



SHAFTESBURY TOWN COUNCIL

General Management Committee

Minutes of the General Management Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 23rd April 2019 commencing at 7:55pm.

Members Present

Councillor Cook (Chair)
Councillor Brown
Councillor Lewer

Councillor Taylor (Vice-Chair)
Councillor Kirton
Councillor Perkins

Absent:

Councillors Hall

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager

In Attendance:

2 member of the public, 1 members of the press

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. There were no matters raised;

G108 Apologies

There were no apologies received. It was noted that Councillor Hall was absent.

G109 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose, no declarations were made.

G110 Minutes

It was **RESOLVED** to amend the minutes of the meeting held on Tuesday, 26 March 2019 to show Councillor Cook as Chair, the minutes were then approved and were duly signed.

G111 Payments

Officer report 0419GEM4 was received and it was **RESOLVED** to approve the payments from the Town Council's current account totalling £17,715.66 and note the bank balances.

ACTION: FINANCE AND SERVICES OFFICER

G112 Football Club

Officer report 0419GEM5 was received and it was **RESOLVED** to sign the lease by two members of the Council subject to no further alterations requested by the Football Club's solicitor. Thanks were extended to the Football Club, Business Manager, Representative to the Football Club for the work put in to reach this point.

ACTION: TOWN CLERK

G113 Salt Cellar Lease

Officer report 0419GEM6 was received. It was **RESOLVED** to sign the Salt Cellar Lease subject to amending the red line to include two storage areas.

ACTION: TOWN CLERK

G114 Oasis Swimming Pool

Officer report 0419GEM7 was received and it was **RESOLVED** to

G114a Allocate an additional £5,000 to the renovation project at the pool to cover the additional cost to the floor repairs plus the additional cost of the lockers.

G114b Receive and note the progress report on the action plan as appended to the report.

All Councillors and staff were invited to the pool season launch event on Thursday 23rd May at 6pm.

ACTION: FINANCE AND SERVICES OFFICER

G115 Data Requests

Officer report 0419GEM8 was received and noted. It was **RESOLVED** to

G115a publish the Freedom of Information report on the Town Council's website.

G115b offer an internal review of a recent Freedom of Information Request and Data Subject Access Request, to be carried out by the Proper Officer

ACTION: TOWN CLERK

G116 Youth Club

A verbal update was provided to the Committee on the progress of the lease with the Youth Club.

There being no further business, the meeting was closed at 8.15pm.

Signed

Date

Date	Reference	Amount	Payee	Details
28/03/2019	D/D	£ 305.43	Axis	Gas Town Hall
31/03/2019	13182	£ 345.00	Shaftesbury Dementia Group	Mayors Charity 2017/18
04/04/2019	O/L794	£ 2,720.16	Wincombe MOT & Repair	Catalytic convertor Mitsubishi Truck
04/04/2019	O/L795	£ 4,200.00	Aecom	Parking Study NHPG
04/04/2019	O/L795	£ 1,820.00	Build Love	Interim payment re pool project
04/04/2019	O/L796	£ 82.30	British Gas	Electric Bell St car park
04/04/2019	D/D	£ 333.17	Fuel Genie	Fuel March
14/04/2019	D/D	£ 8.32	Adobe	Monthly subscription
24/04/2019	O/L797	£ 897.12	Chris Berwick	SLA Trinity grass 1st payment
24/04/2019	O/L798	£ 112.32	Hire Standards	Fence panels Bell St Toilets
24/04/2019	O/L799	£ 237.84	Cannon Hygiene	Sanitary disposal contract
24/04/2019	O/L800	£ 396.43	British Gas	Electric Town Hall
24/04/2019	O/L801	£ 76.60	Ben Johnson	Inner tube/starter assembly
24/04/2019	O/L802	£ 151.53	E G Coles	Filters for ride on mower service
24/04/2019	O/L803	£ 399.99	Screwfix	Pressure Washer Swimming Pool
24/04/2019	O/L804	£ 12.14	Travis Perkins	Wood filler
24/04/2019	O/L805	£ 43.00	R Baker	RLSS Renewal
24/04/2019	O/L806	£ 330.00	N J Hunt	Preparing lease plan - Salt Cellar
24/04/2019	O/L807	£ 11.70	A Dodd	Travel expenses - ROSE meeting
24/04/2019	O/L808	£ 86.66	Aqua Supplies	Cleaning products Bell St/Town Hall
	Total	£ 12,569.71		

Date	Reference	Amount	Payee	Detail
24/04/2019	O/L 809	£ 4,155.00	Build Love	2nd instalment payment
24/04/2019	O/L 210	£ 113.66	Lyreco	Stationery
24/04/2019	O/L 211	£ 190.08	The IT Department	Monthly support/spam filtering
24/04/2019	O/L 212	£ 442.30	DCC	Waste collection
24/04/2019	O/L 213	£ 67.72	Screwfix	PPE Grounds
24/04/2019	O/L 214	£ 40.19	Ben Johnson	Strimmer Head
24/04/2019	O/L 215	£ 137.00	RLSS Direct	Annual Registration Fee
		£ 5,145.95		