



# Shaftesbury Town Council

Town Hall, Shaftesbury, Dorset. SP7 8LY

Telephone: 01747 852420

Town Clerk. Mrs Claire Commons  
e-mail:enquiries@shaftesburytowncouncil.co.uk  
Website:www.shaftesburytowncouncil.co.uk

To: Members of Shaftesbury Town Council's  
**Recreation, Open Spaces and Environment Committee,**  
Councillors: George Hall (Chair), Phil Proctor (Vice-Chair), Piers Brown, Mark Jackson, Lester Taylor, Lauren Todd

All other recipients for information only.

You are required to attend a meeting of the Committee  
**to be held at 7.00pm on Tuesday 25<sup>th</sup> April 2017 in the Council Chamber, Shaftesbury Town Hall**

For the transaction of the business shown on the agenda below.

**Claire Commons**

**Town Clerk**

Members are reminded of their duty under the Code of Conduct

## Public Participation

The Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the meeting provided it does not cause disruption or impede the transaction of business. Out of courtesy to those present, the Council requests that intention to record proceedings is brought to the Chairman's attention prior to the start of the meeting.

Agenda Item
<b>01. Apologies</b> To receive and consider for acceptance, apologies for absence
<b>02. Declarations of Interest and Dispensations</b> Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.
<b>03. Minutes</b> To confirm as a correct record, the minutes of the previous meeting of the Committee held on 21 <sup>st</sup> March 2017.

Agenda Item	
<b>04. Strategic Plan</b>	<b>p3</b>
To review Committee specific items within the Strategic Plan	
	Report 0417ROSE04
<b>05. Officer Report</b>	<b>p6</b>
To receive any correspondence and updates relating to the work of the Committee, to confirm the date of the next meeting and to identify matters for inclusion on the agenda.	
	Report 0417ROSE05

(End)

**Report 0417ROSE04 to a Meeting of Shaftesbury Town Council's  
Recreation, Open Spaces and Environment Committee,  
to be held at 7.00pm on Tuesday 25th April 2017 in the Council  
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**Strategic Plan**

**1. Purpose of Report**

To review Committee specific items within the Strategic Plan

**2. Recommendation**

- 2.1. That priority and timescale is identified for each of the ROSE areas of the Strategic Plan.

**3. Background**

- 3.1. At its meeting on 11<sup>th</sup> April 2017, the Council resolved to adopt in principle the Strategic Plan. It was agreed to split out the committee specific items for further detail to be applied and in particular to identify the priority and time scale of those projects. The projects to be considered are shown at **Appendix A**;
- 3.2. The detail and timescales of the projects will inform the budget setting process for the coming five years and identify the staffing requirements for the same period.
- 3.3. Time for public consultation should be factored in to the project timescale.
- 3.4. In considering the timescale of the projects to be undertaken, the Committee should consider pre-existing commitments of the Council and its statutory duties which are to be carried out alongside the projects.
- 3.5. The Committee may wish to refer to the full Strategic Plan for more background information to the projects identified.

**4. Financial Implications**

- 4.1. There are no financial implications arising from this report

**5. Risks**

- 5.1. There is a risk of failure to deliver if too many items are identified for completion at the same time.

(End)

Report Author:  
Claire Commons  
Town Clerk

Appendix A.

Project	Project or Programme Objectives	Timeframe	Priority	Other Community Groups / Volunteers
SWIMMING POOL ROOF	<p>Installation of retractable roof</p> <p><b>How will it be implemented:</b></p> <ul style="list-style-type: none"> <li>• Tenders already available to follow up</li> </ul> <p><b>Success measured by:</b></p> <ul style="list-style-type: none"> <li>• increased usage and extended season</li> <li>• Membership scheme</li> <li>• Increased income</li> <li>• Staff retention</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• £67,000 + VAT for roof</li> </ul>	12 months		
TIDY TOWN	<p>Develop cultural pride in the town's appearance- Town centre and residential</p> <p><b>How will it be implemented:</b></p> <ul style="list-style-type: none"> <li>• Define scope and best practice</li> <li>• Develop and communicate an education programme</li> <li>• Audit and reporting</li> </ul> <p><b>Success measured by:</b></p> <ul style="list-style-type: none"> <li>• Results of audit versus best practice</li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• Working group led by STC involving volunteers, residents associations</li> <li>• Street Sweeping, bin provision and emptying</li> <li>• Education tools – presentations in schools</li> </ul>	Implement by 2019 election and ongoing		Hilltop litterpickers Local Schools

Project	Project or Programme Objectives	Timeframe	Priority	Other Community Groups / Volunteers
<p>INCREASE DIVERSITY OF OPEN SPACES</p>	<p>Identify current assets  Identify required uses (age/area)  Develop strategy to deliver required use</p> <p><b>How will it be implemented:</b></p> <ol style="list-style-type: none"> <li>1). What do we currently have and who owns or is responsible for it?</li> <li>2). Survey/ask local community what they want</li> <li>3). Develop implementation plan</li> </ol> <p><b>Success measured by:</b></p> <p>Plan in place</p> <p><b>Resources:</b></p> <p>From above</p> <ol style="list-style-type: none"> <li>1). STC</li> <li>2). Local community group and residents associations</li> <li>3). STC and key users</li> </ol>			<p>Shaftesbury Open Spaces Group</p> <p>Schools and Nurseries</p>

**Report 0417ROSE05 to a Meeting of Shaftesbury Town Council's  
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**Officer Report**

**1. Purpose of Report**

To receive any correspondence and updates relating to the work of the Committee, to confirm the date of the next meeting and to identify matters for inclusion on the agenda.

**2. Recommendation**

2.1. That the Committee notes the report.

**3. Updates**

- 3.1. Grass Cutting – the new mower is showing great benefit in the quality of grass cutting in the town and the time saved on this area of work.
- 3.2. Play areas – there is remedial worked scheduled to be carried out at Wincombe Recreation Ground, the Committee should consider beginning to replace the equipment at this location as it is approaching the end of its life. St James Park is regarded as one of the prettiest of Shaftesbury's parks and the wooden play trail is still in a sound condition with only routine repairs being required.
- 3.3. Park Walk – it is anticipated that the repair of the shelter on Park Walk will be completed this summer.
- 3.4. Scheduled Ancient Monuments – Shaftesbury Open Spaces group and Historic England are working together on management plans for these sensitive areas and these will be put before the Committee for consideration in due course.
- 3.5. Castle Hill Green – the Town Clerk is investigating the feasibility of registering Castle Hill Green as a Town Green, a report will be provided in due course.
- 3.6. Salisbury Street Green – the Town Clerk is investigating the possibility of acquiring the grass area at Salisbury Street, a report will be provided in due course.
- 3.7. Mampitts Lane Community Land – the launch of the 4 month call for ideas was held at Mampitts Lane on 8<sup>th</sup> April 2017. Some interesting ideas have already come forward, the Council will continue to invite comments until August 2017.

**4. Financial Implications**

There are no financial implications arising from this report

(End)

Report Author:  
Claire Commons  
Town Clerk