



SHAFTESBURY TOWN COUNCIL

Neighbourhood Plan Advisory Committee group

Minutes of the Neighbourhood Plan Advisory Committee group held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 11 September 2018 commencing at 7:03pm.

Members Present

Tim Edwyn-Jones (Chair)
Virginia Edwyn-Jones
Lee Hennessy
Stuart Edwards

Keri Jones
Robin Miller
Rachel Bodle
Mick Hicks

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager

In Attendance:

Councillor Brown (from 7:15 to 7:45)

MINUTES

Public Participation

No members of the public or press were present at the meeting.

N13 Apologies

None – all members present

N14 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. There were none.

N15 Minutes

The minutes were approved of the formal Advisory Committee meeting held on Tuesday, 8th May 2018 and the minutes were duly signed.

N16 Advisory Committee Members for 2018/ 2019

Sue Allet and Brendon Fisher both resigned from the Advisory Committee due to work commitments in the period from the last formal meeting in May to date.

N17 NDDC meeting with Planning Officer – Q and A preparation

38 questions were prepared in advance of the meeting with the NDDC Planning Officer. A follow up summary of the answers will be circulated post the meeting and in advance of the informal meeting on 20/9/2018.

N18 Budget 2019/ 2020

A high level overview was presented including the recent award of 2 grants from Locality.

Explanation of the traffic study was presented and indicative costs were provided. SNPAC agreed that both a comprehensive parking study and a traffic study were necessary in terms of building the evidence for the plan. The AC were all in agreement that a recommendation should be made to council to support both fact building exercises.

The Green infrastructure group raised the need to invest in to a software solution package to enhance the current mapping system. The bespoke specialist geological landscape in terms of Slopes, Coombe's and topology needs to be presented in a graphical way to illustrate the complexities of the land.

It was agreed that a full budget breakdown would be provided at the informal meeting on 20th September. The breakdown will include the income and expenditure for 2018/19 and potential carry over for 2019/ 2010

N19 High level presentation by each of the following workstreams:

- Town Centre (SE, RM, KJ and VEJ)
- Green Infrastructure (LH, RB and MH)
- Community and Leisure (BL)

The recommendations to council were agreed:

- To recommend that a parking consultancy company is commissioned to conduct a full parking study.
- To recommend that a traffic study is commissioned by STC and conducted by DCC Highways on areas where previous study data is incomplete
- To recommend that an investment is made to purchase a software package to enhance the current mapping software programme.

N20 What is realistic and achievable

The SNPAC pledged to aspire to reach the draft plan status by the end of this calendar year with a view to community consultation stating in the new year.

N21 Website and branding

The group agreed to revisit the plans for the website including branding at the next informal meeting on 20/9/2018

There being no further business, the meeting was closed at 9:02pm.

Signed

Date