



Shaftesbury Town Council

Town Hall, Shaftesbury, Dorset. SP7 8LY

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To: Members of Shaftesbury Town Council's Full Council (FC), Councillors Austin, Brown (Chair), Cook, Hall, Jackson, Kirton, Lewer, Loader, Perkins, Proctor, Taylor (Vice-Chair), Todd. All other recipients for information only.

You are summoned to a meeting of the Full Council for the transaction of the business shown on the agenda below. To be held at 7.00pm on

Tuesday 05 February 2019 in the Council Chamber, Shaftesbury Town Hall

Claire Commons

Members are reminded of their duty under the Code of Conduct

Public Participation

The Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the meeting provided it does not cause disruption or impede the transaction of business. Out of courtesy to those present, the Council requests that intention to record proceedings is brought to the Chairman's attention prior to the start of the meeting.

Agenda

- 1 APOLOGIES 3**
To receive and consider for acceptance, apologies for absence
 - 2 DECLARATIONS OF INTEREST 3**
Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.
 - 3 MINUTES 4**
To confirm as a correct record, the minutes of the previous meeting of the Full Council.
 - 4 NEIGHBOURHOOD PLAN – POLICY INTENTIONS 14**
To agree the policy aims and intentions in preparation for phase 1 public consultation
 - 5 COMMUNITY RADIO 35**
To consider letter of support for a community radio
 - 6 CONFIDENTIAL BUSINESS 36**
To consider resolving that the press and public be excluded from the following items by reason of the confidential nature of the business to be transacted
 - 7 CORRESPONDENCE 37**
To consider any actions arising from correspondence received
- (End)

Bibliography

Local Government Act, 1972 s85(1). [Online].

Local Government Act, 1972 sch 12a. *Legislation*. [Online].

Public Bodies (Admission to Meetings Act, 1960 s1. [Online].

Shaftesbury Town Council, 2012. *Code of Conduct*. [Online]

Available at: https://www.shaftesbury-tc.gov.uk/images/STC_Code_of_Conduct_2012.pdf

Tharmarajah, M., 2013. *Local Council's Explained*. 1st ed. London: NALC.

1 Apologies

To receive and consider for acceptance, apologies for absence

1.1 Background

- 1.1.1 The Council (including committees) should approve (or not) the reason for apologies given by absent councillors. If a council member has not attended a meeting of the council (or its committees) or has not tendered apologies which have been accepted by the council (or committee), for six consecutive months, they are disqualified. (Local Government Act, 1972 s85(1))

1.2 Apologies received to date

- 1.2.1 John Lewer, personal commitment
1.2.2 Phil Proctor, personal commitment
-

STRATEGIC PLAN AREA: POLICIES, PROCEDURE AND GOVERNANCE, MARK JACKSON

2 Declarations of Interest

Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.

2.1 Background

- 2.1.1 Where a matter arises at a meeting which relates to a councillor's interest, the councillor has the responsibility of declaring that interest in accordance with the adopted code of conduct. (Shaftesbury Town Council, 2012)

2.2 Declarations of Interest or dispensations received to date

STRATEGIC PLAN AREA: POLICIES, PROCEDURE AND GOVERNANCE, MARK JACKSON

3 Minutes

To confirm as a correct record, the minutes of the previous meeting of the Full Council.

3.1 Background

- 3.1.1 When the meeting is approving the draft minutes of a previous meeting as an accurate record, the only issue for the meeting is whether the minutes accurately record the proceedings of the meeting and the resolutions made at them. It is irrelevant if the chairman or other councillors were not present at the meeting to which the draft minutes relate.
- 3.1.2 If it is necessary for the draft minutes of the previous meeting to be corrected because of an inaccuracy in them, then the amendments to the draft minutes must be approved by resolution. (Tharmarajah, 2013, p. 154)

3.2 Minutes to be adopted

- 3.2.1 8th January 2019
- 3.2.2 22nd January 2019

STRATEGIC PLAN AREA: POLICIES, PROCEDURES AND GOVERNANCE, MARK JACKSON

Appendix A. Minutes to be adopted

Full Council

08/01/2019



SHAFTESBURY TOWN COUNCIL

Full Council

Minutes of the Full Council held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 08 January 2019 commencing at 7pm.

Members Present

Councillor Brown (Chair)
Councillor Taylor (Vice Chair)
Councillor Todd

Councillor Jackson
Councillor Hall
Councillor Loader

Absent:

Councillors Austin, Lewer, Kirton, Cook, Perkins and Proctor

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager
Zoe Moxham, Office Administrator

In Attendance:

2 members of the press
11 members of the public
District Councillor Beer

MINUTES

The Armed Forces Covenant was presented to Mayor by the Dorset County President of the Royal British Legion and the Shaftesbury and District Branch President Commodore Richard Bridges along with William Sherriff and Mr Miller, to be displayed at the Shaftesbury Town Hall.

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised;

- Cattle Market – concerns were expressed regarding the closed car park situated on the Cattle Market site.
- B3108 – Concern was expressed regarding the planning proposal to install a pedestrian crossing on this dangerous stretch of road.

7.20 pm Councillor Jackson arrived at this point.

F67 Apologies

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Apologies were received and accepted from Councillors Kirton, Cook, Austin, Proctor and Lower due to personal reasons and Councillor Perkins for work commitments.

F68 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. None were declared.

F69 Minutes

7.30 pm Councillor Hall arrived at this point.

F69a It was **RESOLVED** to approve the minutes of the meeting held on Tuesday, 27 November 2018 and 5 December 2018 and the minutes were duly signed.

F70 Reports

F70a Officer report 0119FC4 was received;

F70b District Councillor Beer reported on the following:

- **Project Belle** – Expressed gratitude for work done on this project.
- **County Hall** – Expressed concern regarding the changes being made.
- **Primary School closing date for application** – 15th January 2019.
- **South West Rail Services** – Improved service on the Exeter line.
- **Community Rail Conference** – Communities working hard to maintain and protect local Stations.
- **Local Bus services** – being closely monitored by Dorset County Council and improving.
- **Gillingham Station footpath** – Now open.
- **Mustons Lane** – Following continued reports from residents, the licencing department has asked for evidence to back up claims that Angola 76 is the cause of anti-social behaviour. Requests that Shaftesbury Town Council consider installing a CCTV camera to monitor the situation.
Action: Town Clerk
- **Angel Lane Crossroad** – Highways agrees that installing warning signs for each junction will increase the safety of this section of road. Request for Shaftesbury Town Council to formally request installing signs.
Action: Town Clerk
- **Traffic management schemes** – despite 101 traffic management schemes on the list, Lions Walk yellow lines is being started in February.

F70c Councillor Taylor donated two books to the Shaftesbury Town Council library; Pubs and the Past Hostelry and History in Dorset by Ivan Mason and Borough of Shaftesbury Standing Order adopted by Shaftesbury Town Council on 9th April 1935.

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F70d The Civic report was received and noted, The Chairman expressed thanks to Councillor Taylor for his help with Civic events over the last couple of months.

F71 Payments

Officer report 0119FC5 was received and it was **RESOLVED** to approve the payments totalling £81372.94

Action: Finance and Services Officer

F72 Financial Risk Assessment

Officer report 0119FC6 was received and the following was **RESOLVED** to adopt the Assessment.

Action: Town Clerk

F73 Budget and Precept

F73a Officer report 0119FC7 was received and the following was **RESOLVED**; That the Council resolves the budget as appended to this report and makes the corresponding precept request of £500,996 of the District Council

F73b That the Council adopts the five year budget forecast and reviews at least annually.

Action: Town Clerk/Finance and Services Officer

F74 Smart Projects

Officer report 0119FC8 was received and noted.

Action: Town Clerk

8.12pm Councillor Brown left the room at this point.

F75 Cattle Market

Officer report 0119FC9 was received and it was **RESOLVED** that The Council does not sign and return the notice to quit.

Action: Town Clerk

8.20pm Councillor Brown returned to the meeting at this point.

F76 Project Belle

Officer report 0119FC10 was received and noted. The Council had not received a response to it's bid, so there were no further actions at this point.

F77 Public Toilets

Officer report 0119FC11 was received and the following was **RESOLVED**;

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- F77a That 3 of the pods are renovated and the disabled WC remains as it is with the exception of changing the door
- F77b That the toilets are provided free to use (reduction in cost as per option 2)
- F77c That consideration is given to reverting pods to single sex (male and female) and 1 unisex with baby changing facility
- F77d That the project is carried out as a collaboration between Shaftesbury Town Council (Grounds team as part of the winter project), HMP Guy's Marsh, Weston College and Build Love social Enterprise. With a total cost of £36043. £30,500 to be used from Capital Projects budget line and the remaining £5,534 to be taken from General Reserves.

Action: Business Manager/Town Clerk

F78 Neighbourhood Plan

Officer report 0119FC12 was received and it was **RESOLVED** that the updates are received and noted and the key dates are adopted.

There being no further business, the meeting was closed at 8.54pm

Signed

Date

Full Council

08/01/2019

Periods: 01/01/2019		Sheffsbury Town Council		Page No 1	
At: 14:40		NatWest Current A/c			
List of Payments made between 30/11/2018 and 29/12/2018					
Date Paid	Payer Name	Cheque Ref	Amount Paid	Authorised Ref	Transaction Detail
30/11/2018	November Salaries	041842	12,502.48		November Salaries
30/11/2018	Tax Salaries UK Ltd	46	72.94		Grants & Subsidies
30/11/2018	Correction to Salary Figures	CORRECTION	-12,502.48		November Salaries
30/11/2018	Salaries Nov	041844	12,502.48		Salaries Nov
30/11/2018	Salaries November	041842	160.00		Salaries November
31/12/2018	NODC	Stet 016	214.00		Business Rates- Bell St Toilet
31/12/2018	NODC	Stet 016	999.00		REHS Town Hall
31/12/2018	NODC	Stet 016	278.00		Rates Unit VC
31/12/2018	NODC	Stet 016	48.00		Rates Cemetery
30/12/2018	November Salaries	041842	160.00		November Salaries
1/12/2018	Match Capital	Stet 016	848.30		Match Capital
1/12/2018	Farmfields Solicitors	48	160.00		Purchase Ledger Payment
13/12/2018	Fuel Centre	66	331.21		Fuel August
17/12/2018	DCC Pension Fund	041842	4,261.70		DCC Pension Fund
17/12/2018	HMRC Tax & NI	041842	4,267.70		HMRC Tax & NI
17/12/2018	Scot UK Ltd	46	60.48		Scot Payroll
17/12/2018	Amazon Online Sales	Scot Card	31.48		Its Glade boarding, cycling etc
20/12/2018	ACE Plumbing and Heating	serial849	160.00		Repair to toilet
20/12/2018	Jugel Springs Ltd	serial852	12.01		Water for cooler
20/12/2018	S J Apple Playground Ltd	serial851	570.00		Wet pour repair Wincombe
20/12/2018	Apex cleaning Services	serial852	166.24		Cleaning supplies
20/12/2018	St. Cole	serial853	66.18		Grease cartridges,waste
20/12/2018	Clid Tractors Ltd	serial854	1,817.00		Lawn Mowers x2
20/12/2018	Clarke Carpers Ltd	serial855	148.81		Mowing November
20/12/2018	Amble Lee & Partners	serial856	1,360.00		Residual valuation work RG
20/12/2018	Chase Printing Direct	serial857	119.48		Mayor's Christmas Cards
20/12/2018	Somerset County Council	serial858	9,748.50		Castle HS SLA
20/12/2018	Somerset County Council	serial859	1,360.00		Cal Park Study
20/12/2018	Somerset County Council	serial858	1,360.00		Traffic Studies
20/12/2018	Fire Standards	serial859	60.35		Hamas Fencing Emmons Green
20/12/2018	The IT Department Solutions Li	serial852	871.55		SD and Zoom Filing
20/12/2018	Alvesta Anticrete	serial853	1,764.00		St Johns Church Yard
20/12/2018	Imprint Graphics	serial854	96.00		Wedding Fair Banner Town Hall
20/12/2018	Joe Johnsons (Sheffsbury) Ltd	serial855	60.48		Christmas Head
20/12/2018	Lynco	serial856	164.25		Stationery
20/12/2018	NOM Electrical	serial857	514.00		Christmas Lights for Town Hall
20/12/2018	PAW Technology	serial858	300.00		Mapping support and updates
20/12/2018	RGD Software Solutions	serial859	862.00		Hall Bookings software
20/12/2018	Society of Local Council Clerks	serial870	36.00		QOPR Webinar
20/12/2018	Sheffsbury Traders	serial871	144.00		Repair to Green Machine
20/12/2018	Tree Management	serial872	2,864.00		Tree survey of all STC trees
20/12/2018	Troopcraft Property Co Ltd	serial873	2,271.00		Rand512119 to 2565118
20/12/2018	Travis Perkins	serial874	196.18		Cable Ties
20/12/2018	Wincombe MOT & Repair Centre L	serial875	72.51		MOT Nissan Truck WD05K4H
20/12/2018	Wickstead Leisure Ltd	serial876	16,269.00		Rubplay Emmons Green-Rentred
20/12/2018	Walsmere Surfacing Ltd	serial877	360.00		Asphalt for St James path
20/12/2018	Western Workshop Supplies	serial878	1,547.04		Stands, vices etc, welder

Continued on Page 2

Full Council

08/01/2019

Printed on: 02/01/2019	Sheffield City Council	Page No 2			
At: 14:42	Not West Credit Card				
List of Payments made between 30/11/2018 and 28/12/2018					
Date Paid	Payee Name	Cheque Ref	Amount Paid	Authorised Ref	Transaction Detail
20/12/2018	Worley & Wells	onlinest79	1,200.00		Auction - Welfare
20/12/2018	Leather Plug	onlinest80	80.00		Purchase Ledger Payment
20/12/2018	Screwfix (Trade UK)	onlinest81	100.00		Purchase Ledger Payment
20/12/2018	British Gas	onlinest82	514.14		Gas Sept-November
20/12/2018	Donat County Council	onlinest83	300.00		Car Park Study
21/12/2018	SVLA	onlinest84	250.00		Road Tax Motor Truck
22/12/2018	Peninsula	onlinest85	210.00		Health & Safety Advisers
24/12/2018	GOCC	onlinest86	207.00		Water & Sewerage
25/12/2018	December Salaries	onlinest87	14,000.00		December Salaries
26/12/2018	Not West Credit Card	onlinest88	52.79		Credit Card Payment
Total Payments			17,323.15		

Printed on: 02/01/2019	Sheffield City Council	Page No 1			
At: 15:11	Not West Credit Card				
List of Payments made between 30/11/2018 and 28/12/2018					
Date Paid	Payee Name	Cheque Ref	Amount Paid	Authorised Ref	Transaction Detail
05/12/2018	Adobe Systems Software	onlinest89	5.32		Photo Shop
05/12/2018	Amazon Online Sales	onlinest90	48.47		2 x Wireless Keyboard
Total Payments			52.79		

Full Council

22/01/2019



SHAFTESBURY TOWN COUNCIL

Full Council

Minutes of the Full Council held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 22 January 2019 commencing at 6.30 pm.

Members Present

Councillor Brown (Chair)

Councillor Cook

Councillor Taylor (Vice Chair)

Councillor Loader

Absent:

Councillors Austin, Lewer, Kirton, Todd, Hall, Jackson, Perkins and Proctor

Officers Present:

Claire Commons, Town Clerk

Brie Logan, Business Manager

Zoe Moxham, Office Administrator

In Attendance:

2 members of the press

8 members of the public

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised:

- **Cann Development** – A request was made that representatives attend the meeting in Durweston on January 28th regarding planning application 2/2018/0602/OUT.
- **Toilets** – Concern was expressed that there was no temporary facilities in place whilst the Bell Street toilets are being refurbished.

F67 Apologies

Apologies were received and accepted from Councillors Kirton, Todd, Austin, Proctor and Lewer due to personal reasons and Councillors Hall, Perkins and Jackson for work commitments.

F68 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. None were declared.

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22/01/2019

F69 Reports

F69a Officer report 0119FC4 was received and it was agreed to meet the developers regarding s.106 when any new development is approved.

F69b Councillor Cook reported that Snowdrop Season begins on February 9th until February 23rd and requested the Mayor to lead the Snowdrop Parade on the 23rd.

F70 Planning Applications

Officer report 0119FC5 was received and it was **RESOLVED** to submit the following comments:

F70a 27 High Street Shaftesbury SP7 8JE Ref. No: 2/2018/1698/ADV
Erect 1 No. non-illuminated hanging sign and 1 No. non-illuminated fascia sign. **Objection due to the door window graphic not being in keeping with the local area. The design is contrary to the North Dorset Design guidelines for the Highstreet.**

F70b 6 St Georges Road Shaftesbury Dorset SP7 8NH Ref. No: 2/2018/1379/HOUSE
Erect single storey rear extension **Objection due to the impact on neighbours, blocking light, overdevelopment of the plot and out of keeping with the local area.**

F70c Land At Paynes Place Farm New Road Shaftesbury Dorset Ref. No: 2/2018/1623/FUL Erect building for the use of wedding venue. **Support due to the positive impact on the local economy.**

F70d 9 High Street Shaftesbury SP7 8JS Ref. No. 2/2018/1618/LBC
Repaint existing non-illuminated shop sign and render to front elevation and carry out associated external alterations. **Support as it is in keeping with the local area and due to the positive impact on the local economy.**

F70e 3 St James Street Shaftesbury SP7 8HE Ref. No. 2/2018/1655/LBC
Remove and replace 5 No. windows. Repair canopy above front door and carry out associated external alterations. **Support provided all designs are in keeping with the local area.**

F70f Highbank Cottage 19 Littledown Shaftesbury SP7 9HD Ref. No. 2/2018/1780/CPE
Existing, 2 deep steps and sloped path down from the footpath across adopted land to the clients gate at the curtilage of their property. The request under an occupational therapists referral is to reduce the depth in the steps, by increasing the number of steps and to level the path to the gate, to also include the installation of a galvanised handrails on both sides of the steps to the gate. **Support due to concerns about local safety if the work was not carried out.**

Action: Finance and Services Officer

Full Council

22/01/2019

F71 Draft Minerals Sites Plan Consultation

Officer report 0119FC6 was received and the following was **RESOLVED** to respond with thanks for the opportunity to comment, however there were no comments to submit on behalf of Shaftesbury.

Action: Town Clerk

- F71a The Town Clerk and Business Manager gave a verbal report at this point regarding a meeting held with the Redrow Developers and the Littledown Development.

There being no further business, the meeting was closed at 7.16pm

Signed

Date

4 Neighbourhood Plan – Policy Intentions

To agree the policy aims and intentions in preparation for phase 1 public consultation

4.1 Recommendation

- 4.1.1 The Neighbourhood Plan policy aims and intentions are adopted
- 4.1.2 The consultation plan is adopted
- 4.1.3 Each member of the Advisory committee completes a minimum of 25 consultation papers with friends, neighbours or family
- 4.1.4 Each Councillor completes a minimum of 10 consultation papers with friends, neighbours or family

4.2 Summary

- 4.2.1 The Neighbourhood Plan Advisory Committee formally met on 24th January 2019. Over the past 12 months the team have been working in 5 workstreams developing the evidence database to shape the policy aims and intentions to address the need for Shaftesbury to have a Neighbourhood Plan.
- 4.2.2 Regular updates have been provided to council throughout 2018.
- 4.2.3 The objective of phase 1 consultation is to gather feedback on each area and the understand whether the public agree, disagree, don't know or capture what is missing.
- 4.2.4 A cross selection of community groups has been identified and a member of the Advisory Committee or Business Manager (facilitator) will engage with the respective group to complete the consultation paper
- 4.2.5 A further 4 consultation sessions have been booked to be held in the Guildhall and a further 3 sessions will be hosted at Tesco (TBC)
- 4.2.6 In total 22 consultation sessions have been arranged over the 2-week period commencing 18th February. Note not all confirmed at this stage however confirmation will be provided on 5th February at FC
- 4.2.7 The consultation will also be available on line
- 4.2.8 All feedback from each session will be collated and this will form further evidence to support the detailed content of each policy.
- 4.2.9 The design of the portfolio is currently under development. A further update will be provided at GEM in March

4.3 Financial and Legal Implications

- 4.3.1 None

4.4 Risk

- 4.4.1 Less than 100 responses will mean the feedback is not representative of the community and the aim is to reach out to a minimum of 5% of the townspeople.

NEIGHBOURHOOD PLAN, JOHN LEWER

(End)
Report Author:
Brie Logan, Business Manager

Appendix B. Phase1 - draft consultation schedule**PHASE ONE CONSULTATION SCHEDULE – NEIGHBOURHOOD PLAN**

FEBRUARY 2019						
	MONDAY 18 TH	TUESDAY 19 TH	WEDNESDAY 20 TH	THURSDAY 21 ST	FRIDAY 22 ND	SATURDAY 23 RD
AM	GUILDHALL (open session) 10 - 2	Awaiting confirmation 9:30 - 1	GUILDHALL (open session) 10 - 2	Awaiting confirmation 10 - 12	Awaiting confirmation 10 - 1	
PM	GUILDHALL	Awaiting confirmation 4pm – 5pm	GUILDHALL (open session) 4 - 6	Awaiting confirmation 1 - 3		
EVE			Awaiting confirmation 7 – 9	Awaiting confirmation 6 - 9		
	MONDAY 25 TH	TUESDAY 26 TH	WEDNESDAY 27 TH	THURSDAY 28 TH	FRIDAY 1 ST MARCH	SATURDAY 2 ND MARCH
AM	GUILDHALL (open session) 10 - 2	Awaiting confirmation 9:30 - 11	GUILDHALL	Royal British legion (RBL) 10 - 11	Awaiting confirmation 10 - 12	
PM	GUILDHALL	Awaiting confirmation 2 - 4	Awaiting confirmation 2 - 4	Awaiting confirmation Time TBC		
EVE	Awaiting confirmation 7PM		Awaiting confirmation 5 - 6	Awaiting confirmation Time TBC		
Other: U3A – date TBC Friends WMH – tentative date – Thursday 7 th at 6:30 Civic Society – date TBC Open Spaces - date						

Appendix C. Neighbourhood Plan vision(draft), background, key objectives and policy intentions (aims)

Shaftesbury Neighbourhood Plan

Introduction

Plan period – end date is proposed to align with current LP period (ie to 2031)

Vision – what do you want to say Shaftesbury will be like in 2031?

(Working version): “Shaftesbury will become the best example of how an historic hilltop market town can adapt and thrive in the 21st century without losing its unique identity and character or compromising the town’s beautiful countryside setting.”

Key objectives *(slightly simplified)*: Planning decisions should...

- Respect the unique character and history of Shaftesbury and its hilltop
- Support the vibrancy of its town centre, with its independent shops and market, and strong association with arts / crafts
- Ensure further housing and employment provision reflects the needs of local residents and businesses
- Ensure that the social, educational, healthcare and road infrastructure is sufficient for future needs, and that any improvements are delivered in a timely manner
- Protect important green spaces and corridors, and maximise their potential for recreation, walking and cycling links and as wildlife areas
- Ensure that new buildings are of high quality that complements the best of Shaftesbury whilst being environmentally friendly
- Support projects and proposals that go beyond the current standards for sustainable development, including zero carbon, significant biodiversity benefits and the take-up of sustainable transport modes

Policy Intention	Emerging policy ideas	Potential projects	Notes
Topic: Town Centre	<p>Key messages:</p> <p>Shaftesbury has some powerful advantages that set our town centre apart: the unique hilltop location with the iconic views from Gold Hill; its historic and picturesque character; and the range of its independent shops. It is holding up reasonably well compared to other towns.</p> <p>However, if our town centre is to continue to thrive, it will need to adapt and make the most of its assets to create a distinct and compelling offer. Enhancing the leisure offer is one area where the town could be stronger.</p> <p>Surveys of public opinion carried out as part of the Neighbourhood Plan process have also highlighted concerns with traffic congestion and parking. Although the Neighbourhood Plan cannot solve traffic problems, we do cover parking and will be recommending projects that could help.</p>		
<p>To define the Town Centre and our priorities for development in that area.</p> <p><i>This includes independent shops, enhanced leisure and tourism, the potential for commercial offices and flats above shops, and a welcoming and charming historic environment</i></p>	<p>Development proposals within the town centre area (as shown) will be supported in line with the following aspirations:</p> <ul style="list-style-type: none"> – maintaining a strong and vibrant retail presence within the town centre area, including enabling the continued presence of a varied range of small independents and the operation of street markets – enhancing the leisure and tourism offer to extend activities for local residents and attract visitors to the town (including cultural/arts/community venues, overnight accommodation and food/drink establishments) – providing opportunities for office based employment, which complement and support the town centre's vitality and viability – providing opportunities for housing on otherwise underused upper floors where these are shown to be no longer suitable for commercial use – protecting and enhancing the area's historic and architectural charm 	Pop-up shop support	<p>Include MAP</p> <p>Map shows the Town Centre boundaries, primary shopping area and retail frontages based on the Carter Jonas Retail Study 2018. The distinction between primary and secondary frontages has been removed.</p> <p>Add parking provision to map?</p>

Policy Intention	Emerging policy ideas	Potential projects	Notes
<p>To define the primary shopping area and main frontages, and the different uses / changes allowed that should support the vitality of the town centre.</p> <p><i>Whilst shops remain important, other uses that bring people to and generate activity in the town centre will also be encouraged</i></p>	<ul style="list-style-type: none"> – creating a safe and pedestrian-friendly public realm – providing sufficient public and private car parking serving the town centre to cater for forecast needs 		
	<p>For the main shopping frontages (as shown), the use of ground floor units should fall within one or more of the following use classes:</p> <ul style="list-style-type: none"> – retail (A1) – financial and professional services (A2) - provided that A2 uses do not become the predominant use in that stretch of shop frontage – restaurants and cafes (A3), pubs and wine bars (A4) or hot food takeaways (A5) – assembly and leisure uses (D2 – e.g. cinemas and sports halls), or non-residential institutions (D1 – e.g. day nurseries, libraries, art galleries, training centres) 		Include MAP – see above
	<p>Any lighting, street furniture and signage should be consistent with the guidelines set out in (guidelines to be drafted)</p> <p>The loss of historic shopfronts will be resisted. The integrity of historic shopfronts should be maintained and enhanced through adopting the following principles:</p> <ul style="list-style-type: none"> – the overall design and layout should always include a clearly visible reception area on the frontage and should not result in large areas of inactive or blank frontage – alterations should be in keeping with the character of the building – the introduction of security shutters that would have a detrimental impact will be resisted – shop front signage should preserve and enhance the historic character of the shopfront – painted fascias and swing signs will normally be preferred; plastic signs are discouraged – any alterations or replacements of windows and doors should favour painted wood as the primary material and where possible 		The design guide details may be amended based on the AECOM design review.

Policy Intention	Emerging policy ideas	Potential projects	Notes
	<p>retain the traditional design and glazing. Where double glazed window units are proposed (in place of single glazed units), any detrimental impact will be weighed against the public benefits to enhancing the customers' view into the shop and shop's viability.</p> <p>The upward extension (through the additional of a further storey) will be supported on single storey buildings provided:</p> <p>these are within a predominantly two-storey terrace;</p> <ul style="list-style-type: none"> – an additional storey could improve its usage and add value to the High Street; – if the development involves an historic building, it should retain the front of the building(s) to maintain the historic nature of the High Street; and – the upward extension would not obscure an important view or harm a Listed Building <p>The merging of adjoining shops or units together may be favourably considered provided that the external integrity and historic nature of the front of the building(s) is preserved, and design allows for the future sub-division to the original separate units to be readily achieved to provide flexibility for future uses</p> <p>The redevelopment of late c20th and early c21st century buildings that detract from the historic character of the town centre will be encouraged where this would enhance the historic character of the area.</p>		
<p>To ensure that planning decisions pay full regard to congestion and the need for parking in the town centre, as the provision of sufficient and affordable parking is critical to the centre's continuing success.</p> <p><i>Town Centre car parks and on-street parking areas are at capacity at peak times, although this may ease</i></p>	<p>Proposals that increase the level of provision and/or improve the functionality of off-street parking to serve the town centre should be strongly supported.</p> <p>Proposals that reduce the number of off-street parking spaces to serve the town centre will be resisted.</p> <p>Developer contributions may be required to facilitate the provision of additional off-street parking spaces and improvements to its management.</p>	<p>Work with Dorset Council to review parking restrictions and enforcement in locations such as The Narrows</p> <p>Work with Dorset Council to introduce signage that include real-time information</p>	<p>Include MAP – see above</p>

Policy Intention	Emerging policy ideas	Potential projects	Notes
<i>when the Cattle Market site is redeveloped.</i>	Proposals for installation of electric vehicle charging points should be supported, provided there is demonstrable demand and their installation will not significantly reduce the parking available for other vehicles.	to guide users to a car park with spaces Work with Dorset Council and site owners to keep under review the pricing structure and length of stay for town centre car parks and on-street provision Investigate the potential for a shuttle bus to provide access into the centre from the surrounding residential areas.	

Policy Intention	Emerging policy ideas	Potential projects	Notes
Topic: Community and Leisure	<p>Key messages:</p> <p>Previous community surveys have highlighted the desire to improve community and leisure facilities, including a leisure centre and swimming pool and more outdoor recreation space. Our latest survey highlighted local concerns about healthcare and education provision. We have spoken with the various organisations that run local services and provide the many facilities that operate locally. There is no immediate need to plan for a new school or surgery based on projected population growth. There is no need for a new community hall. There is a need for an indoor fitness centre, and if opportunities do arise to improve what we have, then of course this would be welcomed.</p> <p>Linking with the town centre theme, we are also providing a greater emphasis on tourism and leisure provision. This includes making sure we have safe and attractive walking and cycling routes around the town, which crosses over with the green infrastructure theme.</p>		
<p>To improve and increase the range and availability of community facilities, sports, and leisure provisions where these bring benefits to the community.</p> <p><i>Everyone should have easy access to such facilities – and although provision is generally good, some facilities are lacking (the most notable being an indoor fitness centre), some could be better advertised, and facilities in easy walking distance of the area to the east of Christy's Lane are extremely limited.</i></p>	<p>Locally important community buildings and sports provision (as mapped) and associated land should be retained and allowed to modernise and adapt to continue to meet the community's needs (either in their current location or through suitable alternative provision in the Neighbourhood Plan area). Their loss (in whole or part) will be resisted unless it can be shown that the current site is no longer suitable or viable to retain, and that any loss is off-set by equal or better improvements elsewhere.</p> <p>New community facilities, including recreation facilities, local shops, pubs and education and health services, will be strongly supported, particularly in the eastern area of the town, where they meet the identified needs of the community and are in line with the wider provisions of this Neighbourhood Plan.</p> <p>New housing developments will be expected to have access to outdoor sports, play space, informal amenity and natural green spaces and allotments at least in line with the provision standards defined by the Local Plan / Fields-in-Trust, and within the recommended distance of</p>	Use the assessment of existing provision against standards to guide decisions on project funding to improve and make the best use of new green spaces.	Include MAP

Policy Intention	Emerging policy ideas	Potential projects	Notes
To support the growth of the tourist economy, by encouraging development proposals that are likely to have a positive impact on tourism and that respects and reinforce the different character areas of the town	their homes. These should be provided in tandem with or prior to the development.		
	<p>Existing key tourist facilities should be protected, and proposals that would result in the loss of existing hotels or large guesthouses and tourist attractions will be resisted, unless it can be demonstrated that their continued use is no longer viable</p> <p>The development of new tourist attractions and serviced tourist accommodation should be supported, provided the development is in keeping with or enhance the area's character, that the site is readily accessible by sustainable modes of transport (a travel plan is likely to be required in most cases), and that the proposed use would not adversely impact on the amenities of adjoining properties.</p>	Work with Dorset Council to improve signposting of key pedestrian and cycle routes from the bus station and the car parks to key tourist facilities	<p>Include MAP identifying key tourist facilities:</p> <p>Abbey Museum; Gold Hill Museum; Tourist Information Centre; Shaftesbury Arts Centre plus hotels or large guesthouses (if known)</p>
To support safe walking and cycling routes that are well connected with the town centre and other key areas and that provide access to the countryside, and encourage improvements to this network, including where opportunities arise within developments to create new links or make existing routes more attractive.	<p>Support will be given to proposals that improve and extend the existing footpath and cycle path network, allowing better access between housing areas and to the town and neighbourhood centres, recreation areas and the wider countryside on paths that are safe, attractive and easy to navigate. The loss or diminishment of existing footpaths and cycle paths that fulfil (or have the potential to fulfil) these requirements will be resisted.</p> <p>New developments will be expected to link into the existing footpath and cycle path network, and provide connections through the site where this would help improve the functioning of the wider network. Contributions towards the costs of maintaining and improving the network of footpaths and cycle paths will be sought in appropriate cases.</p>	<p>Work with Dorset Council to improve signposting of existing and potential key pedestrian and cycle routes within the town</p> <p>Work with Dorset Council and local landowners to make the existing footpath and cycle path network more biodiverse and attractive</p> <p>Work with local landowners to improve and increase access to the countryside</p>	<p>Include MAP</p> <p>The NPG is working to create an audit covering the current network versus desired network.</p>

Policy Intention	Emerging policy ideas	Potential projects	Notes
Topic: Green Infrastructure	<p>Key messages:</p> <p>Shaftesbury's distinctiveness comes from its place in the landscape. Our historic town rests on an even more ancient Saxon settlement at this high point. We have evolved and grown yet our hilltop town nestles amongst trees and from the surrounding countryside much of the town is hidden from view.</p> <p>It is clear from our research that townspeople attach great importance to protecting and enhancing our green infrastructure. So we have spent a lot of time undertaking an audit of all the green spaces and also identified the key views, and why they are important.</p> <p>We also found out that Cranborne Chase AONB, which wraps around the eastern edge of our town, is bidding to be recognised as an international dark skies area – so this too is considered in our plan.</p>		
To protect the most important and locally valued green spaces, including spaces that have historic and cultural significance (many of which are associated with scheduled monuments or give access to beautiful long views); spaces with high recreational value; and spaces and corridors that are rich in wildlife and contribute to biodiversity	The areas listed in the Audit (Annex) and shown on (Map X) are designated as Local Green Spaces, and no development will be permitted within or immediately adjoining them that would harm their green character and reason for designation	Work with local landowners to conserve and enhance the extent to which these spaces offer recreational value and contribute to biodiversity.	Include MAP Audit of spaces to be made available
To ensure development respects Shaftesbury's topography and its position in the landscape, recognising that the steep slopes, hilltop, and the lower settlements of St James and Enmore Green are all highly sensitive to development, and the extent to which tree cover is important to the incorporation of	<p>The outstanding character of and view from Gold Hill and other significant viewpoints and the views to south, west and north of the Spur (as indicated on the map) will be protected</p> <p>Development will preserve the remaining open or wooded areas of the steeper slopes (as mapped) and their distinct rural character, and further building in this area will generally be resisted. The design, scale and location of development proposed on the shallower slopes should</p>	Work with local landowners and developers to plant trees where needed to screen recent development that adversely affects views of the town	Include MAP Showing slopes and viewpoints

Policy Intention	Emerging policy ideas	Potential projects	Notes
new development on the shallower slopes	<p>strengthen local character and not adversely affect views from higher and lower ground.</p> <p>Development on the edge of the town will be expected to include a landscape scheme to draw the rural landscape into the settlement and provide a soft landscaped edge to the town, along which public access to the countryside via footpaths (and where appropriate bridleways or cycle paths) is provided, connected to the wider countryside rights of way.</p>	from the surrounding countryside.	
To ensure development respects and enhances the Green Infrastructure network: its green spaces and green corridors; and the contribution this makes to the character of the town, its sustainability and biodiversity, and the general well-being of its residents	<p>Outside of the town centre, landscaping should be included to provide buildings with an attractive, verdant setting, having regard to the character of the area, views into and out of the area and potential to connect from and provide new green spaces and corridors.</p> <p>Existing mature trees, native hedgerows and green corridors should be retained and included within a landscaping scheme for all new developments.</p> <p>Developers will be required to demonstrate how they are improving biodiversity and tree coverage.</p> <p>The design of green spaces within a development should where practical allow for multiple benefits so that these spaces contribute to the character of the town; mitigate climate change and provide opportunities for sustainable drainage; enhance biodiversity; enable local food production; provide educational opportunities; and provide opportunities for recreation including walking and cycling.</p> <p>Planting scheme should use species that are native to the area and appropriate to the site's size and location (a list of local species that are likely to be appropriate is provided in Annex XX)</p> <p>Measures should be taken (either through the use of conditions or a legally binding agreement) to ensure future maintenance of any landscaping scheme and green spaces</p>		

Policy Intention	Emerging policy ideas	Potential projects	Notes
To protect our dark skies, particularly considering the adjoining AONB and its potential international Dark Sky Reserve status	<p>Development should be designed to conserve and enhance the quality of the dark night skies and prevent glare affecting the Cranborne Chase AONB. In particular:</p> <p>External lighting should be avoided unless required for security or safety reasons.</p> <p>Where lighting is considered necessary, its design should minimise its impact, both on the amenity of the occupants of neighbouring properties, and in terms of light spillage and glare. Light sources should be fully shielded and pointed downwards, so that light is not emitted above the horizontal. Movement sensitive and timed PIR lights, down-lighters or 'wall washers' are examples of lighting schemes that generally have less adverse impact whilst providing appropriate illumination.</p> <p>Any lighting scheme within or visible from the AONB should meet or exceed the level of protection appropriate to Environmental Zone 1 (as defined by the Institution of Lighting Professionals), with the addition that external lighting should not exceed a correlated colour temperature (CCT) of 3000K.</p>	<p>Review Town Council premises to ensure they are using Dark-Sky compliant lighting.</p> <p>Raise awareness of how people and businesses can reduce light pollution in their homes and workplaces.</p>	Include MAP Showing AONB boundary

Policy Intention	Emerging policy ideas	Potential projects	Notes
Topic: Housing and Employment	<p>Key messages:</p> <p>Taking into account the amount of homes built since 2011, and sites with planning permission, we have already 'fulfilled' our own town quota of 1,245 new dwellings for the period 2011 – 2031, which was set in the adopted Local Plan. However in the absence of a 5 year housing land supply across the district, the local planning authority is under immense pressure to allow more housing, through granting planning applications on sites outside the settlement boundary and through the review of the Local Plan. Under these circumstances our Neighbourhood Plan cannot simply say 'no' to further housing, particularly affordable housing for local people. Furthermore, much of the land that could be targeted for development is outside of our Neighbourhood Plan area – so we need to have a good working relationship with adjoining Councils.</p> <p>We are not looking to change the settlement boundary, or identify further land for housing. We feel strongly that the general release of further housing land should be after the existing growth has been completed, and that there is much to learn from how recent large-scale developments have been handled. Our emphasis is making sure that what is built, is something we can all be proud of. And if we are to make an exception and allow further development, this should be to build affordable housing for local people, as this is the only housing for which there remains a clear need.</p> <p>We have as part of work obtained data on growing levels of traffic on Christy's Lane, which continues to strengthen the arguments for the eastern bypass to be built if further housing is planned.</p>		
To ensure that the need for and sustainability of new developments is carefully considered in the context of the existing supply in Shaftesbury (houses with planning permission but not yet built) and the latest traffic information and	<p>Where major housing development is proposed outside the settlement boundary, and the Local Planning Authority cannot demonstrate a 5 year housing land supply, the social, economic and environmental impacts on Shaftesbury, including any cumulative impacts with other development that is planned, and likely traffic growth, should be clearly set out and assessed.</p>	<p>Work with Dorset and Wiltshire LPAs to provide clearer local community input into strategic planning decisions</p>	<p>In the absence of a 5 year housing land supply across the district, applications are being considered against the presumption in favour</p>

Policy Intention	Emerging policy ideas	Potential projects	Notes
implications of further planned growth.	The bypass corridor to the eastern side of the town will be preserved and its early provision supported.		of sustainable development The NP is not allocating further sites for development, but this may be done through the Local Plan Review
To encourage the provision of new affordable housing, particularly through Community Land Trusts and other not for profit organisations, including new sites outside the established settlement boundary as exceptions to normal policy	<p>The delivery of affordable housing on small sites outside the settlement boundary should be supported, provided that:</p> <ul style="list-style-type: none"> – it would deliver a high level of affordable housing (at least 67% of floorspace) with any open market housing demonstrably necessary to deliver the affordable element of the scheme – the housing mix addresses the affordable housing needs of the local community (including key workers engaged in services in Shaftesbury such as health and social care, education and emergency services) – the area of housing would not exceed 1ha in size – it is in a location that is accessible to local employment opportunities, shops, services and community facilities without reliance on a private car, unless it can be demonstrated that there are no alternative, deliverable sites available in the parish – it does not require the development of land that is specifically safeguarded for its environmental qualities, such as a local green space – a suitable delivery vehicle such as a Community Land Trust (CLT) is secured to manage the allocation of affordable housing and give priority to those with a local connection in housing need <p>Where practical, the development and use of upper storeys for affordable housing provision within the town will be encouraged</p>		<p>No new affordable dwellings were completed in the period March 2017 to March 2018.</p> <p>There is an assessed need for 245 affordable dwellings (data to be checked).</p> <p>This policy would allow affordable housing as an exception outside of the boundary (the currently Local Plan does not).</p>

Policy Intention	Emerging policy ideas	Potential projects	Notes
<p>To learn from the issues that have arisen from previous large-scale housing developments in Shaftesbury.</p> <p><i>This includes how incremental changes have watered down the original intent, and how delays and underperformance against planning obligations and conditions have undermined the quality of development and the delivery of critical elements of the scheme.</i></p>	<p>The following key principles for further housing should be applied to any future housing sites:</p> <ul style="list-style-type: none"> – preference should be given to the release of small to medium size sites (ie up to 1ha in size) that can be delivered in a timely manner and integrated into an existing built-up area – on sites of 10 or more dwellings, the mix of housing should reflect the local evidence of need (to be detailed) and should avoid being any one type in order to promote social integration. Any affordable housing should be pepper-potted and indistinguishable from open market housing, and delivered in tandem or advance of the open market housing – a detailed masterplan will be required for all large sites over 1ha in size. The masterplan should subject to consultation with the local community (and include a non-technical summary that clearly communicates the proposed plans, designs and phasing to local residents), and once agreed by the Local Planning Authority must be followed. The masterplan will set out: the distribution of uses (including any community and employment land and house types) and any proposed phasing (to ensure the provision of employment land and infrastructure is delivered in tandem and each phase is fully completed in a timely manner); the variation in scale of building heights (including information on the impact of local topography and views); the provision and phasing of utilities and highway infrastructure (including bus-friendly routes, cycle routes / cycle-friendly streets, shared parking areas and onward highway connections); the provision and phasing of green infrastructure and footpath, including landscape features to be retained and proposed green spaces, corridors and landscaping; and the mechanisms that will be used to ensure that planning obligations and conditions are monitored and complied with. 		<p>The NP is not allocating further sites for development, but this may be done through the Local Plan Review (and at that time the NP may be reviewed to provide further guidelines on these areas)</p> <p>Potential project: work with Dorset and Wiltshire LPAs to provide clearer local community input into strategic planning decisions</p> <p>Given that, in the absence of a 5 year housing land supply across the district, applications are being considered against the presumption in favour of development</p>

Policy Intention	Emerging policy ideas	Potential projects	Notes
<p>To encourage conditions for attracting and retaining employment.</p> <p><i>The availability and attractiveness of employment sites is a key factor, alongside other factors such as housing availability, a thriving town centre, and an attractive environment that employers and employees will be happy to live and operate from.</i></p>	<p>Existing employment areas will be protected (to be detailed on the map – will include Longmead, Wincombe, land south of the A30 (existing) and BV Dairy, plus any other major employers outside of the town centre boundary) for future employment needs</p> <p>The allocation of the land to the South of the A30 (insofar as it lies within the parish) as employment land will be safeguarded</p> <p>Development that would bring vacant or underused parts of existing buildings back into economic use should be supported</p>		<p>Include MAP</p> <p>Showing key employment sites</p>

Policy Intention	Emerging policy ideas	Potential projects	Notes
Topic: Design and Heritage	<p>Key messages:</p> <p>To quote Renzo Piano “Architecture is a very dangerous job; if a writer makes a bad book, people don’t read it. But if you make bad architecture, you impose ugliness on a place for 100 years”</p> <p>Up to now, we are the only town in North Dorset that does not have its own adopted design guidance. The design guide that was drafted for the eastern extension hasn’t been followed.</p> <p>There is also a lot of information that has been produced on the history of the area, and even more known to local people, which perhaps has not been brought to the attention of the local planning authority as effectively as it should.</p> <p>This is about to change...</p>		
To preserve and enhance the character and design of our historic town and the different character areas	<p>Development should respond to the character, urban grain, scale and hierarchy of existing buildings and will respect the positive aspects of character associated with the character area to which it relates, as set out in the Shaftesbury Design Guidelines (2019), and address the issues associated with that area where practical to do so.</p> <p>Heritage assets should be integrated into the townscape, to reinforce a strong sense of place.</p> <p>Any proposed street layouts should reflect existing street patterns within the planned townscape particularly within the Shaftesbury Conservation Area. Surfacing materials should complement the local vernacular. Regular breaks in the built form should be made to enable views and provide permeability and connections to public rights of way, whilst the set back of new buildings (including the depressions and protrusions within terraces) should respect the existing building line along the street</p> <p>Boundary treatments facing the street and public areas should reflect the best examples in Shaftesbury; for example, walls made of Greensand Stone, ironmongery, or well-maintained hedgerows in semi-rural areas or a combination of these.</p>		<p>Include MAP</p> <p>Showing character areas</p>

Policy Intention	Emerging policy ideas	Potential projects	Notes
	<p>Reference should be taken from the local vernacular to determine the most appropriate proportions for new or replacement dwellings and extensions</p> <p>Design proposals should make reference to local buildings considered of merit, potentially reflecting key aspects such as elevations, symmetrical layout and proportions, but should not result in pastiche. Proposed building façades should indicate the importance of each storey through a combination of composition of building elements, increased height for the most prominent floor and the level of architectural detailing used. Windows in new houses should complement the vertical pattern and scale of windows reflected in local architectural detailing.</p> <p>Opportunities should be taken to restore lost architectural details on properties that have been unsympathetically altered</p> <p>Architectural detailing in new development shall typically display elements that balance with those of existing traditional buildings in terms of interest, scale, texture and form. Traditional elements often include:</p> <ul style="list-style-type: none"> – Detailing around windows including lintels and cills – Quoins and masonry detailing – Door surrounds and porches – Sash windows – Symmetrical façades – Windows and doors set back from brick face – Stonework at entrances to create grandeur with classical pillars, pediments and porches – Decorative iron railings – Shallow pitched roofs and defined eaves – Decorative mouldings – Render <p>Development should use materials that celebrate the area's heritage high quality, are appropriate to the building and its setting, and are</p>		

Policy Intention	Emerging policy ideas	Potential projects	Notes
<p>To protect and celebrate locally important buildings, and ensure that landmark buildings (that may or may not be Listed) are given proper consideration in how development is planned and how views are considered.</p>	<p> durable and, where possible, local or recycled. Materials proposed for use in new development and building extensions shall match or be guided by those used in the existing buildings, taking into account how these vary subtly by street. If other quality materials are proposed they should be considered on their merits and appropriateness, as well as cost.</p> <p>A typical materials palette in Shaftesbury area includes Greensand stone and red brick, timber painted windows, slate roof tiles and detailed door and window surrounds.</p> <p>Traditional houses are designed either with exposed stone façades, red brick or rendered.</p> <p>The roofs are covered in flat tiles, slates or thatched. Iron work on balconies and railings is typical.</p>		
	<p>The following buildings are considered to be local landmarks, and special consideration should be given to ensuring that they remain prominent and recognisable in the street scene and views</p> <ul style="list-style-type: none"> – (include list here) – see previously circulated list as possible examples <p>Support will be given wherever practicable to the protection and enhancement of the following locally important (unlisted) buildings:</p> <ul style="list-style-type: none"> – (include list here) – see previously circulated list as possible examples, should include buildings such as the Post Office and 1-5 Layton Lane, 8 Layton Lane and 19-21 Layton Lane 		<p>Include MAP Showing identified buildings</p>
<p>To encourage high quality design that ensures development complements and contributes positively to Shaftesbury's character and engenders a sense of civic pride and social inclusion.</p>	<p>New development should:</p> <p>Be innovative, sustainable and inclusive in its design</p> <ul style="list-style-type: none"> – Comply with the Equality Act requirements and in accordance with British Standard BS 8300-2:2018: Design of an accessible and inclusive built environment. – Be designed in line with principles set out in Secured by Design and Building for Life (and ideally achieving Built for Life™ 'outstanding' accreditation) 		

Policy Intention	Emerging policy ideas	Potential projects	Notes
	<ul style="list-style-type: none"> – Employ technology in renewable and low carbon energy. All commercial development should achieve a BREEAM 'excellent' standard. – Be designed and executed with attention to architectural quality and detailing of key elements (such as windows (including their positioning within their reveals), doors, eaves and ridgelines (including associated gutters and flashing), chimneys and flues, and boundary treatments). Smart meters, flues and satellite dishes should not be clearly visible on the front of buildings, – Provide a network of high quality public realm around and between buildings as well as breaks that allow views between buildings (both towards local landmarks and towards the rural landscape), – Incorporate a range of open areas and enclosed spaces (including areas designed to encourage play and social interaction), street tree planting and pays attention to detailing and surface treatments and boundary treatments, to help reinforce the character of the distinct neighbourhoods. Postboxes and community noticeboards should be installed in locations that are reasonably central to that neighbourhood and likely to be well-used. – Reinforce views with exceptional new buildings and key vistas, and ensure that development height and location is designed to allow space between a landmark, significant feature or building and does not appear behind or mar the silhouette of a specific landmark, significant feature or building. – Be designed so that building elevations, orientation and boundary treatments project an attractive and positive frontage and facilitate passive surveillance of surrounding streets to increase safety and security. Building entrances should be welcoming and identifiable. The scale and design of entrances should represent the function; municipal and commercial 		

Policy Intention	Emerging policy ideas	Potential projects	Notes
To rediscover and where possible preserve Shaftesbury's unique and fascinating past that lies hidden beneath our houses, gardens, shops and streets	<p>properties will be grander in design than residential properties. Tall and high density typologies should be limited to busier areas, or end plots which frame and enclose development, and avoid bulky and unimaginative designs;</p> <ul style="list-style-type: none"> – Provide lighting, signage and advertising, where required, that respects host buildings, achieving where possible consistency through, and enhances the character of, the area. Street clutter and road markings should be minimised, cycle and bin stores should be screened from the street – Accommodate parking requirements without dominating the street scene - car parking areas should be landscaped with planting, and continuous areas of car parking in front of buildings should be avoided 		
	<p>Archaeological assessment shall be required for sites where underground tunnels or other historic finds may be present, prior to the determination of a planning application, and the development would disturb or preclude future access to such remains.</p> <p>Appropriate mitigation will be required to ensure preservation in-situ or recording of the asset prior to development. Proposals to sensitively manage archaeological finds for education (including as a visitor / tourist attraction) will be supported.</p>		

5 Community Radio

To consider letter of support for a community radio

5.1 Recommendation

5.1.1 That the Council provides a letter of support for a local Community Radio.

5.2 Summary

5.2.1 The General Management Committee received an update from This is Alfred in relation to their application for a community radio and seeking a letter of support from the Town Council.

5.2.2 As this item was not on the agenda for GEM, it was referred to the Full Council meeting on 5th February for decision.

5.2.3 A full report will follow.

5.3 Financial Implication

5.3.1 There are no financial implications identified in this report or anticipated in the 'to follow' report.

5.4 Legal Implication

5.4.1 There are no legal implications arising from this report or anticipated in the 'to follow' report.

5.5 Risk

5.5.1 Community radio is strictly monitored by OfCom and must adhere to standards of balanced and fair reporting.

STRATEGIC PLAN AREA: EXTERNAL ENGAGEMENT, PHIL PROCTOR

(End)

Report Author:
Claire Commons

6 Confidential Business

To consider resolving that the press and public be excluded from the following items by reason of the confidential nature of the business to be transacted

6.1 Recommendation

- 6.1.1 That under legislation (Public Bodies (Admission to Meetings Act, 1960 s1), the public and press should be excluded from the item 'Correspondence' by reason of the likely disclosure of exempt information which is likely to reveal the identity of an individual.

6.2 Summary

- 6.2.1 A council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings and where such a resolution is passed. This act shall not require the meeting to be open to the public during proceedings to which this resolution applies.
- 6.2.2 A council may treat the need to receive or consider recommendations or advice from sources other than members, committees or sub-committees of the body as a special reason why publicity would be prejudicial to the public interest, without regard to the subject or purport of the recommendations or advice; but the making by this subsection of express provision for that case shall not be taken to restrict the generality of the paragraph above in relation to other cases. (Public Bodies (Admission to Meetings Act, 1960 s1)

6.3 Financial Implication

- 6.3.1 There are no financial implications arising from this report

6.4 Legal Implication

- 6.4.1 The council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. (Public Bodies (Admission to Meetings Act, 1960 s1)
- 6.4.2 Exempt information includes information relating to any individual and information which is likely to reveal the identity of an individual. (Local Government Act, 1972 sch 12a)

6.5 Risk

- 6.5.1 There is a risk of data breach if exempt information is disclosed.

STRATEGIC PLAN AREA: POLICIES, PROTOCOLS AND GOVERNANCE

(End)

Report Author:
Claire Commons

7 Correspondence

To consider any actions arising from correspondence received

- 7.1 **A verbal report will be presented by the Clerk and Chairman of the General Management Committee at the meeting.**