



SHAFTESBURY TOWN COUNCIL

This is to advise you that there will be a meeting of the Town Council's **Recreation, Open Spaces and Environment Committee** on **Tuesday 28th May 2013 at 7.00pm in the Mayors Parlour**. There will be a ten minute public consultation period at the beginning and end of the meeting if members of the public are present and wish to speak.

All members of the Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder and are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: the three aims of the general duty of the Public Sector Equality Duty (eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, advance equality of opportunity between people from different groups and foster good relations between people from different groups), Crime and Disorder, Health and Safety and Human Rights.

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Claire Commons – Acting Committee Services Officer
21st May 2013

A G E N D A

01.APOLOGIES FOR ABSENCE

To receive, approve and note apologies for absence.

02.DECLARATIONS OF INTEREST AND DISPENSATIONS TO PARTICIPATE

Members are provided with the opportunity under the Localism Act 2011 to declare any pecuniary interests or dispensations to participate in the meeting.

03.TERMS OF REFERENCE

To adopt terms of reference for the municipal year 2013/14 for the Recreation, Environment and Open Spaces Committee.

04.TREE APPLICATIONS (*papers attached*)

To note delegated observations on tree applications:

- a) 2314, 30 Bell Street -
 - Reduce crown by 1.5m, T1 Cherry
 - Cut down to 4m, T2 Hazel
 - Reduce crown by 20%, T3 Ash
 - Crown clean, T4 Beech
 - Fell, T5 Cherry

To provide observations on tree applications including:

- b) 2325 Blue Cedar
 - Fell and replace with pleached Hornbeam tree, T107 Box Elder

05.STRATEGIC ACTION PLAN 2013/2014 – ACTIONS FOR MAY & JUNE 2013 (*paper attached*)

a) Allotments

1. To agree date for the allotment holders meeting. Suggested date and time 6pm 9th July to precede the next scheduled.
2. To resolve adjustment to plot sizes in accordance with guidance from National Allotment Holders Association.

- b) Gold Hill Wall - To resolve expenditure for continuation of monitoring of the wall post April 2013.
- c) Castle Hill - To receive report on improvements at Castle Hill and resolve accordingly.
- d) Grounds Unit – To receive report and agree actions arising thereof.
- e) Coppice Street Corner – To receive report and agree actions arising thereof.
- f) Cemetery Improvements –
 - 1. To receive proposal for the provision of a babies and infants area and resolve accordingly
 - 2. To receive report on removal of spoil heap and addition of service gate and resolve accordingly
- g) Eastern Development, Open Spaces and Recreation – To receive report on provision of play at Eastern Development and agree actions arising thereof.
- h) Transfer of Open Spaces – To receive report on outstanding matters prior to signature of transfer documents.
- i) Community Hall – To receive progress report and agree any actions arising thereof.
- j) Shaftesbury Snowdrops – To receive request from Shaftesbury Snowdrops for support in providing a Diamond Jubilee Arch.
- k) Enmore Green – To receive
- l) Play Area improvements – to receive report on play areas and agree any actions arising thereof.
- m) Imminent actions – to consider actions required in preparation for next meeting.

06.HOVIS LED DISPLAY *(to be spoken to by Cllr Dibben)*

To consider project proposal for LED Hovis display and identify its inclusion within the Strategic Plan.

07.PUBLIC LITTER BINS *(to be tabled)*

To consider replacement bins for Coppice Street, and Hawkesdene Lane and agree actions arising thereof.

08.REVIEW OF OPEN SPACES *(to be tabled)*

To receive report from Shaftesbury Open Spaces group.

09.CORRESPONDENCE

To receive letter from Mr Simon Owens regarding community litter picking

10.CHAIRMANS URGENT BUSINESS

11.PUBLIC RELATIONS

To identify if any of the agenda items would be suitable for improved public relations and if so; to select a preferred method.