



SHAFTESBURY TOWN COUNCIL

Human Resources Committee

Minutes of the Human Resources Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 04 June 2019 commencing at 9:00am.

Members Present

Councillor Brown
Councillor Pritchard

Councillor Hollingshead (Chair)
Councillor Proctor

Absent:

Councillor Loader

Officers Present:

Claire Commons CertHE PSLCC, Town Clerk and RFO

In Attendance:

None

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. There were no members of the public present.

H01 Election of Chairman and Vice-Chairman

Officer report 0619HR1 was received and it was **RESOLVED**;

H01a That Councillor Hollingshead serve as Chairman of the Human Resources Committee for the Municipal Year 2019/2020.

H01b That Councillor Pritchard serve as Vice Chairman of the Human Resources Committee for the Municipal year 2019/2020.

H02 Apologies

There were no apologies received. It was noted that Councillor Loader was absent.

H03 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose, there were none made.

H04 Minutes

It was **RESOLVED** to approve the minutes of the meeting held on 14th March 2019 and the minutes were duly signed.

H05 Confidential Business

H05a There were no members of the public or press present requiring exclusion for entering confidential session.

H06 Staffing Matters

H06a The Town Clerk provided a verbal report on the staffing situation at the Town Hall. It was **AGREED** to bring a report on succession planning to the next meeting of the committee and consider staff implications arising from discussion on the Strategic Plan following the Council’s workshop in July.

There being no further business, the meeting was closed at 9.55am.

Signed

Date