



# Shaftesbury Town Council

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To: Members of Shaftesbury Town Council's Neighbourhood Plan Advisory Committee (SNPAC), Tim Edwyn-Jones (Chair), Stuart Edwards (Vice), Keri Jones, Rachel Bodle, Lee Hennessey, Virginia Edwyn-Jones, Mick Hicks and Robin Miller. All other recipients for information only.

You are summoned to a meeting of the Neighbourhood Plan Advisory Committee for the transaction of the business shown on the agenda below.

To be held at 5PM on Thursday 24 January 2019 in the Council Chamber, Shaftesbury Town Hall

Claire Commons, Town Clerk

Members are reminded of their duty under the Code of Conduct

## Public Participation

The Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the meeting provided it does not cause disruption or impede the transaction of business. Out of courtesy to those present, the Council requests that intention to record proceedings is brought to the Chairman's attention prior to the start of the meeting.

## Agenda

### 1. APOLOGIES

To receive and consider for acceptance, apologies for absence

### 2. DECLARATIONS OF INTEREST

Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.

### 3. MINUTES

To confirm as a correct record, the minutes of the previous meeting of the Advisory Committee (11<sup>th</sup> September 2018)

### 4. POLICY INTENTIONS

To agree the structure of the Neighbourhood Plan portfolio in preparation for presenting the recommendation to Full Council – including layout and branding

To agree the aims and objectives in line with policy intentions in preparation for presenting the recommendation to Full Council

### 5. PHASE 1 CONSULATION – POLICY INTENTIONS

To agree the content of the public consultation document

### 6. RECOMMENDATIONS

To agree the policy intention recommendations to present to Full Council on 5<sup>th</sup> February 2019 for adoption

(End)