



SHAFTESBURY TOWN COUNCIL
General Management Committee

Minutes of the General Management Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 23 October 2018 commencing at 7 pm.

Members Present:

Councillor Cook
Councillor Brown
Councillor Taylor

Councillor Lewer
Councillor Kirton
Councillor

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager
Zoe Moxham, Office Administrator

In Attendance:

1 members of the public
2 members of the press

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

G24 Apologies

Councillor Perkins, Work
Councillor Hall, late, work

G25 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. None were declared.

G26 Minutes

G26a It was **RESOLVED** to approve the minutes of the meeting held on 25th September 2018 as a correct record. The minutes were duly signed.

G27 Payments

Officer report 1018GEM5 was received and it was **RESOLVED** to approve the payments.

Action: Finance and Services Officer

G28 Standing Orders

Officer report 1018GEM6 was received and it was **RESOLVED** to adopt the standing orders.

Action: Town Clerk

G29 Strategic Plan

Officer report 1018GEM7 was received and noted, it was **RESOLVED** that the facilities for the Elderly becomes Health and Wellbeing and Internal and External engagement is combined and Policies, Procedure and Governance is the other.

Action: Town Clerk and Business Manager

G30 Finances quarter 2

Officer report 1018GEM8 was received and noted.

Action: Finance and Services Officer

G31 Bell Street Public Toilets

Officer report 1018GEM9 was received and it was **RESOLVED**;

- To agree the non-negotiable changes that need to be included in the scope of works.
- To select the points from the considerations options summary that the committee want to include in the scope of work.
- To recommend to Full Council to resolve on the non-comparative quotes.

Action: Finance and Services Officer

G32 Christmas Lights

This Item was postponed, awaiting more information.

Action: Town Clerk

G33 Confidential Session

G33a It was **RESOLVED** that, in accordance with Section 2 of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded during the discussion to discuss Item 11, Salt Cellar in confidential session due to commercially sensitive information. (as defined in the respective paragraph of Part 1 of Schedule 12a of Section 100a(4) of the Local Government Act 1972), and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

G34 Salt Cellar

G34a Officer report 1018GEM11 was received and it was **RESOLVED** to spend up to £500 from the professional fees budget line to undertake a professional market rent evaluation on the property.

Action: Town Clerk

There being no further business, the meeting was closed at 8.34pm.

Signed

Date

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Shaftesbury Town Council

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At : 12:52

NatWest Current A/c

List of Payments made between 01/10/2018 and 25/10/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2018	NDDC	Std Ord	214.00		Business Rates- Bell St Toilet
01/10/2018	NDDC	Std Ord	696.00		Rates Town Hall
01/10/2018	NDDC	Std Ord	278.00		Rates Unit 9C
01/10/2018	NDDC	Std Ord	46.00		Rates Cemetery
01/10/2018	Cancel duplicated payment	CORRECTION	-292.20		Canc dup payment to BT entered
02/10/2018	Telefonica Uk Ltd	dd	74.75		Mobiles Grounds
05/10/2018	Ellis Jones	DPC	204.80		Purchase Ledger Payment
08/10/2018	Eon	dd	250.63		Electric pool
09/10/2018	British Telecommunications	dd	296.20		Quarterley Charges
09/10/2018	British Telecommunications	dd	296.20		Quarterly Phone Charges
09/10/2018	Fuel Genie	DD	252.14		fuel for vehicles
11/10/2018	Hitachi Capital	Std Ord	849.20		Hitachi Capital
16/10/2018	Sage Uk Ltd	DirectDebi	80.40		Sage Payroll
19/10/2018	Crown Gas & Power (Easy Utilit	dd	91.52		Gas Town Hall
25/10/2018	Ben Johnson (Shaftesbury) Ltd	online595	18.93		Filters
25/10/2018	British Gas	online596	55.81		Electric Bell St Toilets
25/10/2018	C E Plumbing & Heating	oI597	124.95		Repair to toilet town hall
25/10/2018	Dorset Community Action	online598	30.00		Funding Fair Wimborne
25/10/2018	DAPTC	online599	70.00		Clerks Seminar
25/10/2018	Dorset County Council	online600	460.60		Refuse Collection Oct to Dec
25/10/2018	Evolution Skatepark	online601	4,909.07		Repairs and repainting skate p
25/10/2018	Imprint Graphics	online602	64.80		Polo Shirts
25/10/2018	The IT Department Solutions Lt	online603	187.08		Monthly support
25/10/2018	Service-U-Right Ltd	online604	24.00		Puncture Repair
25/10/2018	T F Plant & Tool Hire	online605	210.00		Skip to clear rubbish
25/10/2018	Tincknell Fuels	online606	351.65		Fuel for equipment
25/10/2018	Whitebridge Hire Services Ltd	online607	7.02		post rammer
Total Payments			9,851.55		