



## SHAFTESBURY TOWN COUNCIL

## Recreation, Open Spaces and Environment Committee

Minutes of the Recreation, Open Spaces and Environment Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 16 October 2018 commencing at 7pm.

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**Members Present**

Councillor Kirton (Chair)  
Councillor Jackson  
Councillor Proctor

Councillor Cook  
Councillor Loader

**Absent:**

Councillors Hall

**Officers Present:**

Claire Commons, Town Clerk  
Zoe Moxham, Office Administrator  
Brie Logan, Business Manager

**In Attendance:**

3 members of public, (1 representative from open spaces group and 2 Dorset Ranger officers.

1 members of the press  
Councillor Brown

### MINUTES

**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised;

- A representative of the Open Spaces group asked the following questions:  
Is Castle Mound going to be discussed on the Agenda? – Yes.  
Is consultation being carried out with a local expert regarding the Town's design plan for Town furniture, including St James Railings? – Yes
- A member of the press asked about Castle mound and the 'at Risk' register.

**R34 Apologies**

Apologies were received and accepted from Councillor Hall due to work commitments.

**R35 Declarations of Interest and Dispensations**

All members were invited to declare any interests throughout the meeting if the need arose. Councillor Cook declared an interest in item 7, Snowdrops as a member of the Snowdrop group.

**R36 Minutes**

It was **RESOLVED** to approve the minutes of the meeting held on Tuesday 13<sup>th</sup> February and Tuesday 18<sup>th</sup> September. They were duly signed.

**R37 St James' Path**

Officer report 1018ROSE4 was received and it was **RESOLVED** to carry out the immediate remedial work and reopen the path.

ACTION: TOWN CLERK/FINANCE AND SERVICES OFFICER

**R38 Order of Business**

It was **RESOLVED** to move Item 6, Castle Hill and Item 7, Snowdrops to be discussed next on the agenda to allow members of the public to leave after the items that interest them.

**R39 Castle Hill**

Officer report 1018ROSE6 was received and it was **RESOLVED** to;

R39a commission the repair work at the foot of Castle Hill, and.

R39b allocate funds £3400 in to next years budget, for improvement and repair works to Castle Hill Steps.

ACTION: TOWN CLERK/FINANCE AND SERVICES OFFICER

**R40 Snowdrops**

Officer report 1018ROSE7 was received and it was **RESOLVED** to grant approval for the planting of snowdrops at Castle Hill this year and next, as per the plan provided, in consultation with Dorset Ranger Officers to ensure all planting is outside of the protected Ancient Scheduled Monument area.

ACTION: TOWN CLERK/FINANCE AND SERVICES OFFICER

**R41 Visitor Experience**

Officer report 1018ROSE5 was received and the following was **RESOLVED**;

R41a To recommend to Full Council to delegate authority to the Town Clerk and Business Manager to spend up to £7000 from Street Furniture budget for the purchase of 10 cast iron branded litter bins.

ACTION: TOWN CLERK/BUSINESS MANAGER

R41b To appoint Anna McDowell to the Visitor Experience Advisory Committee.

ACTION: BUSINESS MANAGER

R41c That the Committee adopts the VEAC Action Plan as appended.

ACTION: BUSINESS MANAGER

**R42 Memorial Bench**

Officer report 1018ROSE8 was received and it was **RESOLVED** to approve the request for the bench and delegate to the Head Groundsman in consultation with the Town Clerk to identify the precise location.

ACTION: TOWN CLERK/ FINANCE AND SERVICES OFFICER

**R43 Wincombe Recreation Ground Outdoor Gym**

Officer report 1018ROSE9 was received and it was **RESOLVED** to continue to investigate alternatives for repair and maintenance and carry out the required works within the delegated authority.

ACTION: TOWN CLERK/FINANCE AND SERVICES OFFICER

There being no further business, the meeting was closed at 8.56pm.

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Signed

Date

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