



Shaftesbury Town Council

Town Hall, Shaftesbury, Dorset. SP7 8LY

Telephone: 01747 852420

Town Clerk: Mrs Claire Commons

e-mail:enquiries@shaftesburytowncouncil.co.uk

Website:www.shaftesburytowncouncil.co.uk

VAT Reg No 241 1307 58

To: Members of Shaftesbury Town Council's Human Resources Committee (HR), Councillors Perkins, Austin, Lewer, Loader, Todd. All other recipients for information only.

You are required to attend a meeting of the Human Resources Committee for the transaction of the business shown on the agenda below.

To be held at 6.00pm on Tuesday 05 September 2017 in the Council Chamber, Shaftesbury Town Hall

Claire Commons, Town Clerk

Members are reminded of their duty under the Code of Conduct

Public Participation

The Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the meeting provided it does not cause disruption or impede the transaction of business. Out of courtesy to those present, the Council requests that intention to record proceedings is brought to the Chairman's attention prior to the start of the meeting.

Agenda

- 1 APOLOGIES 2**
To receive and consider for acceptance, apologies for absence
- 2 DECLARATIONS OF INTEREST 2**
Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.
- 3 MINUTES 2**
To confirm as a correct record, the minutes of the previous meeting of the Human Resources Committee.
- 4 BUSINESS MANAGER..... 3**
To consider applications for the post of Business Manager to be invited to interview
- 5 GROUNDS TEAM 4**
To consider the requirements of the Grounds Team

(End)