



Shaftesbury Town Council

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To: Members of Shaftesbury Town Council's Human Resources Committee

Councillors: R Tippins (Chair), A Austin, J Lewer, A Perkins and P Proctor

All other members of Shaftesbury Town Council for information only.

You are required to attend a **Meeting** of the **Human Resources Committee** to be held on at **10.00am on Monday 23rd November 2015 in the Mayor's Parlour, Shaftesbury Town Hall** for the transaction of the business shown on the agenda below.

Stephen Holley

Town Clerk

Members are reminded of their duty under the Code of Conduct

Agenda Item	
1.	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
2.	Declarations of Interest To receive declarations of any pecuniary interests
3.	Minutes To approve the minutes of the meeting of the Human Resources Committee held on 17 th August 2015. <i>Minutes are available at the Town Council offices or www.towncouncil.shaftesburydorset.com.</i>
4.	Confidential Information Certain items are expected to include the consideration of exempt information and the Human Resources Sub-Committee is, therefore, recommended to resolve "That, in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during the discussion of the matters referred to in items (9) and (10) listed below, on the grounds that they involve the likely disclosure of confidential information, (as defined in the respective paragraph of Part 1 of Schedule 12a of Section 100a(4) of the Local Government Act 1972), and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

Agenda Item	
5.	<p>Staffing Review</p> <p style="text-align: right;">Page 1 and Agenda Papers for the last Meeting</p> <p>To initiate a Staffing Review, assessing the Council's expected needs for the future and in the light of benchmarking information, with a view to making recommendations to the Council for inclusion within the Budget-Setting process for 2016/17.</p> <p>Members are requested to refer to Report 0315/HR/10 circulated with the Agenda papers for the meeting held on 17th August 2015, and to the additional benchmarking information attached to this Agenda (<i>papers available only to members of the Human Resources Committee</i>)</p>
6.	<p>Future Business and Housekeeping matters</p> <p style="text-align: right;">No Written Report</p> <p>Informal discussion to identify matters for further consideration.</p>

(END)