



SHAFTESBURY TOWN COUNCIL

General Management Committee

Minutes of the General Management Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 4th June 2019 commencing at 7:30pm.

Members Present

Councillor Cook
Councillor Brown
Councillor Lewer
Councillor Welch

Councillor Hollingshead
Councillor Chase
Councillor Hall
Councillor Yeo

Absent:

Councillors Pritchard

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager
Julie Curtis, Office Administrator

In Attendance:

5 member of the public, 2 members of the press

MINUTES**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised;

Enmore Green – The matter of the elapsed lease of Enmore Green Playing Field was brought to the Members attention. It was noted that Enmore Green is an agenda, Item 11 below.

5G – Concerns raised regarding potential health risk associated with the roll-out of 5G across the Country. Noted that other local councils have rejected the roll-out of 5G in their counties.

Election of GEM Chair/Vice Chair – Clarity sought regarding the election of Chair/Vice Chair for GEM. Noted Item 1 on Agenda.

Wild about Shaftesbury – Enquiry as to number of applications submitted and proposed process for selection.

G01 Election of Chairman and Vice Chairman

As the Committee Membership was not yet complete it was **RESOLVED** that Councillor Cook Chair the Meeting and the election of Chairman and Vice Chairman of GEM for the next municipal year 2019-2020 to be deferred until the next Meeting.

G02 Apologies

Apologies received from Councillor Pritchard due to work commitments.

G03 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. Declarations were given by Councillors Chase and Cook as Trustees of organisations applying for Community Grants.

G04 Minutes

It was **RESOLVED** to approve the minutes of the meeting held on Tuesday, 04 June 2019. They were duly signed.

ACTION: TOWN CLERK

G05 Reports

Progress on matters from the previous meeting was provided as a verbal update.

G06 Payments

Officer report 0619GEM6 was received and it was **RESOLVED** to approve the payments from the Town Council's current account totalling £58,055.10 and note the bank balances.

ACTION: FINANCE AND SERVICES OFFICER

G07 Order of Business

It was **RESOLVED** to change the order of the meeting to allow members of the public to observe discussions on item 8, Football Club and Enmore Green Item 11 and leave after should they so wish.

G08 Football Club

Officer report 0619GEM8 was received and noted. The Committee formally thanked the representatives of the Football Club working group for the work put in to reach the successful conclusion to the Football Club Governance and Compliance programme ensuring a compliant and sustainable future for the club.

ACTION: TOWN CLERK

G09 Enmore Green

Officer report 0619GEM11 was received. It was **RESOLVED** to

G09a register Enmore Green Playing Fields with Fields in Trust.

G09b consider rolling out the Registration to all open/green spaces owned by Shaftesbury Town Council at the next Strategic Plan Workshop.

ACTION: TOWN CLERK

G10 Registration of Council Land

Officer report 0619GEM7 was received and it was **RESOLVED** to

- G10a engage the Town Council solicitor to resolve the outstanding documentation for registration of 6 Shaftesbury Town Council assets.
- G10b delegate authority to officers for the management of the process.

ACTION: TOWN CLERK

G11 Swimming Pool

Officer report 0619GEM9 was received and noted. It was **RESOLVED** not to provide a gratuity payment for additional works at the pool.

G12 Wild about Shaftesbury

Officer report 0619GEM10 was received and it was **RESOLVED** to

- G12a Hold a workshop including members from Open Spaces Group and Trees Group to consider the entries received.
- G12b Defer the workshop to consider an appropriate date to hold the presentations of entries.

ACTION: TOWN CLERK

G13 Community Grants

Officer report 0619GEM12 was received and it was **RESOLVED** that the Committee hold a workshop for the discussion of community grants to recommend awards to the Full Council.

ACTION: TOWN CLERK

G14 Service Level Agreements – CAB

Officer report 0619GEM13 was received and it was **RESOLVED** that the Committee enters into a Service Level Agreement with the Citizens' Advice Bureau for managing the service in Shaftesbury as an outreach hub for service in this area.

ACTION: TOWN CLERK

G15 Land Transfer – Great Ground and Little Shilling

Officer report 0619GME14 was received and it was **RESOLVED** that the amended plan for the land at Gower Road is signed.

ACTION: TOWN CLERK

There being no further business, the meeting was closed at 9pm.

Signed

Date

Printed on : 05/06/2019

Shaftesbury Town Council

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NatWest Current A/c

List of Payments made between 16/05/2019 and 31/05/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/05/2019	Leaflet Frog	card	121.00		Purchase Ledger Payment
16/05/2019	RLSS Direct (IQL UK Ltd)	carddebit	750.88		AED Trainers, Lifeguard manual
16/05/2019	Adobe Systems Software	dD	8.32		Purchase Ledger Payment
16/05/2019	Mosaic Trader	debitCard	41.16		Purchase Ledger Payment
16/05/2019	Spruce Pools	OL	72.00		Purchase Ledger Payment
16/05/2019	Aqua cleaning Services	OL216	212.95		Purchase Ledger Payment
16/05/2019	Claire Commons	OL217	61.14		Purchase Ledger Payment
16/05/2019	Cumbria Clock Company Ltd	OL218	180.00		Service Town Hall Clock
16/05/2019	Clarity Copiers Ltd	OL219	112.30		Printing April
16/05/2019	The IT Department Solutions Ltd	OL221	190.08		Monthly support
16/05/2019	DAPTC	OL222	1,133.82		Annual Subscrip DAPTC
16/05/2019	Firmsites Ltd	OL223	165.00		Website hosting 1st Quarter
16/05/2019	NDM Electrical	OL224	1,754.48		Purchase Ledger Payment
16/05/2019	Spaldings Limited	OL225	191.48		Service items for ride on mowe
16/05/2019	Spaldings Limited	OL225	41.40		Strimmer cord
16/05/2019	Partnership Fire and Security	o226	468.00		Annual service of Alarms TH
16/05/2019	Screw fix (Trade UK)	OL227	39.99		Safety Boots
16/05/2019	Stalbridge Timber Ltd	OL228	35.28		Timbers
16/05/2019	Spruce Pools	OL229	1,225.32		Purchase Ledger Payment
16/05/2019	Travis Perkins	OL231	6.41		Cable Ties
16/05/2019	Essential Pool Supplies	OL233	505.00		Purchase Ledger Payment
16/05/2019	Adler Manufacturing Ltd	OL234	44.94		STC Pens
16/05/2019	Hire Standards	OL235	156.21		Ladder, tower scaffold
16/05/2019	The IT Department Solutions Lt	OL236	106.20		ESET Security
16/05/2019	Mole Countrystores	OL237	24.84		Gate fixings
16/05/2019	Morelock Signs Ltd	OL238	2,994.00		Speed Indicator Device
16/05/2019	Service-U-Right Ltd	OL239	187.20		Puncture Repair
16/05/2019	Reach Publishing (BVM)	OL240	231.12		Purchase Ledger Payment
16/05/2019	Western Workshop Supplies	OL241	70.32		Mig wire
16/05/2019	Wincombe MOT & Repair Centre L	OL242	308.68		DPI Filter PK64 EVM
16/05/2019	Sydenhams	OL243	200.48		Purchase Ledger Payment
16/05/2019	Dorset Planning Consultant Ltd	OL244	1,299.84		Purchase Ledger Payment
16/05/2019	Do The Numbers Ltd	OL245	750.00		Purchase Ledger Payment
16/05/2019	Coffee Supplies Direct	POS	72.00		Drinks
22/05/2019	Peninsula	Std Ord	210.50		Health & Safety Advisers
25/05/2019	NDDC	Std Ord	323.00		Rates Swimming Pool
28/05/2019	Axis	directD	186.77		Purchase Ledger Payment
28/05/2019	Plusnet Ltd	DirectD	28.20		Purchase Ledger Payment
31/05/2019	Aqua cleaning Services	OL246	270.61		Cleaning supplies pool
31/05/2019	Aquacare	OL247	43.20		Monthly water test
31/05/2019	Build Love Community Interest	OL248	2,292.00		Labour costs
31/05/2019	EG. Coles	OL249	162.00		Starter motor green machine
31/05/2019	Dorset County Council	OL250	5,616.00		Castle Hill Footpath
31/05/2019	Dorset Engery Solutions Ltd	OL251	408.00		Replacement solar panel
31/05/2019	Essential Pool Supplies	OL252	1,193.00		Roller repair
31/05/2019	Franks Maintenance Group	OL253	2,850.00		Replace blending valve to show
31/05/2019	British Gas	OL254	51.18		Electric Toilets Sept 2017

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At: 15:22

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31/05/2019	British Gas	OL255	69.07		Electric Unit 9c
31/05/2019	British Gas	OL256	210.64		Old elec bill not received
31/05/2019	British Gas	OL257	396.43		Purchase Ledger Payment
31/05/2019	EG. Coles	OL258	77.95		Purchase Ledger Payment
31/05/2019	Hunts Food Service Ltd	OL259	487.15		Refreshments
31/05/2019	JP Lennard Ltd	OL260	266.64		Purchase Ledger Payment
31/05/2019	Partnership Fire and Security	OL261	122.40		Batteries for alarm
31/05/2019	PPL Music Licence	OL262	326.77		PPL/PRS Licence
31/05/2019	The Play Inspection Company Lt	OL263	539.46		Play area annual inspections
31/05/2019	Screwfix (Trade UK)	OL264	353.34		Hooks and handles
31/05/2019	SRS Leisure	OL265	354.54		Retails sales items
31/05/2019	Sydenhams	o266	756.58		Materials Pool
31/05/2019	Tincknell Fuels	o267	223.13		Red Diesel
31/05/2019	Petty Cash	013183	144.92		Petty Cash 101-118
31/05/2019	Brie Logan	OL268	125.14		Materials for pool
31/05/2019	Fencewize	OL269	178.80		Repairs to fence
31/05/2019	Partnership Fire and Security	o270	479.64		Install new emerg. bell etc
31/05/2019	Sweeper Hire	o271	108.00		Brushes for sweeper
31/05/2019	Spaldings Limited	o272	8.70		Filter
31/05/2019	Spruce Pools	o273	369.23		Boiler service
31/05/2019	NDM Electrical	o274	492.94		Remedial work elect inspection
31/05/2019	Travis Perkins	o275	153.00		Fence posts
31/05/2019	Clr Tim Cook	o276	179.10		Suit, Shoes Mayor
31/05/2019	British Gas	o277	415.71		Electric Town Hall
31/05/2019	HMRC	ONLINE	3,696.60		Tax/NI
31/05/2019	DCC Pension	ONLINE	4,629.46		DCC Pension
31/05/2019	Eon	dd	105.17		Purchase Ledger Payment
31/05/2019	May Salaries	ONLINE	15,388.20		May Salaries
Total Payments			58,055.10		