

Shaftesbury Town Council

Town Hall, Shaftesbury, Dorset. SP7 8LY

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To: Members of Shaftesbury Town Council's

Recreation, Open Spaces and Environment Committee,

Councillors: Karen Tippins (Chair), Lester Taylor (Vice-Chair), Jo Francis, Mark Jackson, Richard Tippins, Lauren Todd

All other recipients for information only.

You are required to attend a meeting of the Committee

to be held at 7.00pm on Tuesday 10th January 2017 in the Council Chamber, Shaftesbury Town Hall

For the transaction of the business shown on the agenda below.

Claire Commons

Interim Deputy Town Clerk

Members are reminded of their duty under the Code of Conduct

Public Participation

The Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the meeting provided it does not cause disruption or impede the transaction of business. Out of courtesy to those present, the Council requests that intention to record proceedings is brought to the Chairman's attention prior to the start of the meeting.

Agenda Item	
01. Apologies	To receive and consider for acceptance, apologies for absence
02. Declarations of Interest and Dispensations	Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.
03. Minutes	To confirm as a correct record, the minutes of the previous meeting of the Committee.

Agenda Item		
04.	Gold Hill Wall To consider management for the top of Gold Hill Wall	p3 Report 0117ROSE04
05.	Mampitts Lane Play Area To consider play area designs for land at Mampitts Lane.	p4 Report 0117ROSE05
06.	Cockrams Play Area To consider play facilities for younger children at Cockrams Play Area.	p8 Report 0117ROSE06
07.	Jubilee Steps To consider painting the handrail on Jubilee Path.	p12 Report 0117ROSE07
08.	Officer Report and Future Meetings of the Committee To receive any correspondence and updates relating to the work of the Committee, to confirm the date of the next meeting and to identify matters for inclusion on the agenda.	p13 Report 0117ROSE08

(End)

**Report 0117ROSE04 to a Meeting of Shaftesbury Town Council's
Recreation, Open Spaces and Environment Committee,
to be held at 7.00pm on Tuesday 10th January 2017 in the Council Chamber,
Shaftesbury Town Hall**

Gold Hill Wall

1. Purpose of Report

To consider management for the top of Gold Hill Wall

2. Recommendation

- 2.1. That a full report is provided back to the Committee for maintenance of the top of Gold Hill Wall.

3. Background

- 3.1. Shaftesbury Open Spaces Group has written to propose that on the middle and lower sections of Gold Hill Wall, the vegetation that overhangs the wall is cut back and the nettles, brambles, self-seed trees etc. are cleared two metres back from the edge of the wall at least twice a year.
- 3.2. In 2015, The Town Council cleared trees and vegetation from the top of the wall and back by approximately 2 meters. A fence was put in place to protect against inadvertent nearing of the edge and hawthorn and brambles were planted as a further deterrent for public safety.
- 3.3. Dorset County Council has recently visited the wall and will be carrying out maintenance on the wall in the form of repointing and weed clearance in accordance with Historic England requirements. This work is scheduled to start early this year.
- 3.4. Officers will schedule work to be undertaken by the Grounds Team or appropriate sub-contractor. Recommendations will be referred to the Committee identifying appropriate frequency of work, risk assessment, and methodology as approved by Historic England if required.

4. Financial Implications

- 4.1. There are no financial implications at this point.

5. Legal Implications

- 5.1. The Town Council has the Power of General Competence.
- 5.2. Gold Hill Wall is a scheduled ancient monument and works affecting the monument must receive approval from Historic England prior to carrying them out.

6. Risks

- 6.1. There is risk to undertaking work at height. A full risk assessment will be provided to the Committee with the proposed works.

(End)

Report Author:
Claire Commons, Interim Deputy Town Clerk

**Report 0117ROSE05 to a Meeting of Shaftesbury Town Council's
Recreation, Open Spaces and Environment Committee,
to be held at 7.00pm on Tuesday 10th January 2017 in the Council Chamber,
Shaftesbury Town Hall**

Mampitts Lane Play Area

1. Purpose of Report

To consider play area designs for land at Mampitts Lane.

2. Recommendation

- 2.1. That the Committee provides direction to officers for obtaining designs and quotes for a play area at Mampitts Lane and identifies a timescale for providing designs to North Dorset District Council.

3. Background

- 3.1. The Committee Chair has sought quotes and designs for installing a large play area at Mampitts Lane. At the meeting of 29th November 2016 this was brought to the Committee's attention and direction sought. It was agreed to include on the agenda for 10th January 2017.
- 3.2. The land in question was previously identified as land for the Committee Hall. The Council has resolved to support the Community Hall development at Coppice Street and therefore this land reverts to its original designation of 'community use'.
- 3.3. In 2013, North Dorset District Council resolved not to transfer any of the Eastern Development land to Shaftesbury Town Council. The proposed play area would therefore need approval from North Dorset District Council as the body ultimately responsible for maintenance.
- 3.4. One design has been received and is shown at **Appendix A**. The value of the design must not be disclosed at this point as the contract (whether awarded by Shaftesbury Town Council or North Dorset District Council) would be subject to the Public Contract Regulations 2015 and associated tender processes.
- 3.5. S106 funding is limited, members are advised to review the funding available and prioritise the projects which they would wish to see funding allocated to. Put simply the contributions can only be spent once. It may be that some of the S106 contributions for projects include for the future maintenance costs, although this is not identified as a split in the contribution sum. This means that unless another source of funding is available for future maintenance that the full sum would not be available for the initial capital purchase cost.

4. Financial Implications

The Town Council does not have budgetary provision for the project and will need to apply to North Dorset District Council for s.106 funds.

5. Legal Implications

- 5.1. The Town Council has the Power of General Competence.

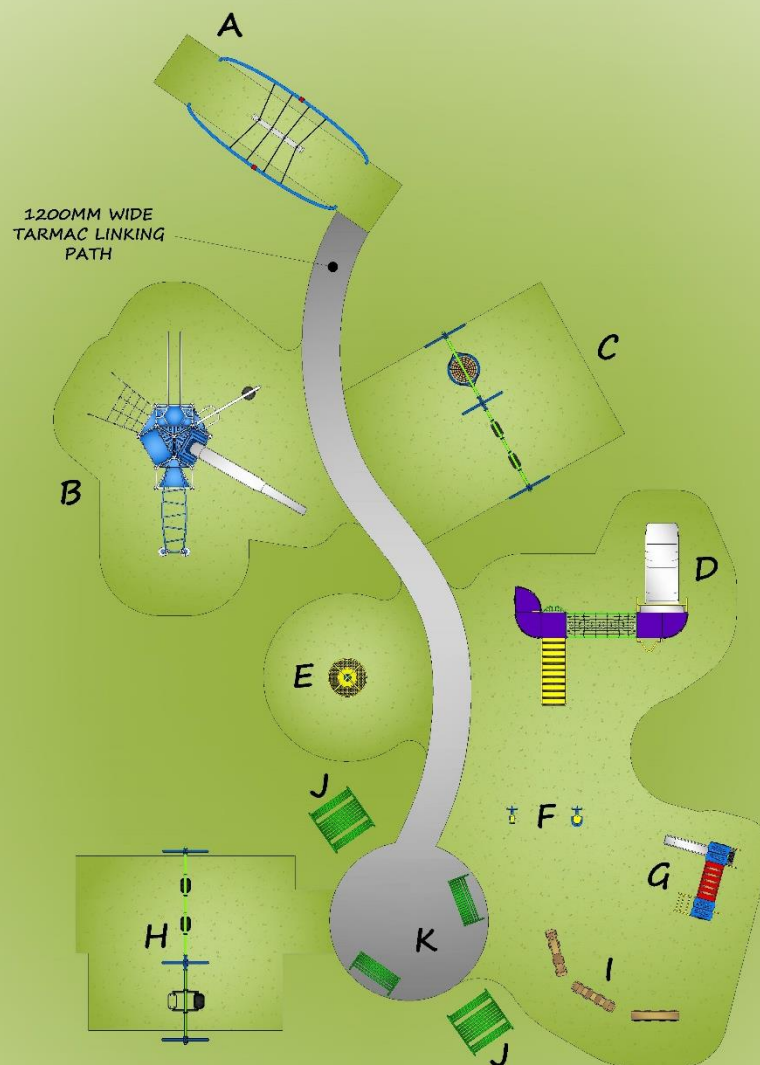
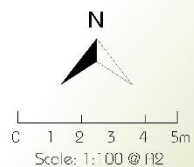
6. Risks

- 6.1. That the Town Council generates public support and expectation for a proposal which is then not accepted by North Dorset District Council.

(End)

Report Author:
Claire Commons,
Interim Deputy Town Clerk





KEY:

- A. CRUSADER ROPE-END SWING
- B. MATRIX K5
- C. 2.4M HIGH TWO-BAY VIKING SWING
C/W X2 FLAT SEATS & X1 BASKET SEAT
- D. PLANET JUNGLE 'MAMBA' MULTI-PLAY UNIT
- E. TODDLER COMET ROUNDABOUT
- F. GALAXY & PIXIE SPRINGIES
- G. NURSERY RHYMES 'LITTLE MISS MUFFET' MULTI-PLAY UNIT
- H. 2.4M HIGH TWO-BAY VIKING SWING
C/W X2 CRADLE SEATS & X1 MEMORY SEAT
- I. LOCOMOTIVE TRAIN SET
- J. X2 KEYSTON PICNIC TABLES
- K. X2 KEYSTON SEATS



Project: **Manpits
Play Area**

Note: THIS IS AN ARTISTS ILLUSTRATION ONLY

Customer: **Shaftesbury
Town Council**

Job no:	Date:	Drawn by:
12/35589 Issue 1	21/11/2016	Jon & Lynne



**Report 0117ROSE06 to a Meeting of Shaftesbury Town Council's
Recreation, Open Spaces and Environment Committee,
to be held at 7.00pm on Tuesday 10th January 2017 in the Council Chamber,
Shaftesbury Town Hall**

Cockrams Play Area

1. Purpose of Report

To consider play facilities for younger children at Cockrams Play Area.

2. Recommendation

- 2.1. That the Committee considers whether to place any additional play equipment at Cockrams prior to construction of The Point Community Hall.
- 2.2. That the Committee provides direction to officers for obtaining designs and quotes and identifies a timescale for installation.

3. Background

- 3.1. The Committee Chair has sought quotes and designs for installing toddler equipment at Cockrams. At the meeting of 29th November 2016 this was brought to the Committee's attention and direction sought. It was agreed to include on the agenda for 10th January 2017.
- 3.2. The design for The Point Community Hall was presented at a meeting on 11th October 2016 and received formal support from the Council. The design specifies "The existing site has various pieces of play equipment located around the grounds. It is intended that some of this equipment be relocated to a new fenced in play-ground located adjacent to the new site access. Other play equipment pieces of left over equipment could also be located elsewhere on the site as indicated next to the existing ramp on Coppice Street". The site plan is attached at **Appendix B**.
- 3.3. Representatives from the Community Hall Project have expressed concerns about any enhancements being carried out at Cockrams which may hinder or add cost to the project.
- 3.4. The design and quote received is to remove and dispose of all existing play units by cutting down to ground level and extend wetpour by 6.2m² then to install 1 multiplay slide unit (Henson), 1 elephant seesaw and 1 toddler swing. Total cost £15,995 + VAT. Images of the proposed equipment are shown at **Appendix C**.
- 3.5. Balance beam, stepping stones, roundabout and freestanding slide were installed in July 2006 at a cost of £3,698, the rest of the equipment was installed in March 2012 at a cost of £21,446. Inspection reports are available on request.
- 3.6. Each piece of equipment will have its own expected lifespan however, equipment is generally expected to have a lifetime of at least 10 years.

4. Financial Implications

- 4.1. Budget remaining for current year £4,967
Estimated expenditure outlined above..... - £16,000
Budget remaining -£11,033

- 4.2. There may be the possibility of drawing s.106 funds for this project. An application would need to be approved by North Dorset District Council prior to the order being placed.
- 4.3. Financial Regulation 4.1 requires that expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by the council for all items over £5,000.

5. Legal Implications

- 5.1. The Town Council has the Power of General Competence.

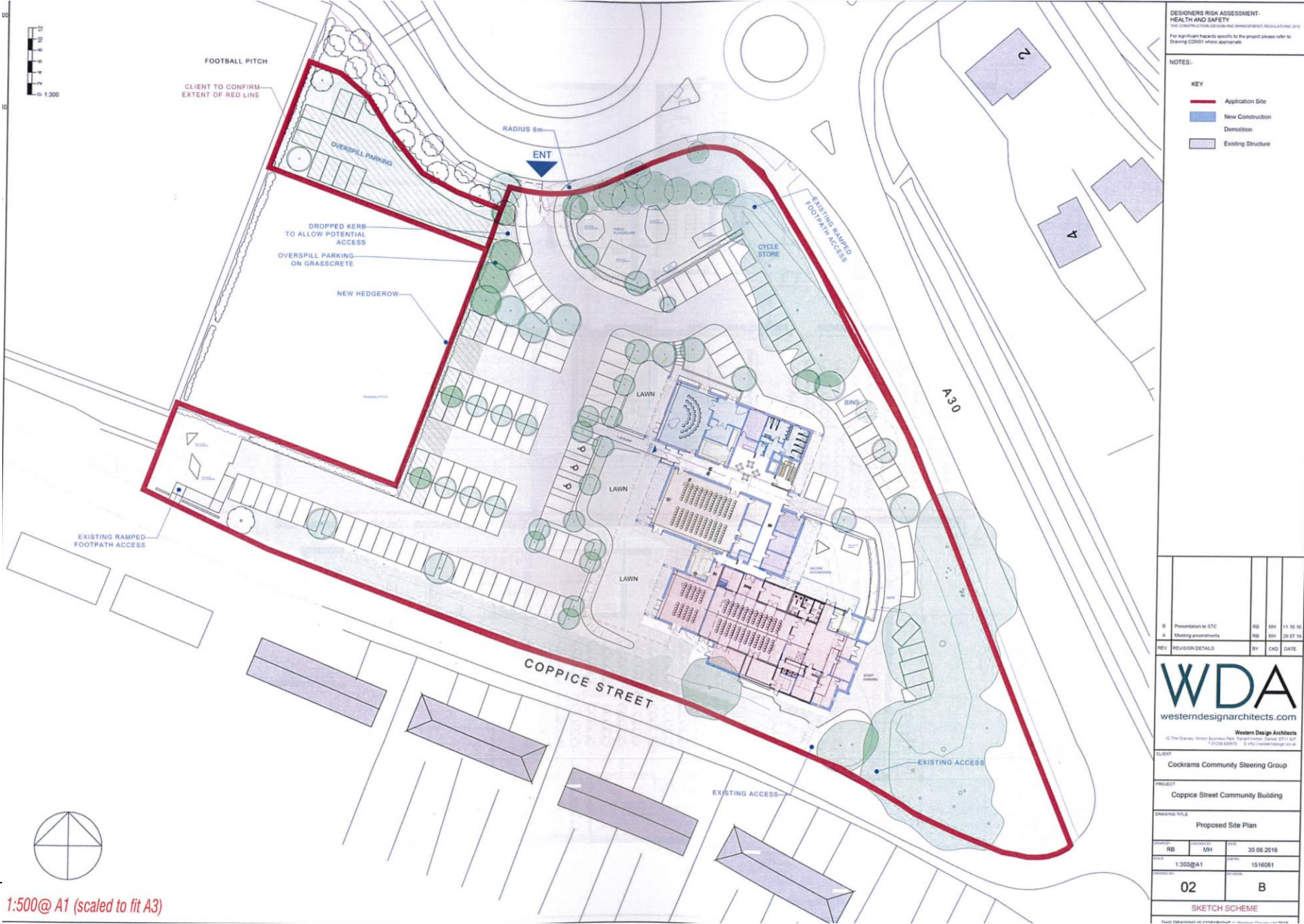
6. Risks

- 6.1. The Council would not be demonstrating good value for money by removing equipment before the end of its natural life-span.
- 6.2. The Council has resolved to support the Community Hall project. Decisions which might adversely affect that project should be carefully considered.

(End)

Report Author:
Claire Commons
Interim Deputy Town Clerk

Appendix B.



Appendix C.



**Report 0117ROSE07 to a Meeting of Shaftesbury Town Council's
Recreation, Open Spaces and Environment Committee,
to be held at 7.00pm on Tuesday 10th January 2017 in the Council Chamber,
Shaftesbury Town Hall**

Jubilee Steps

1. Purpose of Report

To consider painting the handrail on Jubilee Path.

2. Recommendation

2.1. That the handrail to Jubilee Path be painted.

3. Background

- 3.1. At its meeting on 19th July 2016, the Committee resolved to adopt the plan contained within the report and delegate £5,000 to officers to obtain quotes and work in consultation with the Committee Chair and Vice Chair on elements 1, 2 and 3 of the plan. Quotes have been sought and the work is imminent.
- 3.2. Improvements have also been made to Park Walk and St James Park as well as the work about to commence at Jubilee Steps. The Committee Chair has asked for prices to paint the handrail along Jubilee Steps.
- 3.3. Quotes have been requested but are not expected before the Committee meets on 10th January. If available, they will be tabled for the Committee to decide or the item can be deferred to the next meeting of the Committee.

4. Financial Implications

4.1. To be advised.

5. Legal Implications

5.1. The Town Council has the Power of General Competence.

6. Risks

6.1. There are no risks identified in this report.

(End)

Report Author:
Claire Commons
Interim Deputy Town Clerk

**Report 0117ROSE08 to a Meeting of Shaftesbury Town Council's
Recreation, Open Spaces and Environment Committee,
to be held at 7.00pm on Tuesday 10th January 2017 in the Council Chamber,
Shaftesbury Town Hall**

Officer Report and Future Meetings of the Committee

1. Purpose of Report

To receive any correspondence and updates relating to the work of the Committee, to confirm the date of the next meeting and to identify matters for inclusion on the agenda.

2. Recommendation

- 2.1. That the Committee notes the report and the date of its next meeting.
- 2.2. That the Committee identifies matters for inclusion on its next agenda(s).

3. Updates

- 3.1. Tout Hill Railings. These are the responsibility of Dorset County Highways, they will maintain them inasmuch as replacing any that became broken or damaged, but would not schedule to paint them. The Committee should consider carefully whether it wishes to spend money on maintaining items which were not its responsibility. If the Committee is keen to do this then Officers can seek formal permission from Highways and prices for painting for the Committee to consider.
- 3.2. LED Lighting at the pool. Councillor Hall has provided his professional opinion that the cost of providing the lights would not be balanced by the minimal saving due to the short amount of time that the lights are on. No quotes are being sought at this time.
- 3.3. Tout Hill Trees. Officers have requested a survey of the trees and quotes for anticipated work. A full report will be provided to the Committee at a later date.
- 3.4. Enmore Green Dredging. The order has been placed and work has been requested to be completed by 28th February 2017. Officers are preparing a 'Danger. Water' sign to be placed on the fence by the pond.
- 3.5. The Grounds Team has provided a Litter bin condition and location report which is shown at **Appendix D**. Officers have been pressing the tier authorities to provide replacement bins for those that are missing. Having identified the lack of bins on the High Street, Officers will be purchasing 2 bins for use on the High Street until the tier authorities can provide replacements, these can then be relocated to our parks and amenities areas.
- 3.6. Park Walk Shelter. The Head Groundsman has been working on a proposal to refresh the shelter, this will be provided to members as a separate paper and inserted at **Appendix E**.
- 3.7. Rose Garden report. The Head Groundsman will speak to the Committee on the work at the Rose Garden.
- 3.8. Castle Hill Mound. Officers are considering what work will be required to remove the mound from Historic England's At Risk register. The Committee will be kept informed and a proposal will be brought for consideration at a later date. Consideration may be given to

providing post and rope style railings to increase accessibility of Castle Hill and the Mound. Formal proposals will be brought back to the Committee.

- 3.9. Cockrams Path. The Chairman has expressed a desire for the path leading from the road verge to the play area to be cleared and the verge planted with wildflowers. This area is the responsibility of Dorset County Highways, Officers will discuss with Highways and bring back any proposals to the Committee.

4. Correspondence

The following items of correspondence have been received;

- 4.1. 31/12/2016, email from the Hilltop Litter Pickers regarding Barton Hill litter problems and Wincombe Recreation Ground regarding averting litter problems. (**Appendix F**)

5. Date of next meeting

- 5.1. The next scheduled meeting of the Committee is 14th February 2017.

6. Items for next meeting

- 6.1. The Committee is requested to consider items for inclusion on the agenda for its next meeting in order to provide sufficient time for matters to be researched and reports written for issue with the agenda papers and in turn provide for greater transparency and informed decision making.
- 6.2. Consideration should be given to the purpose of any subject for inclusion, an indication of what is hoped can be achieved by the items will help to focus the report and subsequent debate and avoid general discussion.

7. Financial Implications

There are no financial implications arising from this report

8. Legal Implications

There are no legal implications arising from this report

9. Risks

There are no risks identified from this report

(End)

Report Author:
Claire Commons
Interim Deputy Town Clerk

Appendix D.

Audit of Bins carried out 4th January 2017

Shaftesbury Town Council is currently responsible for emptying 51 bins, made up of the following;

32 bins are located throughout the town and are emptied daily as part of a Service Level Agreement with the District Council as per the list below.

19 bins are situated in the parks are checked daily and are emptied when required, these bins are currently all in a good condition.

Note, 10 bins which are part of the Service Level Agreement currently need replacing and North Dorset have been contacted regarding this.

The District Council is currently responsible for emptying a further 39 bins which are located throughout Shaftesbury. Officers are discussing the option of taking on the additional bins so that all bin emptying falls to one team. This would be subject to additional income from the Service Level Agreement and subject to agreement of both Councils.

Bin Type	Notes	Style	Condition as @ 4/01/17
Litter Bin	Abbey Way behind entrance King Edwards Court just behind church entrance	Standard small	Needs replacing
Litter Bin	Angel Lane car park - Centre	Post	New Bin Required
Litter Bin	Angel Lane car park – footpath to Bell Street	Post	No bin required
Litter Bin	Bell Street car park recycling centre by toilets	Standard small	Bin OK
Litter Bin	Bell Street car park (long stay) footpath to Bell Street	Standard large	Bin OK
Litter Bin	Bell Street car park inside main entrance along wall	Standard small	Needs replacing
Litter Bin	Bell Street entrance to car park by Co-operative	Standard large	Bin OK
Litter bin	Bimport footpath behind Ambulance Station	Standard small	Bin OK
Dog	Bimport footpath behind Ambulance station	Front drop	Bin OK

Litter Bin	Bimport footpath behind ambulance station	Post	Bin OK
Litter Bin	Church Lane just inside church ground	Standard small	Needs replacing
Litter Bin	Footpath between Hawkesdene Road and Great Ground	Standard small	Needs replacing
Dog bin	Footpath between Hawkesdene Road and Great Ground	Front drop	Needs removal
Litter Bin	Footpath between Hawkesdene Road and Great Ground	Standard small	New Bin required
Litter Bin	Gold Hill junction with Park Lane	Standard small	Bin Ok
Dog bin	Great Lane next to bench	Post	No Bin
Litter Bin	High Street – outside number 52	Post	No Bin
Litter Bin	High Street on bench at entrance to park walk	Post	No Bin
Litter Bin	High Street outside 35 – M & Co	Post	No Bin
Litter Bin	High Street outside entrance to Town Hall	Standard large	Bin OK
Litter Bin	Park Walk behind hospital	Standard small	Bin OK
Litter Bin	Park Walk footpath behind hospital	Standard small	Bin OK
Litter Bin	Park Walk footpath behind hospital	Standard small	Bin OK
Litter Bin	Park Walk footpath behind hospital	Standard small	Bin OK
Litter Bin	St Johns Hill junction of Layton Lane	Standard small	Bin OK
Litter Bin	St Johns Hill sharp bend entrance to Park Walk	Standard Small	Bin Ok
Litter Bin	The Commons outside NatWest bank	Post	Bin OK
Litter Bin	Grosvenor Road	Standard	Bin OK
Litter Bin	Bleke Street	Standard	Bin OK
Litter Bin	French Mill Lane	Standard small	Bin OK
Litter Bin	Coppice Street	Standard small	Bin OK
Litter Bin	Back of Tesco's (Coppice Street)	Standard small	Bin OK

Appendix E.

To follow

Appendix F.

Sent: 31/12/2016 16:52:47 GMT Standard Time
Subj: Barton Hill Park

Saturday 31 December 2016

Hello

I am afraid that, on Tuesday morning, your grounds staff team will find that the Barton Hill skateboard park resembles a badly managed landfill site! A slight exaggeration maybe, but it is again badly littered and this time the debris includes two vandalised bikes.

The Hilltop Litter Pickers are meeting for the first group litter pick of 2017 on Wednesday afternoon, so if your team have other priorities after the bank holiday weekend, we will gladly tackle the site.

To help tackle the problem in the longer term, I strongly suggest that you consider installing a grid across the open end of the second highest ramp (the one nearest the Ivy Cross roundabout) similar to that on the big ramp. Although low, this ramp is a regular "hanging out location" for youngsters who are not necessarily using the skateboard facilities, particularly in wet weather. It seems to be used for the consumption of takeaway food, alcohol and possibly other things and is always full of rubbish. Also the users are probably out of sight of the CCTV cameras at Ivy Cross. Closing the access to the ramp would prevent it being used for these purposes.

The proposal for a BMX track in Wincombe park sounds a good idea, but I do hope that the plans include the provision of suitable rubbish bins - otherwise, the site will no doubt suffer the same litter problems as at Barton Hill. Perhaps the multi-compartment bins that have separate apertures for glass, plastic, cans etc would be more appealing - and therefore more likely to be used - than the standard litter bins are at present. I have seen some very attractive bins of this type, which resemble larger versions of the new decorative black bins in the town, in St Peter Port, Guernsey.