



SHAFTESBURY TOWN COUNCIL
General Management Committee

Minutes of the General Management Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 26 June 2018 commencing at 7 pm.

Members Present:

Councillor Cook (Chair)
Councillor Kirton
Councillor Hall
Councillor Perkins

Councillor Taylor
Councillor Brown
Councillor Lewer

Officers Present:

Claire Commons, Town Clerk
Zoe Moxham, Office Administrator

In Attendance:

Councillor Austin
Seven members of the public
One member of the press

7.02pm Councillor Perkins arrived at this point.
7.08pm Councillor Hall arrived at this point.
7.22pm Councillor Brown arrived at this point.
8.16pm Councillor Brown left the meeting at this point.

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

- Cattle Market – Disappointment was expressed that the application to make this site an asset of community value was unsuccessful.
Appreciation was expressed for the Cattle Market public consultation day held on 11th June.
It was suggested that another Town Meeting should be organised with a view to organising a Parish Poll.
It was suggested that legal advice should be sought from a QC and a Judicial review be undertaken to determine if North Dorset district Council has acted correctly and undertaken a proper assessment of the community's need.

It was asked who STC are seeking legal advice from. *The Town Clerk responded that it is the same legal firm that has previously dealt with the Cattle Market Site.* It was suggested that STC give a deadline to the legal firm. It was asked whether North Dorset District Council had provided evidence of their Marketing materials for the Cattle Market Site. *The response was no.*

7.02pm Councillor Perkins arrived at this point.

- Local government reorganisation – It was suggested that discussions with Dorset County Council be opened up regarding how they are going to ascertain community needs when the unitary council is in place. It was suggested that the Cattle Market Site would be well suited as a community ‘communication’ hub.

7.08pm Councillor Hall arrived at this point.

- Freeman – It was asked if Freewoman would be considered as well as Freeman. *The answer was affirmative.*

G09 Apologies

Apologies were received and accepted from Councillor Brown arriving late due to work commitments.

G10 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. Councillor Cook declared an interest in item 6, Hire of Land Policy as a member of the Snowdrop group.

G11 Minutes

G11a It was **RESOLVED** to approve the minutes of the meeting held on 22nd May 2018 as a correct record. The minutes were duly signed.

G12 Order of Business

G12a It was **RESOLVED** to discuss Items 11, 8 and 9 next to allow members of the public to leave after the items that interest them.

G13 Westminster Memorial Hospital

7.22pm Councillor Brown arrived at this point.

G13a Officer report 0618GEM11 was received and it was **RESOLVED** to apply to North Dorset District Council to have the Westminster Memorial Hospital placed on the district council’s Assets of Community Value Register.

Action: Councillors Taylor and Austin

G14 Cattle Market

G14a Officer report 0618GEM8 was received and it was **AGREED** that any future public consultations include questions to gather demographics to provide qualitative data. It was **RESOLVED** that the Town Clerk will request a deadline from the solicitors for their conclusions on the matter to have all relevant information in time for a Public Meeting.

It was **RESOLVED** that data is collated to be discussed at the Full Council Committee meeting on the 3rd July to inform planning conditions and s.106 agreements with the Planning Authority if the sale goes ahead.

Action: Town Clerk and All Councillors

G15 Digital Solution for Gathering Data

G15a Officer report 0618GEM9 was received and the following was **RESOLVED**:

That the Committee commits to 16 hours of data entry in September – cost £166. The Committee resolves expenditure of up to £65 printing costs (shared with SDTA) for 2000 surveys. That the Committee delegates authority to the Town Clerk to purchase 3 Kindle Fire devices and 3 secure docking stations in accordance with Financial Regulations C£510 using funds from the Consultancy budget line.

Action: Town Clerk

G16 Payments

Officer report 0618GEM4 was received and the Committee approved the payments from the Town Council account totalling £68,590.79 as appended to these minutes.

G17 Vehicle Insurance

G17a Officer report 0618GEM5 was received and it was **RESOLVED** to select Company C, Zurich as the provider for the Council's vehicles, costing £1660.53.

Action: Finance and Services Officer

G18 Hire of Council Land

G18a Officer report 0618GEM6 was received and it was **RESOLVED** that the Committee approve the SLA generic template subject to minor grammatical changes as noted during the meeting and minus section 6 relating to cost. That the Business Manager is given the delegated authority to liaise with individual hirers regarding the cost in consultation with the Town Clerk and Councillor Perkins.

Action: Town Clerk and Business Manager

8.16pm Councillor Brown left the meeting at this point.

G19 Service Level Agreements

G19a Officer report 0618GEM7 was received and it was **RESOLVED** to approve the SLA generic template and that the Town Clerk is given the delegated authority to

approve the specific SLA for SDTA and CAB in consultation with the relevant Lead Councillor.

G19b That the service level agreements for the CAB and SDTA are agreed.

Action: Town Clerk

G20 Bell Street Public Toilets

G20a Officer report 0618GEM10 was received and it was **RESOLVED** to delegate the authority to the Town Clerk to identify an appropriate company from 3 quotes to carry out a suitable cleaning schedule for the summer.

G20b To progress with preparation of a proposal for the medium term solution recommendations to be presented to GEM in September 2018.

Action: Town Clerk

G21 Remembrance – Centenary of WW1

G21a It was **RESOLVED** put together a plan to commemorate the centenary of WW1 in November and Councillors Taylor, Loader and Brown to take the lead.

Action: Councillors Taylor, Hall and Brown

G22 Officer Report

G22a Officer report 0618GEM13 was received and noted.

G23 Civic Event Confidential Information

G23a Officer report 0618GEM14 was received and it was **RESOLVED** that, under the Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from this item as it relates to confidential matters as detailed in category 1 of Article 2.2.7 Access to Information Rules.

Action: Town Clerk

There being no further business, the meeting was closed at 9.09pm.

Signed

Date