



Shaftesbury Town Council

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To: Members of Shaftesbury Town Council's Human Resources Committee (HR), Councillors Perkins, Austin, Lewer, Loader, Todd. All other recipients for information only.

You are required to attend a meeting of the committee for the transaction of the business shown on the agenda below.

To be held at 10.00am on Tuesday 04 July 2017 in the Mayor's Parlour, Shaftesbury Town Hall

Claire Commons, Town Clerk

Members are reminded of their duty under the Code of Conduct

Public Participation

The Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the meeting provided it does not cause disruption or impede the transaction of business. Out of courtesy to those present, the Council requests that intention to record proceedings is brought to the Chairman's attention prior to the start of the meeting.

Agenda Item	
01. Apologies	
To receive and consider for acceptance, apologies for absence	
02. Declarations of Interest and Dispensations	
Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.	
03. Minutes	
To confirm as a correct record, the minutes of the previous meeting of the Human Resources Committee held on 07 June 2017.	
04. Confidential Items	
To consider resolving "That the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of confidential information and the public interest in maintaining the exemption outweighs the public interest in disclosing the information."	
05. Staffing Matters	p3
To receive a report on current staffing matters and determine any actions arising.	
Confidential Report 0717HR05	

Agenda Item	
06. Staffing Business Plan	p5
To consider the timeline for delivery of the staff business plan.	
	Report 0717HR06
07. Staff and Councillor Event	p7
To determine the details of the Staff and Councillor Event	
	Report 0717HR07
08. Whistle Blowing Policy	p9
To consider the draft whistleblowing policy.	
	Report 0717HR08
09. Officer Report and Future Meetings of the Council	p11
To receive any correspondence and updates relating to the work of the Council, to confirm the date of the next meeting and to identify matters for inclusion on the agenda.	
	Report 0717HR09

(End)