



SHAFTESBURY TOWN COUNCIL

SUMMONS

To: Cllr Hicks (Chairman), Cllr Clinch, Cllr Cook, Cllr Harvey, Cllr Pritchard and Cllr Tippins

You are hereby summoned to a meeting of the Recreation, Open Spaces and Environment Committee to be held on Tuesday 21st January 2014 at 7:00pm in the Mayor's Parlour. *Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: the three aims of the general duty of the Public Sector Equality Duty (eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, advance equality of opportunity between people from different groups and foster good relations between people from different groups), Crime and Disorder, Health and Safety and Human Rights.*

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Nicola Duke –Town Clerk
14 January 2014

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Enquiries to Nicola Duke on 01747 852420 or email nicolajduke@shaftesburytowncouncil.co.uk

AGENDA

PROCEDURAL ITEMS

01. Apologies for Absence

- a) To receive apologies from those unable to attend
- b) To consider for acceptance apologies from those unable to attend

02. Declarations of Interests and Dispensations to participate

- a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members.
- b) To receive any dispensation requests received by the Clerk and not previously considered.

03. Election of Vice – Chairman

Minute 2013/66 - Policy number 1013/EFC/2013/66 (Full Council meeting 1st October 2013) refers. Under Section 15 of the Local Government Act 1972 the Committee may appoint a member of the Committee to be Vice-Chairman for the remainder of the municipal year.

04. Open Forum

Members of the public are invited to address the Committee on matters relating to this agenda. Time will be limited to three minutes per person and should relate only to matters on this agenda.

05. Updates

- a) To report any significant information on matters not included on this agenda or delegated to the Council, a Committee or a working group, such information to be received but not debated
 - i. Committee Clerk
 - ii. Councillors

- b) To agree any attendances required at meetings additional to those scheduled in the Council's calendar

06. Correspondence

To receive and note any correspondence relating to the business of the Recreation, Open Spaces and Environment Committee.

- a) Email from a resident regarding litter at Barton Hill

BUSINESS ITEMS

07. Budget/precept planning 2014/2015

- a) To receive report on proposals for revenue budget and address questions posed therein (*papers attached*)
- b) To receive report on proposals for capital budget and discuss required additions (*papers attached*)

08. Tree Applications

- a) Members are asked to provide their observations on the following tree work application for onward submission to North Dorset District Council (*papers attached*):

2540/CA/BH/13	5 Sally Kings Lane
2539/CA/SLS/13	23 Layton Lane
2547/CA/SLS/13	Alcester Cottage, 62 Bimport

- b) Members are asked to note the delegated observations on the following tree work applications as per the attached report:

2526/CA/SLS/13	Layton House
2468/CA/SLS/13	3 Highlands
2503/CA/SLS/13	3 Ratcliffes Gardens
2507/CA/SLS/13	7 The Barton
2520/CA/SLS/13	6 Kingsman Lane
2502/CA/SLS/13	12 St James Street

- c) Members are asked to note the Tree Preservation Orders as per the attached report:

TPO/510-2013	Land at St Denis Lodge
TPO/516-2013	Land at St Denis Lodge
TPO/513-2013	Land at St Rumbolds Road

09. Park Walk

- a) To receive report from the Open Spaces Group regarding tree management on the Park slopes (*report attached, members are also referred to the letter from the Rotary Club of Shaftesbury appearing at agenda item 9b*)
- b) To consider issues raised by the Rotary Club of Shaftesbury and Shaftesbury Civic Society regarding parking on Park Walk (*correspondence attached*)

10. Wildflower Verges in Shaftesbury

To receive report from the Open Spaces Group regarding roadside verge maintenance and consider the recommendations contained therein. (*paper attached*)

11. Grounds Team – provision of work facilities

Minute 5c) (General Management Committee meeting 1st October 2013) refers.

Members are asked to note that a working group has been established (Cllrs Hicks, Clinch and Proctor) to continue planning for a permanent hub facility for the grounds team. A meeting took place on 13 November 2013 and an update will be given at the meeting. The Clerk will also update members on the arrangements for the short term provision of work facilities.