



SHAFTESBURY TOWN COUNCIL
General Management Committee

Minutes of the General Management Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 25 September 2018 commencing at 7 pm.

Members Present:

Councillor Cook (Chair)
Councillor Kirton

Councillor Taylor
Councillor Brown

Officers Present:

Claire Commons, Town Clerk
Zoe Moxham, Office Administrator

In Attendance:

Councillor Loader
One member of the public
One member of the press

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. There were no comments.

G36 Apologies

Apologies were received and accepted from Councillor Lewer due to personal commitments and Councillors Hall and Perkins due to work commitments.

G37 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. Councillor Brown declared an interest when Item 11, Christmas Lights was reached, as his business is a Christmas Decoration Company.

G38 Minutes

G38a It was **RESOLVED** to approve the minutes of the meeting held on 27th July 2018 as a correct record. The minutes were duly signed.

G39 Summary Planning Applications

G39a Officer report 0918GEM was received and it was **RRESOLVED** to submit the following comments;

G39b 2/2018/1114/LBC 5 Sally Kings Lane Shaftesbury SP7 8LS

Remove and replace existing west elevation door and carry out associated external alterations. (Retention of works). **No Objection, subject to listed building consents.**

G39c 2/2018/1141/FUL Homemaker Longmead Industrial Estate Longmead Shaftesbury SP7 8PL

Erect extension to provide additional display space. **No Objection.**

G39d 2/2018/1005/HOUSE Walled Garden 15 Parsons Pool Shaftesbury SP7 8AL

Erect 1 No. single storey extension. **No Objection.**

G39e 2/2018/1172/HOUSE 3 Belmont Close Shaftesbury SP7 8NF

erect two storey rear extension (demolish conservatory). **No Objection.**

G39f 2/2018/1002/HOUSE 23 Yeatmans Close Shaftesbury Dorset SP7 8LU

Objection. Not in keeping with the area. Over development of the plot. Issues with access for parking.

Action: Office Administrator

G40 Payments

G40a Officer report 0918GEM5 was received and it was **RESOLVED** to approve the payments.

Action: Finance and Services Officer

G41 Health and Safety Provision

G41a Officer report 0918GEM6 was received and it was **RESOLVED** to engage supplier C, Peninsula, for a five-year contract inclusive of optional legal expenses insurance at a total cost not to exceed £2,112 per year.

Action: Town Clerk

G42 Remembrance – Centenary of WW1

G42a Officer report 0918GEM7 was received and it was **RESOLVED** to delegate authority to the Town Clerk in consultation with all Councillors, to liaise with the Royal British

Legion in Shaftesbury as to plans for this year's remembrance commemorations and to spend up to £2500 from the Town hall Building Funds for the following:

- Cleaning the War Memorials
- Purchasing a standing soldier silhouette to be positioned on the Balcony of the Town Hall.
- To buy or hire a flood light for the balcony to focus on the soldier.
- Purchasing Union Jack drapes, sandbags, flags and poppies to dress the Balcony.
- Organising weights for the poppy wreaths and order four poppy wreaths.

Action: Town Clerk

G43 Budget

G43a Officer report 0718GEM8 was received and it was **RESOLVED** that the Revenue Budget is recommended as shown on the appendix to the report and all capital projects are identified and supported with a SMART sheet and recommended to Full Council.

Action: Finance and Services Officer

G44 Investments

G44a Officer report 0718GEM9 was received and it was **RESOLVED** to recommend to Full Council to authorise to deposit funds as outlined at 9.1.2 of the report.

Action: Town Clerk

G45 Hovis Loaf

G45a Officer report 0718GEM10 was received and it was **RESOLVED** to accept the offer of the asset and delegate to the Town Clerk to negotiate the details regarding donations with the Shaftesbury Charitable Trust in consultation with the Mayor and Deputy Mayor.

Action: Town Clerk

G46 Christmas Lights

8.30 pm Councillor Brown declared an interest at this point as his business is a Christmas Decoration company and he left the room.

G21a Officer report 0718GEM11 was received and it was **RESOLVED** to agree in principle to continuing to place Christmas lights on the Town Hall and request prices for replacement in a traditional fairy light style.

Action: Town Clerk

There being no further business, the meeting was closed at 8.35pm.

Signed

Date

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