

Shaftesbury Town Council

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To: Members of Shaftesbury Town Council's Recreation, Open Spaces and Environment Committee

Councillors: K Tippins (Chair), Hicks (Vice-Chair), Clinch, Harvey, Madgwick, Pritchard, R Tippins

All other members of Shaftesbury Town Council and North Dorset District Council for information only.

You are required to attend a **Meeting** of the **Recreation, Open Spaces and Environment Committee** to be held on **Tuesday 28th October 2014 in the Council Chamber, Shaftesbury Town Hall commencing at 6.00pm** for the transaction of the business shown on the agenda below.

Richard Chapman

Interim Town Clerk

Members are reminded of their duty under the code of conduct

Public Participation

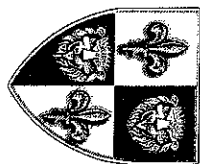
The Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

Members of the public and council are entitled to make audio or visual recordings of the meeting provided it does not cause disruption or impede the transaction of business. Out of courtesy to those present, Council requests that intention to record proceedings is brought to the chairman's attention prior to the start of the meeting.

Agenda Item	
1.	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
2.	Declarations of Interest To receive declarations of any pecuniary interests
3.	Tree Applications a) Members are asked to provide their observations on the tree work applications identified in the report 1014/ROSE/03 attached and any applications received between 22 nd October and 28 th October 2014. b) Members are asked to note the delegated observation identified in the report 1014/ROSE/03 attached.

Agenda Item	
4.	Transfer of Land South A30 Report 1014/ROSE/04 attached
5.	Street Sweeper Report 1014/ROSE/05 attached
6.	Broken Glass Report 1014/ROSE/06 attached
7.	Public Conveniences service contract Report 1014/ROSE/07 attached





SHAFTESBURY TOWN COUNCIL

Meeting of the Recreation, Open Spaces and Environment Committee of the 28/10/2014

Members are asked to provide their observations on the following tree work application for onward submission to North Dorset District Council

2/2014/1203/CATRE 16 Well Lane

Shaftesbury

Deadline for comments: 31/10/2014

Tree Group comments

Committee comments

Tree Officer response where applicable

T1-T4 Ash

Pollard the 4 trees to last pollard points

2/2014/1250/TPTR Trinity Centre

Bimport

Deadline for comments: 12/11/2014

Tree Group comments

Committee comments

Tree Officer response where applicable

T1 Irish Yew

Eastern end of Car Park - Remove the failed limbs over the parking bays. Ivy has taken hold causing limbs to fail and are becom

T2 Group of trees to the Wes Remove the self sown English Yew and the failed Juniper and remove the rogue Elder and Holly. Ivy has taken hold causing lim

T3 Group of Cupressus Remove completely as will not respond to pruning. In poor health

T4 Irish Yews On south side of main path - remove one of the double clump and prune the remaining one, remove all rogue vegetation in an

T5 Hornbeams x 2 Remove completely and replace with standard Lime trees. They are out of character and should not have been planted. These

Members are asked to note the following delegated observations on the following tree work applications

2/2017/1140/CATRE 4 Byzant Court

Tout Hill

Deadline for comments: 23/10/2014

Tree Group comments

We were surprised to see such a large and healthy tree, given that mimosas are not very hardy in this country. It is growing close to the house, but surely it can be carefully pruned away from the house? It is a good specimen, and it would be a shame to coppice it so hard back, which would probably kill it.

Committee comments

In agreement with the Tree Group

Tree Officer response where applicable

As the tree is located within the conservation area we have only two options; to not object to the works or apply a provisional tree preservation order. We are not able to condition lesser works.

T1 Mimosa Coppice to approx 1ft high

I have visited the tree and although I agree it is unusual to see one of this size (possibly due to the protected nature of its situation (surrounded by trees and in a valley)) unfortunately following a TEMPO assessment the tree did not score highly enough to warrant the statutory protection of a Tree Preservation Order. I therefore have no option but to not object to the works

**Report of the Town Clerk to
a Meeting of Recreation, Open Spaces & Environment Committee
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TRANSFER OF LAND SOUTH A30 FOR ALLOTMENT SPACE

1.0. Purpose of Report

1.1. For decision.

2.0. Recommendation

- 2.1. The Council proceeds with the transfer of land with North Dorset District Council to provide allotment space, to take effect as from December 2014 when the current lease between NDCC and Dorset County Council expires.
- 2.2. That Council agree a layout of the site, the size of the plots as ½ Size (125^{m2}) to accommodate those on the Council's waiting list.
- 2.3. That Council erects a series of secure individual concrete storage units to maximise growing space on the allotments and a water collection unit in order to minimise cost of water.
- 2.4. That Council agree to s106 monies being allocated to cover the cost of creating a footpath to the site and works as required to form a car park for use by allotment holders, up to a maximum of £48,000.
- 2.5. That delegated authority is given to the Town Clerk to obtain the necessary quotations for work to be carried out and to oversee the creation of the site.
- 2.6. That the Clerk investigates provision of any surplus ground for installation of solar panels, to report back at a later date.

3.0. Background

- 3.1. The Council at its Policy & Finance meeting on 13 March 2012 '**RESOLVED** to begin negotiations for land south of the A30 for the provision of allotments. It was further requested that the Town Clerk investigated acquisition of the adjacent piece of land. In addition, members wished to see a map detailing the position of the proposed bypass for their consideration. (Policy 0312/P&F/06b2) (Statutory Authority – LGA 1972 s.126) (Budgetary Provision – Allotments) (Public Sector Equality Duty – Due consideration of the duty was given).'
- 3.2. At the Recreation, Open Spaces and Environment Committee meeting on 10 September 2013 it was '**RESOLVED** that NDCC and DCC be approached to request the transfer of the land allocated for allotments south of the A30 as soon as practicable. (Policy 0913/ROSE/4a) (Statutory Authority – Smallholdings and Allotments Act 1908 s25) (Financial Implication – none) (Public Sector Equality Duty – due consideration of the duty was given).'
- 3.3. Discussions with North Dorset District Council have been taking place, and agreement to the Freehold Transfer was made by D Notice on 2nd August 2013. Although the District Council

leased the land to Dorset County Council, that lease is due to expire in December 2014, and the land could be transferred to the Town Council at that time.

- 3.4. A plan of an indicative layout of the allotment site which was produced by NDDC in February 2012, and although now out of date, is attached to this report for information. At this time the site included 11 full size allotment plots and 4 water points.
- 3.5. A footpath link (to run alongside the A30 and into the site) would need to be created and some works to form a car park as there is no vehicular access to the site. NDDC have confirmed that there is an amount of £48,000 of s106 monies available for Allotment/Cemetery use.
- 3.6. North Dorset Development Services have confirmed that for agricultural land owned or maintained by a local authority, there is scope to erect or construct small ancillary buildings, such as sheds and/or greenhouses, limited to 200 cu mtrs.

4.0. Financial Implications

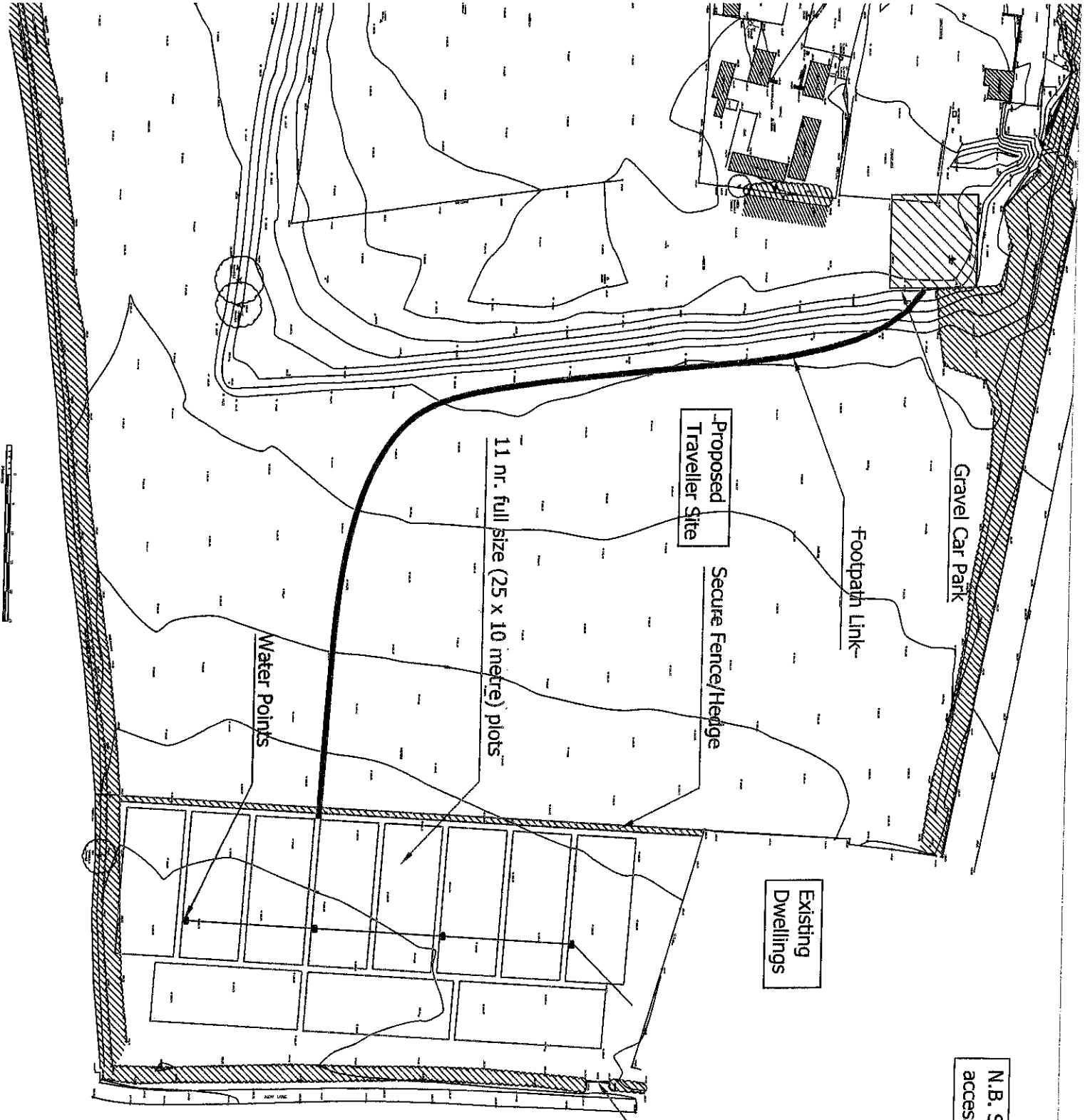
- 4.1. No financial implications to Shaftesbury Town Council. The cost of creating the allotment site, access footpath and car park to be covered by s106 monies available for Allotments & Cemetery use, up to a maximum of £48,000.

5.0. Legal Implications

- 5.1. The Small Holding and Allotments Act 1908 ss23, 25 provides the power to provide land for allotments.

End.
Richard Chapman
Town Clerk

Author of Report
Barbara Carter



N.B. Size & location of car park & access path to be determined

No vehicular access

Rev.	Date	Init.	Revision Detail



A30 Allotments
Feasibility layout
For discussion only

drawing no. _____

Layout 1

scales

Not to scale

Date	Design	Drawn	Checked
Feb 12	MJC	MJC	

TECHNICAL SERVICES
 NORTH DORSET DISTRICT COUNCIL
 NORDON BLANDFORD. 01258 454111

autocad/mike/A30 depot site/allotments

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STREET SWEEPER

1.0. Purpose of Report

1.1. For decision.

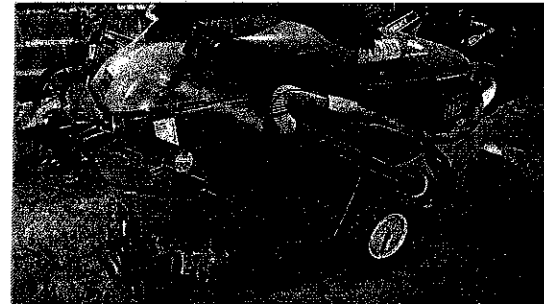
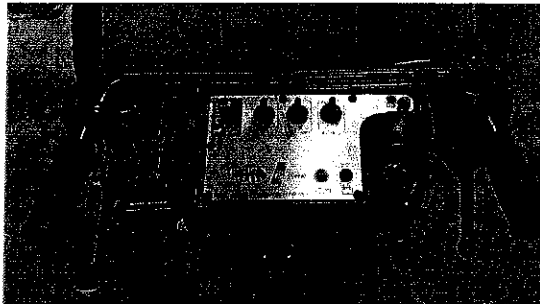
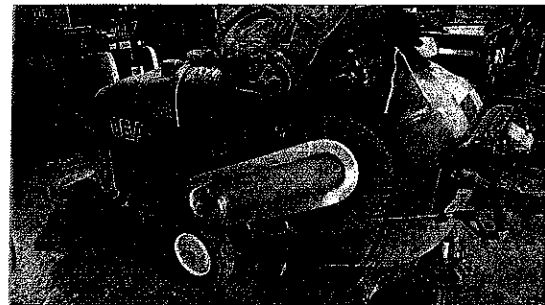
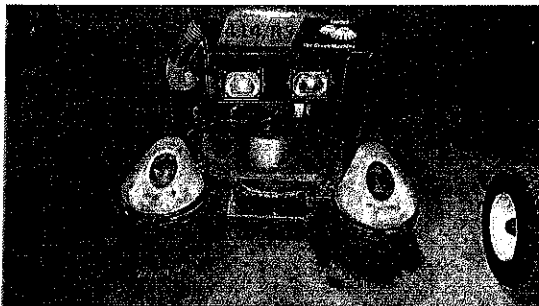
2.0. Recommendation

2.1. That the Committee considers purchase of a street sweeper.

3.0. Background

3.1. The Mayor has considered the need for the council to own a street sweeper in order to uplift the maintenance of Park Walk and high profile areas in the town especially during town events.

3.2. A nearly new sweeper has become available for sale in excellent condition at a mere 13% of its value new (£2,000 against a retail value new of £15,000)



4.0. Financial Implications

4.1. £2,000 to be funded from General Reserves

5.0. Legal Implications

5.1. The Public Health Act 1875 s164 provides the power to provide and manage recreation grounds, public walks, pleasure grounds and open spaces.

End.
Richard Chapman
Town Clerk

Author of Report
Claire Commons
Acting Committee Services Officer

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PSPO / ALCOHOL BAN

1.0. Purpose of Report

1.1. For decision.

2.0. Recommendation

2.1. That Shaftesbury Town Council applies for a Public Space Protection Order subject to support for the application being given by the local police.

3.0. Background

- 3.1. Designated Public Place Orders (DPPO's) were phased out on 20th October 2014 and replaced with Public Space Protection Orders (PSPO). They are intended to be a more user friendly means to enable local authorities to designate places where restrictions on public drinking apply. **However, they can only be used in areas that have experienced alcohol related disorder or nuisance.**
- 3.2. A PSPO does not render the location an alcohol free zone. It becomes an area where if asked to cease consuming alcohol by a police officer you are obliged to do so. There must be reasonable grounds. The power would be used where an individual or group was not causing enough of a disturbance to be drunk and disorderly but were behaving in an anti-social manner.
- 3.3. NDDC is the responsible body for making PSPO.
- 3.4. Blandford has DPPO's in place which were put in at the request of the local police in order to increase their powers to address a specific issue. They report that that issue is now resolved.
- 3.5. A member of the public has requested that an alcohol ban be put in place at Barton Hill in the hope that it will help eliminate or reduce the amount of broken glass found there.
- 3.6. This item was considered by Council in March 2010 where no conclusions were drawn and members were asked to carry out their own research. It was then considered by ROSE in February of this year where members expressed against applying for a DPPO. *Copies of minutes from both these meetings are available on request.*
- 3.7. Consideration must be given to the effect on other areas of the town as a result of a PSPO being in a specific location to be sure that it wasn't just relocating a problem.

4.0. Financial Implications

- 4.1. PSPO's incur costs for public notices and signage, which would have to be met by the Town Council. Estimated cost of notices £100 - £150 per location. The Town Council would need to determine what it considered to be adequate signage for each location and bear the cost accordingly.
- 4.2. There is no budget allocation for this therefore expenditure would need to be met from General Reserves

5.0. Legal Implications

5.1. The responsible body for PSPO's is North Dorset District Council.

End.
Richard Chapman
Town Clerk

Author of Report
Claire Commons
Acting Committee Services Officer

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SERVICE CONTRACT FOR HANDWASH UNITS IN BELL STREET PUBLIC TOILETS

1.0. Purpose of Report

1.1. For decision.

2.0. Recommendation

2.1. The Committee resolves to take out a Service Contract with the manufacturer on the 4 handwasher/driers for a period of 1 year to take effect from 1 November 2014.

2.2. That Committee recommend that this be included in the Budget setting for 2015/2016.

3.0. Background

3.1. Four new handwasher/driers were purchased for the Public Toilets in Bell Street in May 2013. The guarantee period has now expired and no service contract is in place.

3.2. A quotation has been received from the manufacturer, for a 1 year Service Contract, includes 2 service calls per annum to complete a full service on the appliances, making all necessary repairs and adjustments that are due to fair wear and tear. Also additional visits to the site when called out to rectify interim breakdowns that are due to fair wear and tear. The cost for the 4 units is £872.00 plus VAT per annum, equivalent to £218 per unit per annum. See Appendix 1.

3.3. The manufacturer has confirmed that the date on the quotation can be moved in accordance with Council's decision.

3.4. A quotation for a service contract had previously been provided, when the units were installed in May 2013, at a cost of £249 per unit.

4.0. Financial Implications

4.1. The cost of a 1 year service agreement to take effect from 1 November 2014, would be £363.33 from 2014/2015 budget. A prepayment of £508.67 would be made from the 2015/2015 budget.

4.2. The sensor for the supply of water to one of the units has stopped working and needs to be repaired or replaced. As the units are now out of warranty, the manufacturer has quoted £302 plus parts and VAT.

5.0. Legal Implications

5.1. Statutory Authority – Public Health Act 1936 s87 as amended by LGA 1974 sch 14 para 9

5.2. The Council is restricted to the supplier / manufacturer.

End.
Richard Chapman
Town Clerk

Author of Report
Barbara Carter