



Shaftesbury Town Council

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To: Members of Shaftesbury Town Council's Recreation, Open Spaces and Environment Committee (ROSE), Councillors Cook, Hall, Jackson, Kirton, Loader, Proctor. All other recipients for information only.

You are required to attend a meeting of the committee for the transaction of the business shown on the agenda below.

To be held at 7.00pm on Tuesday 11 July 2017 in the Council Chamber, Shaftesbury Town Hall

Claire Commons, Town Clerk

Members are reminded of their duty under the Code of Conduct

Public Participation

The Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the meeting provided it does not cause disruption or impede the transaction of business. Out of courtesy to those present, the Council requests that intention to record proceedings is brought to the Chairman's attention prior to the start of the meeting.

Agenda Item	
01. Apologies	
To receive and consider for acceptance, apologies for absence	
02. Declarations of Interest and Dispensations	
Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.	
03. Minutes	
To confirm as a correct record, the minutes of the previous meeting of the Recreation, Open Spaces and Environment Committee held on 06 June 2017.	
04. Hawkesdene Lane	p3
To consider the removal of a bench at Hawkesdene Lane.	
Report 0717ROSE04	

Agenda Item		
05. Glyphosates		p5
To receive a verbal report on the effect of the Glyphosate ban on certain areas in Shaftesbury.		
		Report 0717ROSE05
06. Play Inspections		p7
To receive the Annual Playground Inspection Report		
		Report 0717ROSE06
07. Swimming Pool		p9
To receive a start of season progress report on the Shaftesbury Oasis Swimming pool.		
		Report 0717ROSE07
08. Mampitts Community Land		p11
To consider public engagement for the consultation into the Mampitts Community Land		
		Report 0717ROSE08
09. Officer Report and Future Meetings of the Council		p12
To receive any correspondence and updates relating to the work of the Committee, to confirm the date of the next meeting and to identify matters for inclusion on the agenda.		
		Report 0717ROSE09

(End)

**Report 0717ROSE04 to a meeting of the Recreation, Open Spaces
and Environment Committee**
**To be held at 7.00pm on Tuesday 11 July 2017 in the Council
Chamber, Shaftesbury Town Hall**

Hawkesdene Lane

1. Purpose of Report

To consider the removal of a bench at Hawkesdene Lane.

2. Recommendation

- 2.1. That the bench at Hawkesdene Lane is removed to deter unsociable behaviour on a remote path adjacent to private property.

3. Background

- 3.1. A number of residents have raised strong concerns about activity and litter on Footpath N1/10 which runs from Hawkesdene Lane to Great Lane behind the Medical Centre.
- 3.2. At its meeting on 21st March 2017, the Committee resolved that the bench remain in its current location, to move the bin adjacent to address the litter issues and alert the local PCSO's to the problems raised and then review at its meeting in July. Officer report 0317ROSE04 and minute R68 from 2016/17 refers.
- 3.3. The local police have been alerted to the issue as there is a perception that the litter indicates other unsociable behaviour.
- 3.4. The bin has been moved to be adjacent to the bench as requested by the Committee. Reports from residents are that this has not helped the litter problem and there is even greater evidence of concerning litter.
- 3.5. The Committee is recommended to carry out a site visit and to meet with some of the concerned residents prior to discussion at ROSE so that they are aware of the extent of the problem.

4. Financial Implications

- 4.1. There are no financial implications arising from this report.

5. Legal Implications

- 5.1. Local Councils must exercise their functions with due regard to their likely effect, if any, on crime and disorder and the need to prevent them. **(Cleydon, 2016)**
- 5.2. Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent,
- a. crime and disorder in its area (including anti-social and other behaviour adversely affecting the local environment); and
 - b. the misuse of drugs, alcohol and other substances in its area; and
 - c. re-offending in its area **(Crime and Disorder Act s.17, 1998)**

6. **Risks**

6.1. The Council risks failing in its duty under the Crime and Disorder Act 1998.

(End)

Report Author:
Claire Commons, Town Clerk

**Report 0717ROSE05 to a meeting of the Recreation, Open Spaces
and Environment Committee**
**To be held at 7.00pm on Tuesday 11 July 2017 in the Council
Chamber, Shaftesbury Town Hall**

Glyphosates

1. Purpose of Report

To receive a verbal report on the effect of the Glyphosate ban on certain areas in Shaftesbury.

2. Recommendation

2.1. That the report be noted and any actions identified for future consideration.

3. Background

- 3.1. At its meeting on 23rd February 2016, the Council resolved to have a complete ban of the use of glyphosates in sensitive areas such as those rich in wildlife, play areas and dog walking areas and high profile tourist areas. The Clerk was requested to seek further advice including alternative chemicals that might be suitable, with the intention of achieving a complete town-wide ban within 12 months. Officer report 0216FC12 and minute FC127 of municipal year 2015/16 refers.
- 3.2. The Council has purchased flame wands and weed rippers to manage the weeds and the head groundsman has identified a potential alternative chemical to glyphosate which may be acceptable to the Council.
- 3.3. The Head Groundsman will provide a verbal report on the impact of the resolution in February 2016 so that the Committee may consider any actions to take in the management of its land.

4. Financial Implications

4.1. There are no financial implications identified within this report.

5. Legal Implications

- 5.1. A local authority who have acquired any estate or interest in or control over any open space or burial ground under this Act shall, subject to any conditions under which the estate, interest, or control was so acquired—
- a. hold and administer the open space or burial ground in trust to allow, and with a view to, the enjoyment thereof by the public as an open space within the meaning of this Act and under proper control and regulation and for no other purpose: and
 - b. maintain and keep the open space or burial ground in a good and decent state.

and may inclose it or keep it inclosed with proper railings and gates, and may drain, level, lay out, turf, plant, ornament, light, provide with seats, and otherwise improve it, and do all such works and things and employ such officers and servants as may be requisite for the purposes aforesaid or any of them. **(Open Spaces Act 1906 s .10, 1906)**

6. Risks

6.1. The Council does not risk failing in its duty under the Open Spaces Act 1906 due to other management controls in place for the maintenance of public open space.

(End)

Report Author:
Claire Commons, Town Clerk

**Report 0717ROSE06 to a meeting of the Recreation, Open Spaces
and Environment Committee**
**To be held at 7.00pm on Tuesday 11 July 2017 in the Council
Chamber, Shaftesbury Town Hall**

Play Inspections

1. Purpose of Report

To receive the Annual Playground Inspection Report.

2. Recommendation

- 2.1. That the Committee receives and notes the Playground Inspection Report and identifies matters for the budget setting process.

3. Background

- 3.1. The Council's annual ROSPA play inspections have been carried out by the Play Inspection Company. All Council owned play areas inspected have been awarded an overall Risk Assessment of LOW RISK, with all findings either low risk or very low risk.
- 3.2. The Grounds Team are currently working through the issues found and are rectifying any faults, updates will be provided at the next ROSE meeting. Most of the findings only requiring monitoring.
- 3.3. Significant findings per site: (although all rated as low/very low) which will have cost implications.

Ash Close - The Space Net requires re-painting and the wet pour safety surface is deteriorating around the edges in some areas.

Cockrams – No significant findings all minor or monitoring only

Enmore Green - The entrance gates need attention/replacing and it has been advised that barriers should be installed around the Multi Play as the unit exceeds a height of 600mm.

St James - The surface needs reinstating around the embankment slide and some of the timbers replacing. The Activity Trail has 11 findings and needs a major overhaul or replacing with a new piece of equipment.

Wincombe - Missing items and new sides for the Multi Play are currently on order, delivery expected early August. The safety surface has deteriorated in several areas and needs looking at.

Barton Hill - Safety signs are required for the MUGA and the Skate Park. Minor repairs and painting are needed in the skate park. Quotation currently being sourced.

- 3.4. The reports are too extensive for inclusion within the agenda set, they can be viewed in the office or members may request copies to be sent by email.

4. Financial Implications

- 4.1. Routine maintenance will be carried out within the Grounds Repairs and Maintenance budget. Any significant expenditure identified will be brought back to the Committee at the point that it is identified.

5. **Legal Implications**

5.1. A local authority who have acquired any estate or interest in or control over any open space or burial ground under this Act shall, subject to any conditions under which the estate, interest, or control was so acquired—

- a. hold and administer the open space or burial ground in trust to allow, and with a view to, the enjoyment thereof by the public as an open space within the meaning of this Act and under proper control and regulation and for no other purpose: and
- b. maintain and keep the open space or burial ground in a good and decent state.

and may inclose it or keep it inclosed with proper railings and gates, and may drain, level, lay out, turf, plant, ornament, light, provide with seats, and otherwise improve it, and do all such works and things and employ such officers and servants as may be requisite for the purposes aforesaid or any of them. **(Open Spaces Act 1906 s .10, 1906)**

6. **Risks**

6.1. The Council risks failing in its duty under the Open Spaces Act 1906 if it does not correctly maintain its open spaces.

(End)

Report Author:
Tracy Moxham, Finance and Services Officer

**Report 0717ROSE07 to a meeting of the Recreation, Open Spaces
and Environment Committee
To be held at 7.00pm on Tuesday 11 July 2017 in the Council
Chamber, Shaftesbury Town Hall**

Swimming Pool

1. Purpose of Report

To receive a start of season progress report on the Shaftesbury Oasis Swimming pool.

2. Recommendation

2.1. That the Swimming Pool report is received and noted.

3. Background

3.1. The season has got off to an excellent start, with income from swimming sessions more than doubled on the same period last year.

3.2. Breakdown as follows;

	2017	2016
<i>Adult Swim</i>	1883	817
<i>Child Swim</i>	2862	1491
<i>Family Swim</i>	602	318
<i>Naturist (1 session)</i>	60	
<i>Inflatable Sessions</i>	557	Inc in Child Swim
<i>Loyalty Cards</i>	1687	1085
<i>Private Hire</i>	340	260
<i>Refreshments</i>	418	163
<i>Totals</i>	8409	4134

3.3. The Naturist session proved quite popular, despite the weather not being great on the day that it was held. Another session is planned for this month. A special price has also been agreed for the Boarders from the Boarding House, pupils have used the pool 83 times this month.

3.4. Alternative advertising methods this year have appeared to of worked. Last year one large advert was placed in the Blackmore Vale Magazine using up the majority of the budget. This year on-going Facebook advertising is being used, which appears to be very effective, the pool has a very active page with many followers. Two large banners have been purchased and are being displayed at Tesco and on the corner of the boarding house along Christies Lane. The pool also has a new brighter website

<https://www.shaftesbury-oasis.com>

- 3.5. As part of the Pool Mangers ongoing training he is currently running a Life Guard Course at the end of July, which is also generating additional income and will benefit the pool by producing qualified Life Guards who may wish to join the team. The cost of the 5 days course is £150 per person and up to 8 people can attend, currently 5 people have signed up.
- 3.6. The new equipment purchased for the pool this year has been greatly appreciated, especially the new hand driers, hair driers and updated showers. The pool cleaner is a massive success saving hours of the Life Guards time and the music system is proving a big hit. The Pool Manager is putting together a list of equipment to buy before the summer holidays to purchase with the £438 which was raised by Waitrose.
- 3.7. In readiness for next season the Council should look to purchase new lockers and a spinal board, the Pool Manager also recommends that the Council considers providing a Defibrillator.

4. Financial Implications

- 4.1. There are no financial implications arising from this report. Financial consideration for next year will be presented to the Committee for debate during the budget setting process.

(End)

Report Author:
Tracy Moxham, Finance and Services Officer

**Report 0717ROSE08 to a Meeting of the Recreation, Open Spaces
and Environment Committee**
**To be held at 7.00pm on Tuesday 11 July 2017 in the Council
Chamber, Shaftesbury Town Hall**

Mampitts Community Land

1. Purpose of Report

To consider public engagement for the consultation into the Mampitts Community Land

2. Recommendation

- 2.1. That the Committee agrees the consultation method for the remaining 6 weeks consultation into the Mampitts Community Land.

3. Background

- 3.1. At its meeting on 6th June 2017, the Committee resolved to refresh the consultation at Mampitts Lane to maximise community involvement prior to the end of August 2017. To include Facebook, face-to-face meetings, leaflet drops and by holding a competition. The Chair and Vice-Chair to lead on creation of a Facebook page. Officer report 0617ROSE09 and minute R09 refers.
- 3.2. The Clerk created a group Facebook page on 8th June 2017 for the Chair and Vice Chair to develop.
- 3.3. The Committee should consider what engagement it is able to undertake in the remaining six weeks and agree a schedule and responsibility assignment matrix (RAM).

4. Financial Implications

- 4.1. No financial implications are identified within this report.

(End)

Report Author:
Claire Commons, Town Clerk

**Report 0717ROSE09 to a Meeting of the Recreation, Open Spaces
and Environment Committee**
**To be held at 7.00pm on Tuesday 11 July 2017 in the Council
Chamber, Shaftesbury Town Hall**

Officer Report and Future Meetings of the Council

1. Purpose of Report

To receive any correspondence and updates relating to the work of the Committee, to confirm the date of the next meeting and to identify matters for inclusion on the agenda.

2. Recommendation

- 2.1. That the Council notes the report and the date of its next meeting and identifies matters for inclusion on the agenda.

3. Updates and Correspondence

- 3.1. Bees – Councillors Jackson and Hall to provide an update on Bee Week following discussions with Brigit Strawbridge.
- 3.2. Donkey Field – the instruction for adjustment to the licence to require the Donkey Field Orchard to take out its own Public Liability Insurance is in hand and a signed agreement will be completed shortly.
- 3.3. Strategic Plan – The Clerk will be reviewing all elements of the Strategic Plan during July and August and bringing a proposal of action points to the Committee in September.
- 3.4. Salisbury Street Green – this item has yet to be progressed as the maintenance of the area is currently being carried out by the Town Council's grounds team.
- 3.5. Wincombe Recreation Ground – The replacement equipment is due to arrive at the beginning of August and the Grounds Team are prepared for installation as soon as delivery is made.
- 3.6. Charter Branch – the Town Council has registered as a Charter Branch

4. Date of next meeting and items for inclusion on the agenda.

- 4.1. The next scheduled meeting of the Council is 19th September 2017
- 4.2. The Council is requested to consider items for inclusion on the agenda for its next meeting in order to provide sufficient time for matters to be researched and reports written for issue with the agenda papers and in turn provide for greater transparency and informed decision making.
- 4.3. Items already noted for consideration are;
- Strategic Plan
 - Budget for 2018/19

(End)

Report Author:

Claire Commons, Town Clerk

References

- Cleydon, P., 2016. *Arnold-Baker on Local Council Administration*. 10th ed. s.l.:LexisNexis.
- Crime and Disorder Act s.17, 1998. *Legislation*. [Online]
Available at: <http://www.legislation.gov.uk/ukpga/1998/37/section/17>
[Accessed 5 July 2017].
- Open Spaces Act 1906 s .10, 1906. *Legislation*. [Online]
Available at: <http://www.legislation.gov.uk/ukpga/Edw7/6/25/section/10>
[Accessed 5 July 2017].