



SHAFTESBURY TOWN COUNCIL

## Human Resources Committee

Minutes of the Human Resources Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 05 September 2017 commencing at 6:00pm.

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**Members Present:**

Councillor Perkins (Chair)  
Councillor Loader

Councillor Lewer

**Absent:**

Councillors Austin and Todd

**Officers Present:**

Claire Commons, Town Clerk

**In Attendance:**

1 member of the press

### MINUTES

#### Public Participation

There were no matters raised.

**H16 Apologies**

Apologies were received from Councillor Austin due to conflicting personal engagements. Councillor Todd was absent

**H17 Declarations of Interest and Dispensations**

All members were invited to declare any interests throughout the meeting if the need arose.

**H18 Minutes**

It was **RESOLVED** to approve the minutes of the meeting held on 3<sup>rd</sup> August 2017 and the minutes were duly signed.

**H19 Business Manager**

Officer report 0917HR4 was received and it was **RESOLVED** to invite the five preferred candidates to interview and provide a brief presentation to the interview panel. The interview panel to consist of the Town Clerk and Councillors Perkins, Lewer and Loader with Councillors Todd and Taylor on standby.

**H20 Grounds Team**

A verbal report was provided to the Committee. It was **RESOLVED** to transfer the temporary grounds person to a permanent position subject to the impact being cost neutral or beneficial to the Council.

There being no further business, the meeting was closed at 6.40pm.

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Signed

Date