



Shaftesbury Town Council

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To: Members of Shaftesbury Town Council's

Human Resources Committee,

Councillors: Perkins (Chair), Austin (Vice-Chair), Proctor, Taylor, Todd

All other recipients for information only.

You are required to attend a meeting of the Committee

to be held at 9.00am on Wednesday 29th March 2017 in the Mayor's Parlour, Shaftesbury Town Hall

For the transaction of the business shown on the agenda below.

Claire Commons

Town Clerk

Members are reminded of their duty under the Code of Conduct

Public Participation

The Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the meeting provided it does not cause disruption or impede the transaction of business. Out of courtesy to those present, the Council requests that intention to record proceedings is brought to the Chairman's attention prior to the start of the meeting.

Agenda Item	
01. Apologies	To receive and consider for acceptance, apologies for absence
02. Declarations of Interest and Dispensations	Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.
03. Minutes	To confirm as a correct record, the minutes of the previous meeting of the Committee held on 27 th February 2017.
04. Confidential Information	To consider resolving "That the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of confidential information and the public interest in maintaining the exemption outweighs the public interest in disclosing the information."

Agenda Item	
05. Staffing matters To consider staffing matters and forward plan.	P2
	Report 0317HR05

(End)