



SHAFTESBURY TOWN COUNCIL

Human Resources Committee

Minutes of the Human Resources Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Thursday, 03 May 2018 commencing at 10:30am.

Members Present

Councillor Perkins (Chair)
Councillor Todd

Councillor Lewer (Vice-Chair)

Absent:

Councillors Austin and Loader

Officers Present:

Claire Commons, Town Clerk

In Attendance:

Councillor Taylor

MINUTES

Public Participation

There were no members of the public present

H01 Apologies

Councillors Austin and Loader were absent, it was **AGREED** to write to them to remind them of their responsibility to present apologies if they are unable to attend meetings to which they have been summoned.

H02 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. The Clerk declared an interest as any staffing matters had an impact on that role.

H03 Minutes

It was **RESOLVED** to approve the minutes of the meeting held on Thursday, 22 March 2018 and the minutes were duly signed.

H04 Councillor Resources

Officer Report 0518HR5 was received and it was **RESOLVED** to extend the role of the HR Committee to provide additional support and guidance for the councillor roles.

H05 Staffing Matters

H05a Confidential report 0518HR4 was received and it was **RESOLVED** to award the National Joint Council's pay award and to delegate to the Clerk and Chair of HR to progress the detail of the HR matters disclosed in the report.

There being no further business, the meeting was closed at 12pm.

Signed

Date