



SHAFTESBURY TOWN COUNCIL

**RECREATION, OPEN SPACES & ENVIRONMENT
COMMITTEE MEETING**

Minutes of a meeting of the Recreation, Open Spaces & Environment Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 28th October 2014 commencing at 6:05pm.

Members Present:

Cllr K Tippins (Chair)
Cllr S Clinch
Cllr M Madgwick

Cllr M Hicks (Vice-Chair)
Cllr W Harvey
Cllr R Tippins

Absent:

Cllr S Pritchard (apologies)

Officers Present:

Richard Chapman, Interim Town Clerk
Claire Commons, Acting Committee Services Officer

In Attendance:

6 Members of the public

MINUTES

PUBLIC PARTICIPATION (COMMENCING AT 6:00PM)

Members of the public were invited to make representations to the committee on any matters relating to the work of the committee or to raise any issues of concern. The following matters were raised:

- Broken Glass. In reference to item 6 of the agenda, expressing concern at the hazard of the daily occurrence of broken glass at Barton Hill, urging the Council to consider a Public Space Protection Order at that location.
- Delegated Authority. It was asked what delegated authority the chair and vice chair had. The Interim Town Clerk responded that unless specifically granted by Council, no member had delegated authority. He recommended bringing the Committee's Terms of Reference back to clarify the issue regarding delegated responsibility for responding to Tree Applications.
- Recording meetings. It was asked if members of the Council could declare if they were recording the meeting. No declaration was made.

MEETING COMMENCED AT 6:05PM)

01. Apologies

Apologies were accepted from Cllr S Pritchard who was unable to attend due to work commitments conflicting with the earlier start time of the meeting.

02. Declaration of Interests

Members and staff were reminded of their duty to declare any known interests in any matter to be considered. There were none declared.

03. Tree Applications

The Town Clerk's report 1014/ROSE/03 was received.

a) It was **RESOLVED** to respond with no objections to the following applications:

2/2014/1203/CATRE, 16 Well Lane

2/2014/1250/TPTRE, Trinity Centre

b) It was **RESOLVED** to receive the delegated observation on the following tree application:

2/2014/1140/CATRE, 4 Byzant Court

04. Transfer of Lane South A30

The Town Clerk's report 1014/PH/05 was received and **RECOMMENDED** that;

a) The Council proceeds with the transfer of land with North Dorset District Council to provide allotment space, to take effect as from December 2014 when the current lease between NDDC and Dorset County Council expires.

b) That Council agree a layout of the site, the size of the plots as ½ Size (125^{m2}) to accommodate those on the Council's waiting list.

c) That Council erects a series of secure individual concrete storage units to maximise growing space on the allotments and a water collection unit in order to minimise cost of water.

d) That Council agree to s106 monies being allocated to cover the cost of creating a footpath to the site and works as required to form a car park for use by allotment holders, up to a maximum of £48,000.

e) That delegated authority is given to the Town Clerk to obtain the necessary quotations for work to be carried out and to oversee the creation of the site.

f) That the Clerk investigates provision of any surplus ground for installation of solar panels, to report back at a later date.

(Policy 1014/ROSE/04) (Statutory Authority – Small Holding and Allotments Act 1908 ss23, 25)

The value of the s106 was queried and **AGREED** to investigate further.

05. Street Sweeper

The Town Clerk's report 1014/ROSE/05 was received and **RECOMMENDED** to delegate authority to the Town Clerk to purchase the sweeper as outlined in the report subject the item being satisfactory, serviced and in working order. (Policy 1014/PH/05) (Statutory Authority Public Health Act 1875 s164)

06. Broken Glass

The Town Clerk's report 1014/ROSE/06 was received and **RECOMMENDED** to apply for a Public Space Protection Order subject to support for the application being given by the local police. (Policy 1014/ROSE/06)

07. Public Conveniences Service Contract

The Town Clerk's report 1014/ROSE/07 was received and **RECOMMENDED** to take out a service contract with the manufacturer on the 4 handwasher/driers for a period of 1 year to take effect from 1 November 2014. (*Policy 1014/ROSE/07*) (*Statutory Authority – Public Health Act 1936 s87 as amended by LGA 1974 sch 14 para 9*)

It was further **RECOMMENDED** to include the provision of a service contract in the budget setting for 2015/16.

There being no further business, the Chairman thanked members and public for attendance and closed the meeting at 6:56pm.

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