



SHAFTESBURY TOWN COUNCIL

General Management Committee

Minutes of the General Management Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 26 March 2019 commencing at 7:55pm.

Members Present

Councillor Brown (Chair)
Councillor Cook
Councillor Lewer

Councillor Taylor (Vice-Chair)
Councillor Kirton

Absent:

Councillors Hall and Perkins

Officers Present:

Claire Commons, Town Clerk
Zoe Moxham, Office Administrator

In Attendance:

1 member of the public, 1 members of the press

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised;

- Bunting – It was mentioned that usually any bunting for the high street was provided by Shaftesbury Carnival.

G95 Apologies

Apologies were received and accepted from Councillors Hall and Perkins due to work commitments.

G96 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose, no declarations were made.

G97 Minutes

It was **RESOLVED** to amend the minutes of the meeting held on Tuesday, 26 February 2019 to show Councillor Cook as Chair, the minutes were then approved and were duly signed.

G98 Reports

Officer report 0319GEM4 was received and noted.

G99 Payments

Officer report 0319GEM5 was received and it was **RESOLVED** to approve the payments from the Town Council's current account totalling £60,484.69 and note the bank balances.

G100 Finance Report

Officer report 0319GEM6 was received and considered in detail. It was **RESOLVED** to agree to the recommended earmarked reserves with one amendment; Grit Bins funds being carried forward rather than transferred to General Reserves.

ACTION: TOWN CLERK/FINANCE AND SERVICES OFFICER

G101 St James' Church Flower Festival

Officer report 0319GEM7 was received. It was **RESOLVED** to invite St James' Church to apply for a grant through the Council's Community Grant process.

ACTION: FINANCE AND SERVICES OFFICER

G102 Bunting

Officer report 0219GEM8 was received and it was **RESOLVED** to invite the chamber of Commerce to apply for a grant through the Council's Community Grant process.

ACTION: FINANCE AND SERVICES OFFICER

G103 Hovis Loaf

Officer report 0319GEM9 was received and it was **RESOLVED** to approve the agreement for the Hovis Loaf between Shaftesbury Town Council and the Shaftesbury Charitable Trust.

ACTION: TOWN CLERK

G104 Verge Cutting Agreement

Officer report 0319GEM10 was received and it was **RESOLVED** propose a counter offer reflecting the cost of inflation resulting in higher expense to Shaftesbury Town Council. This is delegated to the Town Clerk to negotiate a reasonable and costed amount and consider offering a fixed 5-year contract.

ACTION: TOWN CLERK

G105 Planning Application

Officer report 0319GEM11 was received and it was **RESOLVED** to submit the following comments:

- G105a** Erect two storey side extension/carport and single storey porch to front (demolish existing utility/store). 22 Crookhays Shaftesbury SP7 8DX Ref. No: 2/2019/0182/HOUSE **No Objection**
- G105b** Erect two-storey rear extension, install 2 no. rooflights. 9-11 Well Lane Shaftesbury Dorset SP7 8LP Ref. No: 2/2019/0047/HOUSE **No Objection**
- G105c** Erect two storey rear extension (demolish existing), form 2 no. off road parking spaces 96 Sweetmans Road Shaftesbury SP7 8EH Ref. No: 2/2019/0195/HOUSE **No Objection**
- G105d** Remove cement based render on north elevation and masonry paint on west elevation. Install new door and carry out associated external alterations. Spare Penny Cottage 2 Magdalene Lane Shaftesbury SP7 8BQ Ref. No: 2/2018/1063/LBC **No Objection**

ACTION: OFFICE ADMINISTRATOR

G106 Blandford + Neighbourhood Plan

Officer report 0319GEM12 was received and it was **RESOLVED** to respond with thanks for the opportunity to comment and wish them well with their submission.

ACTION: TOWN CLERK

G107 Traffic Regulation Order on Shaftesbury High Street

Officer report 0319GEM13 was received and it was **RESOLVED** to defer a decision pending more information from Highways providing evidence to support the need.

- G107a** An update was also requested on the weight limit request for St Johns Hill and the Mampitts Bus Gate proposals.

ACTION: OFFICE ADMINISTRATOR

There being no further business, the meeting was closed at 8.51pm.

Signed

Date

Printed on : 20/03/2019

Shaftesbury Town Council

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At : 15:22

NatWest Current A/c

List of Payments made between 28/02/2019 and 27/03/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
28/02/2019	Eon	dd.	172.33		Purchase Ledger Payment
28/02/2019	Axis	dd	312.75		Purchase Ledger Payment
28/02/2019	February Salaries	ONLINE	12,883.00		February Salaries
01/03/2019	Nat West Credit Card	dd	8.32		Credit Card Payment
04/03/2019	Telefonica Uk Ltd	dd	72.94		Mobiles Grounds
11/03/2019	Hitachi Capital	Std Ord	849.20		Hitachi Capital
13/03/2019	Fuel Genie	dd	241.88		Diesel Feb
15/03/2019	DCC Pension Fund	DPC	4,201.70		February Wages
15/03/2019	HMRC	DPC	4,341.98		Tax/Ni Feb
15/03/2019	Mail & Print	dpc	1,317.60		Purchase Ledger Payment
18/03/2019	Sage Uk Ltd	dd	80.40		Sage Payroll
18/03/2019	Adobe Systems Software	pos	8.32		Photo shot
19/03/2019	Petty Cash	013179	112.01		Petty Cash
22/03/2019	Peninsula	Std Ord	210.50		Health & Safety Advisers
27/03/2019	British Gas	online	36.63		Electric Unit 9C
27/03/2019	Angel Springs Ltd	online755	33.96		Water Cooler
27/03/2019	Ben Johnson (Shaftesbury) Ltd	online756	66.00		Wire attachment for Brush Cutt
27/03/2019	Chris Berwick Ltd	online757	378.00		Work to trees Trinity R34 0916
27/03/2019	Clarity Copiers Ltd	online758	157.82		Printing February
27/03/2019	Dorset Planning Consultant Ltd	online759	1,199.52		Professional Planning Support
27/03/2019	British Gas	online761	102.22		Gas Swimming Pool
27/03/2019	Healthmatic Ltd	online762	27,698.39		Equipment and advise refurbish
27/03/2019	Mole Countrystores	online76	39.54		Paddock Swimming Pool Gate
27/03/2019	Hire Standards	online763	335.34		Hire of fencing
27/03/2019	The IT Department Solutions Lt	online764	308.88		SSL Certificate 12month renewa
27/03/2019	Lyreco	online765	85.40		Paper
27/03/2019	Tracy Moxham	online766	11.70		Travel to Finance Meeting
27/03/2019	Zoe Moxham	online768	27.57		Tea/sugar
27/03/2019	North Dorset District Council	online770	6.00		Use of Car Park Space for skip
27/03/2019	NDM Electrical	online771	1,214.21		Electrical work and lights
27/03/2019	Proctor, Watts, Cole & Rutter	online772	30.00		A0 Map re Salt Cellar Lease
27/03/2019	Cliff Skey	online773	300.00		Town Crier Services 2018/19
27/03/2019	Sydenhams	online774	262.57		Materials
27/03/2019	Travis Perkins	online775	98.60		Materials
27/03/2019	Toogoods Prperty Co Ltd	online776	2,271.60		Rent Unit 9c 25/03/19 to 24/06
27/03/2019	Zurich	online777	300.00		Chair lift inspection
27/03/2019	Treecare Co	online778	108.00		Grind out Lime Tree Stump Trin
27/03/2019	Wincombe MOT & Repair Centre L	online779	167.81		Repairs to van door
27/03/2019	Wallgate	online780	432.00		Reconnect hand driers/commissi

Total Payments	<u>60,484.69</u>
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