayor on Monday 27th February with any recommendation for appointment to the next meeting of Full Council.

HR57 Officer Report

Officer report 0117HR07 was received and noted.

There being no further business, the meeting was closed at 10.30am

Signed

Date