



SHAFTESBURY TOWN COUNCIL

Recreation, Open Spaces and Environment Committee

Minutes of the Recreation, Open Spaces and Environment Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 19 June 2018 commencing at 7:45pm.

Members Present

Councillor Jackson (Chair)
Councillor Loader

Councillor Cook

Absent:

Councillors Kirton, Hall and Proctor

Officers Present:

Claire Commons, Town Clerk
Zoe Moxham, Office Administrator

In Attendance:

Councillor Lewer, Taylor
3 members of the public
1 member of the press

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised;

- Marketing material -
Cattle Market Consultation – a request was made for the results of the public consultation on the future of the Cattle Market. *The Town Clerk advised that they will be available on the General Management Committee Meeting Agenda papers for 26th June 2018.*
An update was requested on the Community Asset Transfer application process. *There was no update to give.*
A request was made for the second public consultation meeting date. *The Town Clerk advised that this would be decided after feedback from the Solicitors.*
It was suggested that the public would appreciate a Solicitor of Barrister at the next public meeting.

R16 Apologies

Apologies were received and accepted from Councillors Proctor and Kirton due to personal commitments and Councillor Hall due to work commitments.

R17 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. Councillor Cook declared a potential interest in Item % as a member of the Snowdrop Group.

R18 Minutes

It was **RESOLVED** to defer the minutes of the meeting held on Tuesday, 15 May 2018.

R19 DAPTC ANNUAL Meeting Motions

R19a Officer report 0618ROSE4 was received and it was **RESOLVED** to email all members of the Recreation Open Spaces and Environment group to collate feedback, to consolidate, review once more with the committee members and submit as a recommendation to Full Council on the 3rd July 2018 ready to submit to DAPTC for their deadline on the 6th August 2018.

ACTION: TOWN CLERK

R20 Grass Art

R20a Officer report 0618ROSE5 was received and it was **RESOLVED** that the Head Groundsman will provide a detailed report of the first Grass Art plan by the 22nd June 2018. This will then be agreed using email by the Recreation Open Spaces Group committee members and decided on by the 26th of June. PR for the event will be done on 29th June 2018 through Social Media, our local press contacts and contact with the local Schools.

ACTION: FINANCE AND SERVICES OFFICER, GROUNDS TEAM AND OFFICE ADMINISTRATOR

R21 Caloo Outdoor Gym Equipment

R21a Officer report 0618ROSE6 was received and it was **RESOLVED** to enter into a maintenance contract with Caloo, totalling £395, with the clear understanding that the bearings that need replacing be made the priority, and cost of £395 for the maintenance will cover both bearings being replaced.

ACTION: FINANCE AND SERVICES OFFICER

R22 Enmore Green Play Area

R22a Officer report 0318ROSE7 was received and the following was **RESOLVED**;

- A risk assessment by the Head Groundsman be undertaken as a priority on 20th June 2018. If the equipment is deemed unsafe it will be dismantled. If the equipment needs repairs to rusty metalwork, this is to be rubbed down and painted with appropriate paint.

- A review of Councillor Kirton's free, open spaces play areas will be considered for a long-term solution.
- A public consultation will be carried out to discover local resident's preference.
- Enquiries will be made to the Play Inspection company regarding findings 1 on their report carried out for the Enmore Green Play area.
- Enquiries will be made to local blacksmiths to see if it is feasible for them to reattach a slide to the equipment still in place.

ACTION: FINANCE AND SERVICES OFFICER, HEAD GROUNDSMAN

R23 Officer Report

R23a Officer report 0313ROSE8 was received and noted.

R23b It was **AGREED** to find out if there has been a risk assessment carried out on Jubilee Path. If there has not been one then arrangements should be made for one to be carried out as soon as possible.

ACTION: FINANCE AND SERVICES OFFICER

R23c It was **AGREED** to request a report from Councillors Kirton and Taylor on Jubilee Path to be ready for the Full Council meeting to be held on the 3rd of July 2018.

ACTION: OFFICE ADMINISTRATOR

R23d It was **AGREED** to investigate the process for installing a Historic Plaque at the Barton Hill swimming pool.

ACTION: TOWN CLERK

There being no further business, the meeting was closed at 9 pm.

Signed

Date

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