



Shaftesbury Town Council

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To: Members of Shaftesbury Town Council's Human Resources Committee

Councillors: J Francis, J Lewer, A Perkins, L Taylor and R Tippins.

All other members of Shaftesbury Town Council for information only.

You are required to attend a **Meeting** of the **Human Resources Committee** to be held on at **10.00am on Thursday 9th June 2016 in the Mayor's Parlour, Shaftesbury Town Hall** for the transaction of the business shown on the agenda below.

Stephen Holley

Town Clerk

Members are reminded of their duty under the Code of Conduct

Agenda Item	
1.	Election of Chairman and Vice-Chairman To elect a Chairman and a Vice-Chairman to serve until the next Annual Meeting of the Council
2.	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
3.	Declarations of Interest To receive declarations of any pecuniary interests
4.	Minutes Page 3 To approve the minutes of the meeting of the Human Resources Committee held on 28 th April 2016. <i>Minutes are available at the Town Council offices or</i> http://www.shaftesburytowncouncil.co.uk/ .

Agenda Item	
5.	<p>Confidential Information</p> <p>Certain items are expected to include the consideration of exempt information and the Human Resources Sub-Committee is, therefore, recommended to resolve “That, in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during the discussion of the matters referred to in item (6) listed below, on the grounds that they involve the likely disclosure of confidential information, (as defined in the respective paragraph of Part 1 of Schedule 12a of Section 100a(4) of the Local Government Act 1972), and the public interest in maintaining the exemption outweighs the public interest in disclosing the information”.</p>
6.	<p>Staffing Matter Page 3</p> <p>To consider a confidential staffing matter.</p>
7.	<p>Future Business and Housekeeping Matters No Written Report</p> <p>Informal discussion to identify matters for further consideration.</p>

(END)