



SHAFTESBURY TOWN COUNCIL

Recreation, Open Spaces and Environment Committee

Minutes of the Recreation, Open Spaces and Environment Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 15 October 2019 commencing at 7.31 pm.

Members Present

Councillor Cook (Chair, for part of the meeting) Councillor Yeo
Councillor Hall (Chair, for part of the meeting) Councillor Loader

Absent:

Councillor Proctor

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager
Zoe Moxham, Office Administrator
Mike Wakely, Head Groundsman

In Attendance:

2 members of public
1 member of the press
Councillor Hollingshead

MINUTES

In the absence of the Chair and Vice Chair the Committee agreed that Councillor Cook Chair the Meeting.

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Committee or to raise any issues of concern. The following matters were raised;

- St James footpath – it was asked whether any actions were going to be taken to amend this footpath.
The Clerk gave a verbal report as to the background and stated that the current action was to raise the soil edging the path and grass seed to soften the edges. It was agreed to add an item on to the next Recreation Open Spaces and Environment Committee meeting to update the public and review any potential actions.

ACTION: TOWN CLERK

- Tree Planting – A representative from the Shaftesbury Tree group reported that he had access to trees free of charge that he suggested could be planting at Wincombe Recreational Ground and Ash Close for this planting season. *The head groundsman responded that consultation needs to take place before planting any trees. The Business Manager responded that a 5-year tree planting plan is being undertaken and any planting should correspond to this. It was AGREED to discuss this outside of the meeting and include an item on the next Recreation Open Spaces and Environment Committee meeting to decide what course of action to take.*

ACTION: TOWN CLERK

Meeting Commenced: 7:45 pm

R10 Apologies

Apologies were received and accepted from Councillor Proctor due to personal commitments.

R11 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose.

- R11a Councillor Yeo and the Town Clerk declared an interest in Item 8, Mampitts Square due to living in close proximity to the area.

R12 Minutes

It was **RESOLVED** to approve the minutes of the meeting held on Tuesday 2nd July 2019 with the following amendments;

- Page 1 – correct 'Vic' to 'Vice'
- Page 2 – R4 correct 'RESVOLVED' to RESOLVED.

The minutes were duly signed.

R13 Reports

- R13a Officer report 0919ROSE4 was received and noted.

R14 Budget

- R14a Officer report 0919ROSE5 was received and the following was **RESOLVED**;

- R14b that the Committee recommends the cemetery charges for 2020 – 2021 remain the same to the General Management Committee.

- R14c that the Committee recommends its budgetary requirements for 2020 – 2021 to the General Management Committee as per the report.

- R14d It was AGREED to research costs and any health and safety considerations for re-erecting fallen memorial stones, to update the committee at the next Recreation Open Spaces and Environment Committee meeting.

ACTION: TOWN CLERK

R15 Queen's Commonwealth Canopy (QCC)

- R15a Officer report 0919ROSE6 was received but not discussed as the offer did not apply to the council area.

R16 Fingerpost Restoration project

- R16a Officer report 0919ROSE7 was received and it was **RESOLVED** to adopt the Fingerpost restoration project and commit to the resource (indirect cost of Grounds team member) *(Delegated to the Town Clerk all aspects to discharge this decision. Completion date to be determined by the Town Clerk. Financial implication up to £600 for Staff, equipment and materials, budget lines - 4271 and 4250.)*

ACTION: BUSINESS MANGER

R17 Mampitts Square

- R17a Officer report 0919ROSE8 was received and the was **RESOLVED**;
- R17b to confirm to Persimmon that option C, scrape the bumps in the land, level off the land and remove the weeds, plus lay topsoil and sow grass seed across the area, is the preferred plan.
- R17c to request a 4-bar wooden post and rail fencing along the North West, South West and East boundaries, with a 5-bar gate for vehicle access and a 5-bar gate for pedestrian access along the North West and South West boundary. To retain the current hedge along the South boundary. Style to match Wincombe Park Recreation Ground.

8.41 pm Councillor Hall arrived at this point and took over as Chair of the meeting.

- R17d to resolve to enter into negotiations with Dorset Waste Partnership in relation to bin collections in this area. *(Delegated to the Town Clerk all aspects to discharge this decision. Completion date to be determined by the Town Clerk. Financial implications £0)*

ACTION: BUSINESS MANAGER

R18 St James Allotments

Officer report 0919ROSE9 was received and it was **RESOLVED** to complete an application to Dorset Council to transfer the ownership of the freehold of St James allotments to the Town Council. *(Delegated to the Town Clerk all aspects to discharge this decision. Completion date to be determined by the Town Clerk Financial implications £0)*

ACTION: BUSINESS MANAGER

R19 Officer Report

- R19a Officer report 0919ROSE10 in relation to Shaftesbury Oasis was received and noted.

There being no further business, the meeting was closed at 9:04pm.

Signed

Date